

RESOLUTION No. 2008-229-917

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AUTHORIZING THE CITY MANAGER TO ISSUE PURCHASE ORDERS TO J & S TIRE & AUTO, INC. d.b.a. FLEET TIRE TRUCK AND AUTO/GOODYEAR FOR FLEET VEHICLE PREVENTATIVE MAINTENANCE SERVICES ON AN AS NEEDED BASIS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for the City to maintain its extensive fleet of vehicles,  
and

WHEREAS, it is necessary for the City to utilize the services of an Auto Service Facility to provide routine preventative maintenance, and

WHEREAS, City staff advertised ITB #07-08-033 on August 25, 2008, and

WHEREAS, four (4) bids were received and publicly read, and

WHEREAS, J&S Tire & Auto, Inc. d.b.a. Fleet Tire Truck and Auto/Goodyear, was the apparent low bidder, and

WHEREAS, City staff is recommending, that the City Council authorize the City Manager to issue purchase orders to J&S Tire & Auto, Inc. d.b.a. Fleet Tire Truck and Auto/Goodyear for routine preventative maintenance,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, AS FOLLOWS:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing Whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORIZATION: The City Council of the City of Miami Gardens hereby authorizes the City Manager to issue purchase orders to J&S Tire & Auto, Inc.

d.b.a. Fleet Tire Truck and Auto/Goodyear, for routine preventative maintenance, on an as needed basis in an amount not to exceed the budgeted amount in accordance with that certain ITB #07-08-033.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon its final passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS AT ITS REGULAR MEETING HELD ON NOVEMBER 12, 2008.

  
SHIRLEY GIBSON, MAYOR

ATTEST:

  
RONETTA TAYLOR, MMC, CITY CLERK

PREPARED BY: SONJA KNIGHTON DICKENS, ESQ.  
City Attorney

SPONSORED BY: DANNY CREW, CITY MANAGER

MOVED BY: Vice Mayor Watson  
SECOND BY: Councilman Gilbert

**VOTE: 5-0**

Mayor Shirley Gibson	<u>  X  </u> (Yes)	<u>    </u> (No)
Vice Mayor Barbara Watson	<u>  X  </u> (Yes)	<u>    </u> (No)
Councilman Melvin L. Bratton	<u>    </u> (Yes)	<u>    </u> (No) (out of town)
Councilman Aaron Campbell	<u>  X  </u> (Yes)	<u>    </u> (No)
Councilman Oliver Gilbert, III	<u>  X  </u> (Yes)	<u>    </u> (No)
Councilwoman Sharon Pritchett	<u>    </u> (Yes)	<u>    </u> (No) (out of town)
Councilman André Williams	<u>  X  </u> (Yes)	<u>    </u> (No)

SKD/teh

# City of Miami Gardens

1515-200 NW 167<sup>th</sup> Street  
Miami Gardens, Florida 33169



Mayor Shirley Gibson  
Vice Mayor Barbara Watson  
Councilman Melvin L. Bratton  
Councilman Aaron Campbell Jr.  
Councilwoman Sharon Pritchett  
Councilman Oliver G. Gilbert III  
Councilman André Williams

## Agenda Cover Page

Date: **November 12, 2008**

Fiscal Impact: No Yes **X**

(If yes, explain in Staff Summary)

Funding Source: **Fleet Division**

Contract/P.O. Requirement: Yes **X** No

Sponsor Name/Department:

**Danny Crew, City Manager**

Public hearing

Ordinance

1st Reading  2nd Reading

Advertising requirement: Yes **X** No

RFP/RFQ/Bid # **ITB#07-08-033**

**Fleet Vehicle Preventative Maintenance Services**

Quasi-Judicial

Resolution **X**

## Title

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## Staff Summary

The City has an extensive fleet. We have 335 vehicles with approximately 299 on the road at any time of the day. Most of the vehicles have an extended warranty; however, each vehicle requires routine preventative maintenance. The necessity of a qualified vehicle maintenance facility is needed.

### Analysis:

In the past the City prepared and issued informal solicitations for vehicle preventative maintenance. With the addition of the police department this service exceeds the limit for informal bidding.

The City has an established preventative maintenance program. Every four months or four thousand miles each vehicle is scheduled for a PM. This program also ensures compliance with the extended warranties.

Staff prepared specifications to establish a term contract with licensed auto mechanics with full service/maintenance facilities to provide preventative maintenance and remedial repairs on an

as needed basis for an initial period of one year with option to renew for three one-year terms. Any warranty vehicles requiring warranty repairs will be taken to the perspective dealership.

The solicitation ITB#07-08-033 advertised on August 25, 2008. A broadcast notice was sent to 256 vendors. Thirteen vendors requested bid packages. The bids were opened on September 18, 2008. Four bids were received and publicity read. A copy of the bid document and submittals are available at the Assistant to the Mayor and Council's office for review. The tabulation sheet is attached as Exhibit "A".

The bid submittals were evaluated for compliance with the specifications, their ability to perform the work, location of facility, qualified personnel, and proper equipment. References of the apparent low bidder were checked with favorable results.

Funding for preventative maintenance is available in the Fleet fund – repairs and maintenance yearly budget of \$136,820.

**Recommendation:**

The City Council approve the attached resolution authorizing the City Manager to issue purchase orders as needed for preventative maintenance to J & S Tire & Auto, Inc. d.b.a. Fleet Tire Truck and Auto/Goodyear, located in Hollywood, Florida.



**City of Miami Gardens**  
 1515 N.W. 167<sup>th</sup> Street: Bldg. 5 Suite 200  
 Miami Gardens, Florida 33169  
 Procurement Department

Tabulation Sheet

"ITB# 07-08-033- FLEET VEHICLE PREVENTATIVE MAINTENANCE SERVICES"  
 September 18, 2008

Item	Description	Vehicle	Fleet Tire & Auto/Goodyear	Auto Holdings Corp	Gus Machado Ford Inc	Duhaney Motors
#1	Level 1 - A PM	Passenger and Pursuit Vehicles/ Light Trucks - 1/2-3/4 ton /Jeeps/1 ton single	\$21.09	\$24.95  *\$25.00 for rotate and balance	\$70.00	\$90.00
#2	Level 1 -B PM	1 ton dual - gas engine 5 cubic yard truck & large trucks - diesel engine	\$21.09	\$190.00 Gas \$360.00 Diesel	\$70.00	\$90.00
#3	Level 2 - Diagnostic	Passenger & Pursuit Vehicles/ Light Trucks - 1/2-3/4 ton /Jeeps/1 ton single	\$55.00	\$75.00	\$70.00	\$90.00

		5 cubic yard truck & large trucks – diesel engine				
#4	Level 3 - Specialty	Hourly Rate	\$75.00/per hr.	\$75.00/per hr.	\$70.00/per hr.	\$90.00/per hr.
#5	Level 3 - Specialty	Repair Parts	10% off list price	15% off list price	list price plus 20%	15% off list price