

*Development Services Department*  
18605 NW 27<sup>th</sup> Ave  
Miami Gardens, Florida 33056  
Phone: (305) 622-8023  
Fax: (305) 626-4220  
www.miamigardens-fl.gov



**Office Use Only**

Date Received: \_\_\_\_\_

Process No. \_\_\_\_\_

## SPECIAL ACTION REQUEST

All Special Zoning Requests must be submitted in writing in person or by fax. An initial minimum fee of **\$304.70** is applied to all requests; after reviewing the request you will be invoiced an additional fee calculated by the Department. Charges shall include the actual salary of staff personnel, including but not limited to the City Attorney, a multiplier for overhead and operating of 3.0, plus actual expenses for copies and other materials. Please make all checks payable to 'City of Miami Gardens' / Cash, Credit or Debit accepted

### **REQUESTORS / CONTACT PERSON (Recipients Info)**

Requestor / Contact Name:

Company Name:

Address:

City:  State:  Zip:

Phone:  Fax:

E-mail:

### **LOCATION / PROJECT / SITE INFORMATION:**

FOLIO Number(s) of Location/Site:

Property Current Zoning Designation:

Address of property (if developed):

Comments/Requests/Type of Inquire: