



*City of Miami
Gardens*

REVENUE MANUAL

For FY 2014-2015

City of Miami Gardens

Revenue Manual

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*City of Miami
Gardens*

**REVENUE
MANUAL**
For FY 2014 - 2015

GENERAL FUND

Ad Valorem or Property Tax

Revenue Description

An ad valorem tax (or property tax) is a levy against the taxable value of real and personal property. Prior to October 1 of each fiscal year, the City Council sets the millage rate for the tax. One mill equals \$1 of tax per \$1,000 of taxable assessed value. The millage rate is applied to the most recent taxable assessed value as provided by the Miami-Dade Council Property Appraiser.

Taxable assessed value equals total assessed value less any allowable exemptions, such as the first or second \$25,000 for Homestead exemption, additional Senior Citizen exemption, and/or disability exemptions.

Example:

Assessed Value	\$100,000
Less 1 st Homestead exemption	\$25,000
Less 2 nd Homestead exemption	\$25,000
Taxable Value	\$50,000

Tax rate = \$6.2728 per \$1,000 of taxable value, thus:
 $\$50,000 / 1,000 = \$50 \times \$6.2728 = \313.64 (tax bill)

Legal Basis for Revenue

Florida Constitution, Article VII, Section 9
 Laws of Florida, Chapter 200
 Florida Statutes §116.211
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Gardens Ordinance 2004-19-35
 City of Miami Gardens Resolution 2007-135-642

Special Requirements

Cities, counties and school boards are authorized to levy property taxes up to a total of 10 mills each. The 10 mill cap can be exceeded by a voter referendum for capital projects. This voted millage is not counted towards the 10 mill cap. Special districts may also have taxing authority independent of the general government(s) in which they conduct business such as hospital districts, drainage districts and similar quasi-governmental organizations. These millages vary according to their individual enabling legislation.

In addition to the 10 mill cap, state law regulates the process and amount of millage levied each year. The Truth in Millage Act (TRIM) regulates the process for setting the annual millage and for determining the "roll-Back rate" or the rate of millage required to yield the same dollar amount of revenue received in the prior period. All proposed increases in annual millage must be calculated from the roll-back rate.

Fund/Account Number: General Fund
 01-00-00-311-100-00

Use of Revenue: General Fund, unrestricted.

Method/Frequency of Payment

Payment is made directly to Miami-Dade County Tax Collector either by the property owner or through the owner's mortgage company. Payment is made annually from November to March each year. Payments made prior to March are eligible for a discount as follows: 4% if paid in November, 3% if paid in December, 2% if paid in January,

1% if paid in February. Payments made after March are subject to penalty.

Basis for Budget Estimate

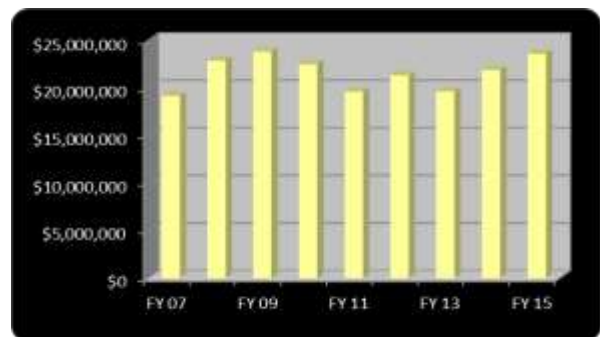
Each June 1, the Miami-Dade County Property Appraiser is required by statute to provide an estimate to each taxing jurisdiction of the estimated taxable valuation of all personal and real property within the jurisdiction. A final estimate is provided on July 1. Using this estimate, the city applies its proposed millage rate to yield the estimated revenue for the coming year. By state statute, the City can only budget 95% of this estimate.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$19,180,662	
FY 08	\$22,871,432	19.24%
FY 09	\$23,840,155	4.24%
FY 10	\$22,493,510	-5.65%
FY 11	\$19,616,970	-12.79%
FY 12	\$21,340,234	8.78%
FY 13	\$19,653,871	-7.90%
FY 14*	\$21,895,932	11.41%
FY 15**	\$23,600,098	7.78%

* Estimated
 ** Budget

History of Property Tax Collections



Discussion

Upon incorporation, the City inherited the prior set Miami-Dade County un-incorporated rate of 2.4 mills. This rate was in place for FY 2003 and was re-adopted for FY 2004. Finding this rate insufficient to accomplish the improvements desired by the community, Council raised the rate to 3.6384 mills for FY 2005.

In FY 2007, the City Council voted to start its own police department and raised the millage to 5.1488 raised to cover the transition costs. This rate was maintained for FY 08-09.

For FY-09, City Council adopted the roll-back rate of 5.1402. For FY-10, the roll back rate rose slightly to 5.3734. For FY-12, Council approved a tax rate increase to 6.5616 to rebuild the reserve fund. For FY-13, Council adopted a roll back rate of 6.3260. For FY-14, adopted a rate increase to 6.9363. For FY 15, Council has tentatively adopted the prior year tax rate of 6.9363.

Electric Franchise Revenue

Revenue Description

Revenue is derived from a fee levied on all electrical service within the City. Fee was levied by the Miami-Dade County under a 1989 franchise agreement between the County and Florida Power & Light Corporation granting the utility the non-exclusive right to serve the area. In 2007, the City and Miami-Dade County entered into an interlocal agreement transferring the collected fees to the City effective upon the City's incorporation in 2003 until the end of the current franchise agreement.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 Miami-Dade County Ordinance 89-81
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4 Interlocal Agreement between Miami-Dade County and the City of Miami Gardens, Resolution 2007-96-603

Special Requirements: None.

Fund/Account Number: General Fund
 01-00-00-323-100-00

Use of Revenue: General Fund, unrestricted.

