

ORDINANCE NO. 2003- 15

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA, RELATING TO CITY RECORDS; ADOPTING THE STATE OF FLORIDA GENERAL RECORDS SCHEDULE FOR STATE AND LOCAL GOVERNMENT AGENCIES (SCHEDULES GSI-1, GS2 AND GS3); PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 119, Florida Statutes, requires governments to retain public records and to dispose of public records as provided by law; and

WHEREAS, Chapter 257, Florida Statutes, established the State's Records Management and Archives Program under the direction of the Division of Library and Information Services, Department of State; it specifically provides for a system for the scheduling and disposal of public records; and

WHEREAS, the Mayor and City Council desire to adopt the State of Florida General Records Schedule for State and Local Government Agencies (Schedules GS1, GS2 and GS3).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI GARDENS, FLORIDA:

Section 1. Adoption of Schedules. That the State of Florida General Records Schedule for State and Local Government Agencies (Schedules GS1-1, GS2 and GS3) is hereby adopted. The retention and destruction of public records are to be controlled and governed by that "Record Retention Schedule," a copy of which is on file in the City Clerk's Office.

Section 2. Severability. If any section, clause, sentence, or phrase of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, the holding shall not affect the validity of the remaining portions of this ordinance.

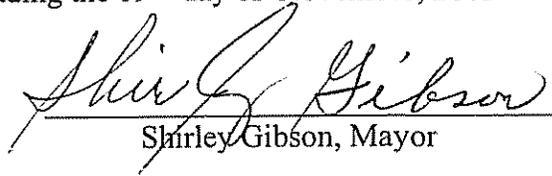
Section 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are repealed.

Section 4. Codification. This ordinance shall be codified and included in the City of Miami Gardens Code of Ordinances.

Section 5. Effective Date. This ordinance shall take effect ten (10) days after adoption on second reading.

PASSED on first reading the 5<sup>th</sup> day of November, 2003.

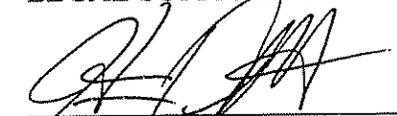
PASSED AND ADOPTED on second reading the 19<sup>th</sup> day of November, 2003

  
Shirley Gibson, Mayor

Attest:

  
Ronetta Taylor, CMC  
City Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

  
Hans Otthof, Interim City Attorney

MOVED BY: Councilman Braynon

SECONDED BY: Councilwoman King

VOTE: 7-0

Mayor Shirley Gibson	<u>  x  </u> (Yes)	___ (No)
Vice Mayor Aaron Campbell	<u>  x  </u> (Yes)	___ (No)
Councilman Melvin L. Bratton	<u>  x  </u> (Yes)	___ (No)
Councilman Oscar Braynon, II	<u>  x  </u> (Yes)	___ (No)
Councilwoman Audrey King	<u>  x  </u> (Yes)	___ (No)
Councilwoman Sharon Pritchett	<u>  x  </u> (Yes)	___ (No)
Councilwoman Barbara Watson	<u>  x  </u> (Yes)	___ (No)