Method/Frequency of Payment

The Franchise fee is 6% of the total revenues less permit fees and ad valorem taxes paid by FP&L from the sale of electricity. Payment is made directly to Florida Power & Light which remits it who, in turn, remits it to the City once a year.

Basis for Budget Estimate

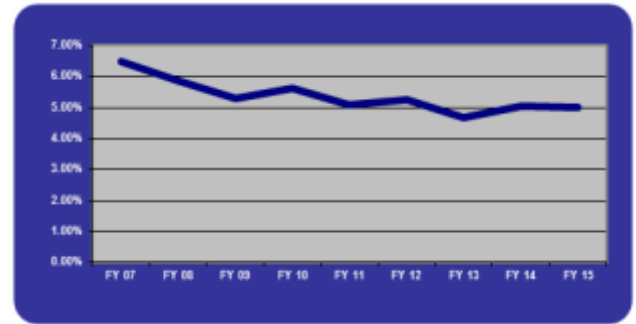
Estimate for budgeting purposes is made by the City based on historical trends. This is adjusted by estimates of new construction.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$3,477,481	
FY 08	\$4,188,860	20.46%
FY 09	\$3,978,584	-5.02%
FY 10	\$4,038,941	1.52%
FY 11	\$2,957,525	-26.77%
FY 12	\$3,358,782	13.57%
FY 13	\$3,023,802	-9.97%
FY 14*	\$3,200,000	5.83%
FY 15**	\$3,200,000	0.00%

* Estimated
 ** Budgeted

History of Electric Franchise Tax as % of Total General Fund Revenue

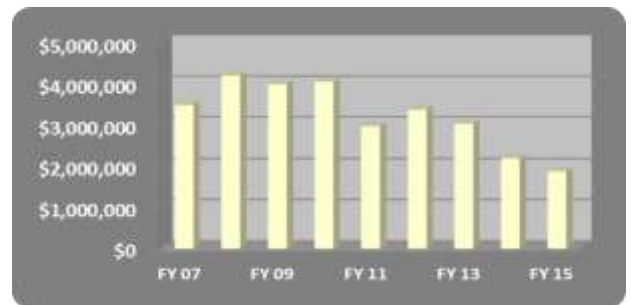


Discussion

The electric franchise tax is moderate sized revenue for and a vital component to the financing of the General Fund. Decrease in FY 2011 is attributed to a one time rebate imposed by the utility commission. FY 14 and FY 15 decline in revenue is attributed to the property tax paid by FPL on the reactor operations at the Power Plant.

Because electric use is partially the function of weather, there is always an unknown factor in estimating for budget purposes. In addition, a major hurricane can interrupt service for an extended period of time, also affecting revenues. In addition, the fuel adjustment charge on the electric bill has can change dramatically, affecting the tax collected.

History of Electric Franchise Tax Collections



Gas Franchise Fee

Revenue Description

Revenue is derived from a fee levied on all natural service within the corporate limits of the City of Miami Gardens. Fee was levied by the City in 2004 under a 1989 franchise agreement between the City of Miami Gardens and NUI Utilities awarding a non-exclusive franchise for the utility to offer service within the corporate limits.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20

City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Gardens Ordinance 2004-04-20
 Contract between City of Miami Gardens and NUI Utilities

Special Requirements

None

Fund/Account Number

General Fund
 01-00-00-323-400-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

The Gas Franchise fee is 10% of the total revenues from the sale of natural gas. Payment is made directly by the customer to NUI Utilities (A.K.A. City Gas), which remits it monthly to the City.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City based on historical trends. This is adjusted by estimates of new construction.

Collection History

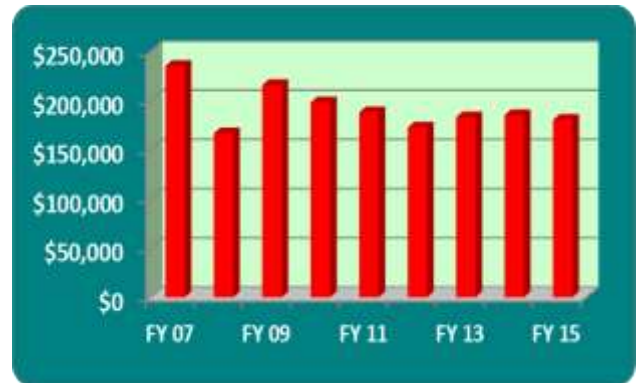
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$234,798	
FY 08	\$166,459	-29.11%
FY 09	\$215,436	29.42%
FY 10	\$197,849	-8.16%
FY 11	\$187,734	-5.11%
FY 12	\$172,169	-8.29%
FY 13	\$182,671	6.10%
FY 14*	\$185,000	1.27%
FY 15**	\$180,000	-2.70%

* Estimated
 ** Budgeted

Discussion

The gas franchise fee is one of several franchise fee revenues for the City. Currently, the City has only one provider, NUI Utilities, also known as City Gas. Gas is not a large component of the local power scene, thus the revenues are rather modest. The largest users of gas are the City industrial sector. Because gas use is partially the function of weather as with electric, there is always an unknown factor in estimating for budget purposes.

History of Gas Franchise Fee Collections



Solid Waste Franchise Fee

Revenue Description

Revenue is derived from a fee levied on all commercial solid waste disposal service providers that do business within the corporate limits of the City of Miami Gardens. Fee was levied by the City in 2004 under an ordinance adopted by City Council establishing non-exclusive franchises for commercial solid waste providers. The ordinance established a 15% fee on the total billing of franchisees for business conducted within the City. The fee is collected monthly from each provider. For FY 2014, the City has 7 active franchise agreements.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Gardens Ordinance 2004-03-19
 Franchise agreements between the City and various providers.

Special Requirements

State statutes provide an exemption for solid waste that is recycled such as curbside recycling and for debris deposited in separate construction and demolition landfills, and other recycling activities.

Fund/Account Number: General Fund
 01-00-00-323-700-00

Use of Revenue: General Fund, unrestricted.

Method/Frequency of Payment

Franchise fee is 15% of the total company's gross sales from commercial garbage collection within the City of Miami Gardens. Payment is made directly to the City by each franchisee on a monthly basis. Roll-Off containers are charged at \$100 each.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City staff based on historical trends. This is adjusted by estimates of new commercial construction.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$863,951	
FY 08	\$888,000	2.78%
FY 09	\$823,232	-7.29%
FY 10	\$813,856	-1.14%
FY 11	\$806,978	-0.85%
FY 12	\$823,827	2.09%
FY 13	\$883,048	7.19%
FY 14*	\$856,521	-3.00%
FY 15**	\$850,000	-0.76%

* Estimated
** Budgeted

Discussion

The solid waste franchise fee is one of several franchise fee revenues for the City. Currently, the City has 9 providers. The City's franchise fee is 15% of gross revenues; this is in addition to Miami-Dade County's 17% franchise fee. This later fee will eventually be reduced and/or eliminated as the County pays off solid waste bonds for which the fee was pledged.

The fee applies to all haulers of commercial solid waste within the City. This includes routine commercial garbage collection as well as commercial roll-off containers.



Electric Utility Tax

Revenue Description

Revenue is derived from a tax on all electric Utility Service customers within the corporate limits of the City. The tax rate is 10% of the total bill excluding governmental charges, taxes and fuel adjustments.

Legal Basis for Revenue

Florida Statutes §166.231-.236
Miami Dade County Code of Ordinances §29-36
City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 & Section 8.4
City of Miami Gardens Ordinance 2003-01

Special Requirements: None.

Fund/Account Number: General Fund
01-00-00-314-100-00

Use of Revenue: General Fund, Unrestricted.

Method/Frequency of Payment

Tax is collected by the respective Florida Power & Light and remitted to the County, and in turn, the County remits it to the City monthly after deducting the City's pro-rata share of the County's Q.N.I.P. bond payment.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City staff based on historical trends. This is adjusted by estimates of new commercial construction.

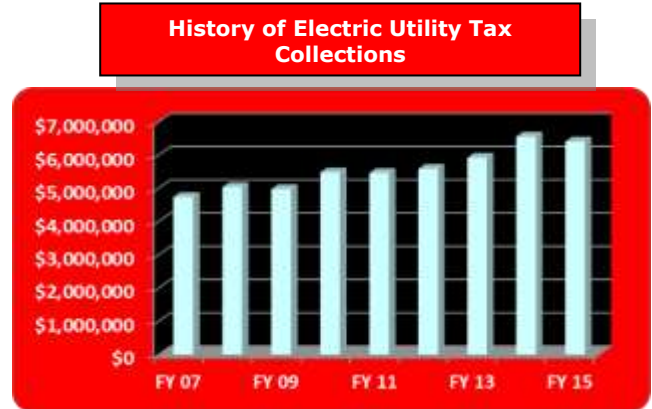
Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$4,735,403	
FY 08	\$5,032,682	6.28%
FY 09	\$4,968,381	-1.28%
FY 10	\$5,473,141	10.16%
FY 11	\$5,458,988	-0.26%
FY 12	\$5,578,789	2.19%
FY 13	\$5,915,587	6.04%
FY 14*	\$6,551,160	10.74%
FY 15**	\$6,400,000	-2.31%

* Estimated
** Budgeted

Discussion

Currently, the City collects utility tax from water, electric and gas utilities operating within the City and a rate of 10% of the customer's bill. The tax is moderately large revenue for the general fund and is of generally low volatility. It can be affected by weather and positively by new construction and increased fuel adjustment charges. It is these latter two factors that have driven the relatively steady increase in the City's collections over time.



Water Utility Tax

Revenue Description

Revenue is derived from a tax on all water utility service customers within the corporate limits of the City. The tax rate is 10% of the total bill excluding governmental charges, taxes and fuel adjustments.

Legal Basis for Revenue

Florida Statutes §166.231-.236
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Gardens Ordinance 2003-01

Special Requirements:

None.

Fund/Account Number

General Fund
 01-00-00-314-300-00

Use of Revenue: General Fund, unrestricted.

Method/Frequency of Payment

Tax is collected by one of three water utilities that serve residents and businesses within the City: City of North Miami Beach, City of Opa Locka or Miami-Dade County Water and Sewer Department. All jurisdictions remit the revenue Miami-Dade County who in turn, remits it to the City.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City staff based on historical trends. This is adjusted by estimates of new commercial construction.

Collection History

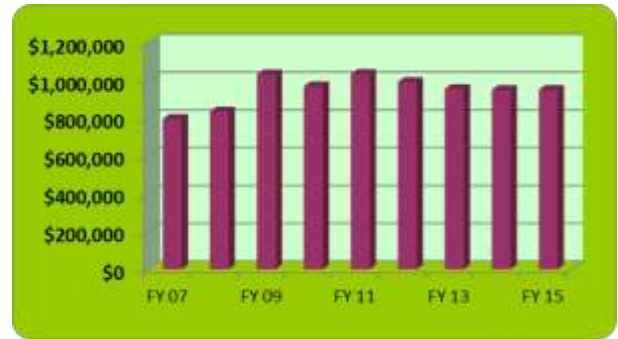
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$796,199	
FY 08	\$835,364	4.92%
FY 09	\$1,031,801	23.52%
FY 10	\$968,843	-6.10%
FY 11	\$1,033,985	6.72%
FY 12	\$991,323	-4.13%
FY 13	\$954,850	-3.68%
FY 14*	\$950,000	-0.51%
FY 15**	\$950,000	0.00%

* Estimated
 ** Budgeted

Discussion

Currently, the City collects utility tax from water, electric and gas utilities operating within the City at a rate of 10% of the customer's bill. The tax is moderately large revenue for the general fund and is of low volatility. It can be affected by weather and positively by new construction.

History of Water Utility Tax Collections



Gas Utility Tax

Revenue Description

Revenue is derived from a tax on all natural and propane service customers within the corporate limits of the City. The tax rate is 10% of the total bill excluding governmental charges, taxes and fuel adjustments.

Legal Basis for Revenue

Florida Statutes §166.231-.236
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Gardens Ordinance 2003-01

Special Requirements: None.

Fund/Account Number: General Fund
 01-00-00-314-400-00

Use of Revenue: General Fund, unrestricted.

Method/Frequency of Payment

Tax for natural gas sales is collected from the City's lone provider of natural gas, NUI Utilities (AKA: City Gas) by Miami-Dade County and remitted to the City on a periodic basis. The County has informed us that they have no way to allocate this revenue and thus have kept it.

Basis for Budget Estimate

Estimate of natural gas tax revenue is made by the City staff based on historical trends. This is adjusted by estimates of new commercial construction.

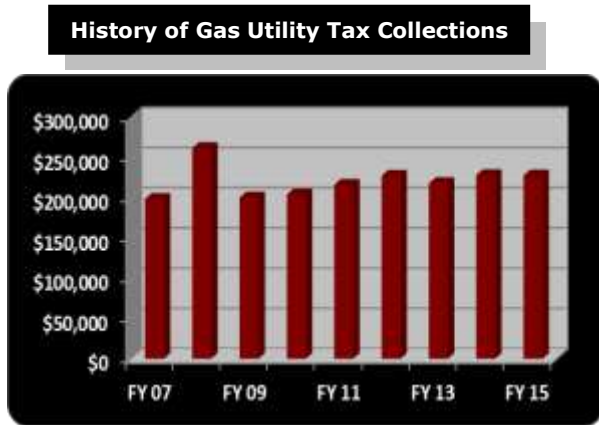
Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$198,653	
FY 08	\$262,001	31.89%
FY 09	\$200,553	-23.45%
FY 10	\$204,342	1.89%
FY 11	\$216,472	5.94%
FY 12	\$227,592	5.14%
FY 13	\$218,433	-4.02%
FY 14*	\$228,513	4.61%
FY 15**	\$228,000	-0.22%

*Estimated
 **Budgeted

Discussion

The gas utility tax is one of several utility tax revenues for the City. Currently, the City collects utility tax from water, electric and gas utilities operating within the City. The tax is minor revenue for the General Fund and is of generally low volatility. It is affected by new construction.



Local Communications

Services Tax

Revenue Description

The Communications Services Tax was enacted to restructure and consolidate taxes on telecommunications, cable, direct-to-home satellite, and related services that existed prior to October 1, 2001. The definition of communications services encompasses voice, data, audio, video, or any other information or signals, including cable services that are transmitted by any medium.

The tax is imposed on retail sales of communications services which originate and terminate in the state, or originate or terminate in the state and are billed to an address within the state. Tax proceeds are transferred to county and municipal governments, Public Education Capital Outlay and Debt Service Trust Fund, and the state's General Revenue Fund.

A county or municipality may, by ordinance, levy a local communications tax. The City levies the maximum rate of 5.22%.

Legal Basis for Revenue

Florida Statutes Chapter 202
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Gardens Ordinance 2003-02

Special Requirements

A city cannot levy the maximum rate and also require that the provider obtain building permits. Miami Gardens does not require such permits.

Fund/Account Number

General Fund
 01-00-00-315-510-00

Use of Revenue

General Fund, unrestricted. Miami Gardens has pledged this revenue as security on several revenue bond issues.

Method/Frequency of Payment

Tax is collected by the State of Florida Department of Revenue who has the sole authority to audit the providers. The collections are remitted to the City on a monthly basis.

Basis for Budget Estimate

Estimate of communications services tax revenue for budgeting purposes is made by the State Department of Revenue and posted online during July.

Collection History

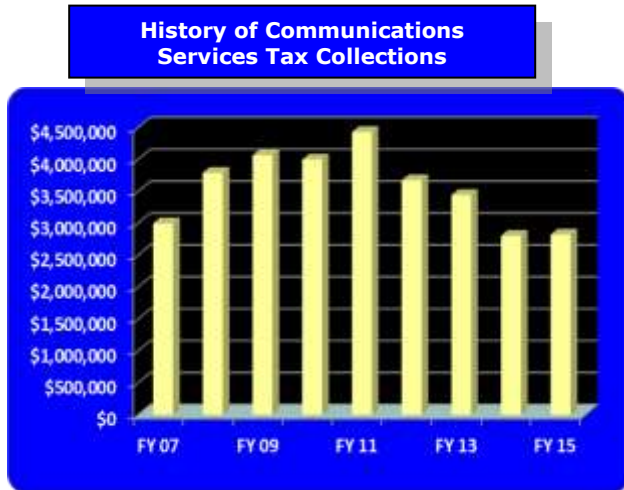
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$2,995,664	
FY 08	\$3,788,720	26.47%
FY 09	\$4,061,914	7.21%
FY 10	\$3,994,708	-1.65%
FY 11	\$4,426,216	10.80%
FY 12	\$3,669,763	-17.09%
FY 13	\$3,438,720	-6.30%
FY 14*	\$2,802,063	-18.51%
FY 15**	\$2,820,000	0.64%

* Estimated
 ** Budgeted

Discussion

The Communications Services Tax has been one of the more difficult revenues for the City since its inception. As many of the local providers were miscoding their remittances to the state and the revenue was being diverted to Miami-Dade County instead of Miami Gardens.

The City and Miami-Dade County entered into an interlocal agreement whereby the County would give the City the amount of the State estimate and the City would transfer to the County all revenue directly collected by the State. This agreement expired at the end of FY 2005-2006. At that time, staff budgeted an amount that was reflective of the actual revenue received. Since that date at the City's request, the State has been undertaking audits of the providers within the City and revenue has significantly increased and in FY 2011 due to State audit, the City received more than \$700,000 in retro payment due to miscoding. Due to legislature changes of how telecommunication tax is to be assessed, revenue has since then decreased in FY 2012.



Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$811,926	
FY 08	\$1,078,384	32.82%
FY 09	\$934,161	-13.37%
FY 10	\$954,886	2.22%
FY 11	\$1,047,248	9.67%
FY 12	\$1,029,151	-1.73%
FY 13	\$1,007,525	-2.10%
FY 14*	\$970,000	-3.72%
FY 15**	\$950,000	-2.06%

* Estimated
** Budgeted

Local Business License Tax (Occupational License Tax)

Revenue Description

The Local Business Tax is levied by cities and counties for the privilege of conducting or managing any business, profession, or occupation within its jurisdiction. Tax proceeds are considered general revenue to the local government. The Business Tax is not a regulatory fee and does not refer to any fees or licenses paid to any board, commission, or officer for permits, registration, examination or inspection.

Legal Basis for Revenue

Florida Statutes Chapter 205
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
City of Miami Gardens Ordinances 2003-01, 2004-08-24, 2004-20-36, 2005-05-43, 2006-02-83, 2007-06-112 and 2007-18-124.

Special Requirements

None.

Fund/Account Number

General Fund
01-00-00-316-000-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

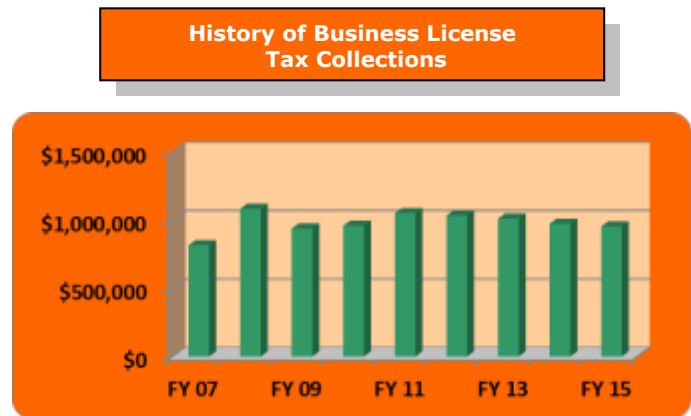
The Business License Tax is collected by the City's Code Enforcement Department. Tax bills are mailed to all current license holders in August of each year with an effective date of October 1st. Businesses starting during the year must obtain the license prior to opening or face penalties. There is no prorating of the tax for mid-year licenses.

Basis for Budget Estimate

Estimate for the business license tax is made by staff based on current holders and an anticipated new business activity.

Discussion

The business license tax is moderate-sized City revenue. After incorporation, Miami Gardens adopted the rate schedule of the City of Miramar as its schedule. In FY 2008, the City began an aggressive program to visit all businesses for compliance. This has resulted in a significant increase in collections. FY-09 and FY10 represents a decline in local business due to the recession. has been quite stable for the past few years.



Business Tax Schedule

For the purposes of this section, inventory shall mean the average selling value of annual inventory owned by the business, exclusive of excise tax. License tax fees for the following business occupations and/or professions are hereby levied and imposed as follows, provided that no license or combination of licenses for a single entity at a single business location shall exceed thirty thousand dollars (\$30,000.00).

Occupational License taxes for the following business, occupations and/or professions are hereby levied and imposed:

A

(10)	ABSTRACT, TITLE, TITLE INSURANCE, PROP CLOSING . . .	150.00
(20)	ACTIVITY COORDINATORS/DIRECTORS - RECREATION . . .	100.00
(30)	ADOLESCENT/TEEN RECREATION CENTERS . . .	100.00
(40)	ADVERTISING-PRODUCTS AND SERVICES . . .	100.00
(50)	AMBULANCE SERVICE . . .	100.00
(60)	AMUSEMENT CENTERS . . .	200.00
(70)	AMUSEMENT CENTERS 1 TO 25 MACHINES . . .	200.00
(80)	AMUSEMENT CENTERS 26 TO 50 MACHINES . . .	300.00
(90)	AMUSEMENT CENTERS 51 TO 75 MACHINES . . .	450.00
(100)	AMUSEMENT CENTERS 76 TO 100 MACHINES . . .	500.00
(110)	AMUSEMENT CENTERS OVER 100 MACHINES-EACH MACHINE . . .	7.00
(120)	AMUSEMENT MACHINES-DISTRIBUTORS . . .	125.00
(130)	AMUSEMENT MACHINES-EACH MACHINE AS ACCESSORY USE . . .	30.00
(140)	AMUSEMENT PARK PER MACHINE . . .	100.00
(150)	AMUSEMENT PARKS 1 . . .	100.00
(160)	ANIMAL GROOMING . . .	100.00
(170)	ANIMAL-CLINIC/HOSPITAL . . .	100.00
180)	<u>(OPEN)</u>	
(190)	<u>(OPEN)</u>	
(200)	ANIMAL-KENNEL . . .	200.00
(210)	ANSWERING SERVICE . . .	100.00
(220)	ANTIQUÉ SHOP . . .	125.00
(230)	APARTMENT EACH UNIT	6.00
(240)	ARCHERY/GUN RANGES . . .	100.00
(250)	ARMORED CAR SERVICES . . .	100.00
(260)	ASTROLOGERS/CLAIRVOYANTS . . .	150.00
(270)	AUCTION COMPANIES/STORE . . .	700.00
(280)	AUCTIONEERS . . .	40.00
(290)	AUTO DEALER RENTAL CARS 1 TO 25 . . .	100.00
(300)	AUTO DEALER RENTAL-EACH ADDITIONAL CAR OVER 25 . . .	9.00
(303)	AUTO DEALER NEW PLUS PER \$1,000.00 OR FRACTION OF INVENTORY (Max \$5,000.00)	200.00 13.00
(305)	AUTO DEALER USED PLUS PER \$1,000.00 OR FRACTION OF INVENTORY(Max \$5,000.00)	200.00 13.00

(310)	AUTO DETAILING . . .	100.00
(320)	AUTO DRIVING SCHOOL . . .	100.00
(330)	AUTO PAINT AND BODY . . .	80.00
(340)	AUTO SHIPPING AGENCY . . .	100.00
(350)	AUTO TAG AGENCIES . . .	60.00
(360)	AUTO WRECKING . . .	80.00
(370)	BAKERY'S - AS ACCESSORY USE . . .	100.00
B		
(380)	BAKERY'S - RETAIL . . .	100.00
(390)	BAKERY'S - WHOLESALE . . .	100.00
(400)	BALLROOMS/DANCE CLUB (AS PERMITTED BY CODE) . . .	100.00
(410)	BANQUET/PARTY CATERERS . . .	40.00
(420)	BANQUET/PARTY CATERERS - AS ACCESSORY USE . . .	50.00
(430)	BARBER SHOP - FOR EACH ACCESS ACTIVITY . . .	30.00
(440)	BARBER SHOP - EACH CHAIR OVER 5 CHAIRS . . .	10.00
(450)	BARBER SHOP - UP TO 5 CHAIRS . . .	100.00
(460)	BAR/LOUNGE (NO DANCING OR ENTERTAINMENT) . . .	200.00
(470)	BEAUTY SHOP - FOR EACH ACCESS ACTIVITY . . .	50.00
(480)	BEAUTY SHOP/NAIL SALON-1 TO 5 TECHNICIANS/OPERATORS . . .	100.00
(490)	BEAUTY SHOP/NAIL SALON, EACH ADDITIONAL OPERATOR OVER 5 . . .	10.00
(500)	BICYCLE, SCOOTERS, MOPEDS ETC (SALES,RENTAL,REPAIR) . . .	100.00
(510)	BILLIARD HALL - EACH TABLE . . .	15.00
(520)	BILLING SERVICE . . .	125.00
(530)	BINGO HALL . . .	250.00
(540)	BLOOD BANKS/STORAGE FACILITIES . . .	200.00
(550)	BLUEPRINTING . . .	100.00
(560)	BOATS FOR SALE/RENTAL . . .	100.00
(570)	BOILER/MACHINE/FOUNDRIES-SHOPS . . .	140.00
(580)	BONDSMEN PROFESSIONAL (CASH) . . .	350.00
(590)	BONDSMEN PROFESSIONAL (SURETY) . . .	150.00
(600)	BOWLING ALLEY - EACH LANE . . .	25.00
(610)	BROKER - CEMETERY . . .	125.00
(620)	BROKERAGE FIRMS - COMMODITIES . . .	150.00
(630)	BROKERAGE FIRMS - STOCKS, BONDS . . .	150.00

(640)	BROKERAGE FIRMS - YACHTS . . .	100.00
(650)	BROKERS MORTGAGE LOANS . . .	150.00
(660)	BROKERS - CUSTOMS AND OTHERS . . .	125.00
(670)	BROKERS - FUTURES OR OPTIONS . . .	125.00
(680)	BURGLAR ALARM/MONITORING COMPANIES . . .	100.00
(690)	BUS COMPANIES - INTRASTATE ONLY . . .	125.00
(700)	BUS COMPANIES - PER EACH BUS . . .	50.00

C

(710)	CANTEEN WAGON OR CAFE - EACH VEHICLE . . .	100.00
(720)	CAR WASH (PERMANENT STRUCTURES AS PERMITTED BY ZONING ONLY) . . .	80.00
(730)	CARPENTER SHOPS . . .	100.00
(740)	CARPET AND RUG CLEANING . . .	90.00
(750)	CARPET INSTALLATION . . .	100.00
(760)	CARPET SALES (NO INVENTORY) . . .	100.00
(770)	CEMETERY/MAUSOLEUM . . .	120.00
(780)	CHECK CASHING STORE . . .	200.00
(790)	CHEMICAL TOILETS . . .	100.00
(800)	CHILD CARE SERVICES . . .	40.00
(810)	CONCRETE MIXER - EACH TRUCK . . .	40.00
(820)	CONSULTANTS - EACH . . .	150.00
(830)	CONTRACTORS - BUILDING (FOR OFFICE ONLY) . . .	120.00
(840)	CONTRACTORS - GENERAL (FOR OFFICE ONLY) . . .	120.00
(850)	CONTRACTORS - SPECIALTY (FOR OFFICE ONLY) . . .	100.00
(860)	CONTRACTORS - SUB BUILDING (FOR OFFICE ONLY) . . .	100.00
(870)	CONVALESCENT/NURSING HOME . . .	80.00
(880)	COUNTRY CLUB . . .	450.00
(890)	CREDIT BUREAUS . . .	100.00

D

(900)	DATA PROCESSING - SERVICE AGENCY . . .	125.00
(910)	DATA PROCESSING - SOFTWARE DEVELOPMENT . . .	150.00
(920)	DEALERS - SECONDHAND FIREARMS . . .	200.00
(930)	DEALERS - SECONDHAND GOODS/CONSIGNMENT . . .	125.00
(940)	DELIVERY SERVICES . . .	100.00
(950)	DELIVERY SERVICES - PER EACH VEHICLE . . .	20.00

960)	DIALYSIS CENTERS . . .	200.00
(970)	DISC JOCKEY (SEE ENTERTAINMENT) . . .	100.00
(980)	DRESSMAKING AND ALTERATIONS . . .	100.00
(990)	DRY CLEANING PLANT . . .	100.00
(1000)	DRY CLEANING PLANT PICKUP STATION . . .	100.00
E		
(1010)	ELECTRIC LIGHT AND POWER COMPANIES . . .	500.00
(1020)	EMPLOYMENT AGENCIES . . .	125.00
(1030)	ENTERTAINMENT - MOBILE (CLOWN, MAGICIAN ETC) . . .	100.00
(1040)	ESCORT SERVICE . . .	300.00
(1050)	EXPRESS COMPANIES - INTRASTATE BUSINESS ONLY . . .	225.00
(1060)	EXTERMINATORS . . .	125.00
F		
(1070)	FINANCIAL INSTITUTIONS-BANKS AND TRUST COMPANIES . . .	250.00
(1080)	FINANCIAL INSTITUTIONS-BUILDING AND LOAN ASSOC . . .	250.00
(1090)	FINANCIAL INSTITUTIONS-MONEY LENDERS EXCEPT BANKS . . .	250.00
(1100)	FINANCIAL INSTITUTIONS-MORTGAGE LOAN COMPANY	200.00
(1110)	FINANCIAL INSTITUTIONS-PERSONAL FINANCE CO. . . .	250.00
(1120)	FIRE EXTINGUISHER SERVICES . . .	125.00
(1130)	FLEA MARKET . . .	1,500.00
(1140)	FLORIST . . .	100.00
(1150)	FUNERAL HOME . . .	250.00
(1160)	FURNITURE REFINISHERS . . .	100.00
G		
(1170)	GAS COMPANIES-SELLING BOTTLED GAS . . .	100.00
(1180)	GAS COMPANIES-SELLING THRU PIPELINE . . .	400.00
(1190)	GOLF COURSE . . .	400.00
(1200)	GOLF-DRIVING RANGES/MINIATURE GOLF . . .	120.00
(1210)	GRAVEL, SAND, SOD, DIRT - SALES . . .	100.00
H		
(1220)	HALLS FOR HIRE . . .	150.00
(1230)	HEALTH CLUBS . . .	125.00
(1240)	HOME HEALTH CARE SERVICES . . .	100.00
(1250)	HOSPITALS UP TO 50 BEDS . . .	375.00

(1260)	HOSPITALS - EACH BED OVER 50 . . .	5.00
(1270)	HOTELS, LODGING HOUSES AND MOTELS-PER ROOM . . .	4.00
(2690)	HOUSE CLEANING (See 2690 WINDOW AND HOUSE CLEANING)	
I		
(1280)	<u>(OPEN)</u>	
(1290)	<u>(OPEN)</u>	
(1300)	IMPORT AND/OR EXPORT COMPANY . . .	125.00
(1310)	INSTRUCTIONAL CLASSES . . .	125.00
(1320)	INSURANCE ADJUSTER-EACH . . .	60.00
(1330)	INSURANCE AGENCY OFFICE-LOCATED IN CITY . . .	125.00
(1340)	INSURANCE AGENT-EACH . . .	80.00
(1350)	INSURANCE COMPANIES . . .	200.00
(1360)	INSURANCE-TITLE (WITH AN OFFICE) . . .	125.00
(1370)	INTERIOR DECORATORS . . .	120.00
J		
(1380)	JANITORIAL . . .	125.00
L		
(1390)	LABOR UNION ORGANIZATIONS . . .	250.00
(1400)	LANDSCAPING/GARDENING . . .	125.00
(1420)	LAUNDROMAT - EACH MACHINE . . .	5.00
(1430)	LAWN MAINTENANCE . . .	125.00
(1440)	LAWN MAINTENANCE -EACH ADDITIONAL VEHICLE OR TRUCK . . .	20.00
(1450)	LEASING - EQUIPMENT, TRUCKS, TRACTORS . . .	200.00
(1460)	LEASING - FURNITURE, TOOLS, ELECTRONICS, EQUIPMENT . . .	200.00
(1470)	LIMOUSINE SERVICE (OFFICE ONLY) . . .	200.00
(1480)	<u>(OPEN)</u>	
(1490)	LOCKSMITHS . . .	125.00
M		
(1500)	MACHINE SHOPS . . .	50.00
(1510)	MAIL ORDER BUSINESSES . . .	125.00
(1520)	MAINTENANCE COMPANIES . . .	125.00
(1530)	MANUFACTURE & MANUFACTURING 1-10 PEOPLE . . .	150.00
(1540)	MANUFACTURE & MANUFACTURING 11-25 PEOPLE . . .	100.00
(1550)	MANUFACTURE & MANUFACTURING OVER 25 PEOPLE . . .	200.00

(1560)	MANUFACTURE & MANUFACTURING-EA TRUCK IF TRANSPORTING . . .	50.00
(1570)	MARBLE AND GRANITE WORKS . . .	100.00
(1580)	MASSAGE SALONS . . .	125.00
(1590)	MEDICAL CLINICS . . .	200.00
(1600)	MEDICAL/DENTAL LABS . . .	200.00
(1610)	MERCHANTS, RETAIL PLUS PER \$1,000 OR FRACTION INVENTORY (MAX - \$6,000)	200.00 13.00
(1630)	MERCHANTS WHOLESALE PLUS PER EA \$1,000 OR FRACTION INVENTORY (MAX - <u>\$30,000</u>)	150.00 0.75
1650)	MESSENGER SERVICE . . .	60.00
(1660)	MESSENGER SERVICE- EACH VEHICLE . . .	20.00
(1670)	MICRO FILM STORAGE . . .	150.00
(1680)	MOBILE HOME PARK . . .	300.00
1690)	MOBILE HOME SALES . . .	150.00
(1700)	MONUMENTS AND TOMBSTONES . . .	100.00
1710)	MOTION PICTURE THEATRE 500-1,000 SEATS . . .	375.00
(1720)	MOTION PICTURE THEATRE 1000 SEATS . . .	450.00
(1740)	MOTION PICTURE THEATRE - CANDY AND POPCORN CONCESSION . . .	40.00
(1750)	MOVING COMPANY W/STORAGE . . .	150.00
(1760)	MUSIC/RECORDING STUDIO . . .	120.00
N		
(1770)	NEWSPAPER PUBLISHERS BUREAU AGENCY . . .	125.00
(1780)	NEWSPAPER PUBLISHERS DAILY . . .	200.00
(1790)	<u>(OPEN)</u>	
(1800)	NEWSPAPERS PUBLISHED WKLY,SEMI-MONTH OR MONTHLY . . .	120.00
(1810)	NEWSSTANDS . . .	50.00
(1820)	NIGHT CLUB . . .	400.00
(1830)	NURSERIES TREES/PLANTS . . .	100.00
P		
(1840)	PACKERS OR SHIPPERS . . .	100.00
(1850)	PACKING HOUSES . . .	80.00
(1860)	PARCEL DROP SERVICE . . .	100.00
(1870)	PARCEL/MESSENGER DELIVER . . .	60.00
(1880)	PARCEL/MESSENGER DELIVER PER VEHICLE . . .	10.00
(1890)	PARKING LOTS 1 TO 25 CARS . . .	100.00

(1900)	PARKING LOTS OVER 26 CARS . . .	125.00
(1910)	PAWNBROKERS . . .	400.00
(1920)	(OPEN)	
(1930)	PHOTO LAB . . .	125.00
(1940)	PHOTOGRAPHERS . . .	100.00
(1950)	PHOTOGRAPHERS STUDIO - ACCESSORY USE . . .	125.00
(1960)	PHOTOGRAPHY STUDIOS . . .	100.00
1970)	PIANO TUNERS . . .	40.00
(1980)	PRINTING . . .	125.00
(1990)	PRIVATE SCHOOLS LESS THAN 50 PUPILS . . .	100.00
(2000)	PRIVATE SCHOOLS MORE THAN 50 PUPILS . . .	150.00
(2010)	PRODUCTION STUDIO . . .	150.00
(2020)	PROFESSIONALS - EACH . . .	120.00
(2030)	PROMOTERS . . .	250.00
R		
(2040)	REAL ESTATE BROKER WITH NO AGENTS . . .	120.00
(2041)	REAL ESTATE BROKER WITH 2 - 4 AGENTS . . .	175.00
(2042)	REAL ESTATE BROKER WITH 5 - 25 AGENTS . . .	225.00
2043)	REAL ESTATE BROKER WITH 26 - 60 AGENTS . . .	325.00
(2044)	REAL ESTATE BROKER WITH OVER 60 AGENTS . . .	525.00
(2050)	REAL ESTATE PROPERTY MGMT . . .	125.00
(2060)	OPEN	
(2070)	RENTAL CLOTHING/UNIFORMS . . .	125.00
(2080)	RENTAL FURNITURE, TOOLS, ELECTRONICS, EQUIPMENT . . .	125.00
(2090)	REPAIR WATCH AND JEWELRY . . .	100.00
(2100)	REPAIR - APPLIANCES AND ELECTRONICS . . .	100.00
(2110)	REPAIR - AUTOMOTIVE . . .	125.00
(2120)	REPAIR - BUSINESS MACHINES . . .	100.00
(2130)	REPAIR - HEAVY EQUIPMENT . . .	125.00
(2140)	REPAIR - MISCELLANEOUS . . .	100.00
(2150)	REPRODUCTION - XEROX PHOTOCOPY . . .	100.00
(2160)	RESEARCH LABORATORIES . . .	150.00
(2170)	RESTAURANTS 0 TO 25 SEATS . . .	100.00
(2180)	RESTAURANTS 26 TO 100 PERSONS . . .	200.00

(2190)	RESTAURANTS 101 OR MORE . . .	300.00
(2200)	RESTAURANTS DRIVE IN . . .	100.00
(2210)	RETIREMENT ADULT LIVING 1 TO 25 BEDS . . .	150.00
(2220)	RETIREMENT ADULT LIVING OVER 26 BEDS . . .	300.00
(2230)	RINKS - SKATING, ROLLER . . .	200.00

S

(2240)	SALES OFFICE NO STOCK . . .	100.00
(2250)	SALESPERSON . . .	100.00
(2260)	SANITATION PER TRUCK . . .	100.00
(2270)	SECRETARIAL SERVICE . . .	150.00
(2280)	SECURITY COMPANIES . . .	125.00
(2290)	SEPTIC TANK CLEANING . . .	150.00
(2300)	SERVICE STATIONS/FUEL-BASE . . .	100.00
(2310)	SERVICE STATIONS/FUEL-EACH ADDITIONAL PUMP . . .	5.00
(2320)	SIGN SHOPS . . .	125.00
(2330)	SNACK BARS AS ACCESSORY USE . . .	60.00
(2340)	STORAGE 1-50 UNITS FOR RENT . . .	150.00
(2350)	STORAGE 51-OVER UNITS FOR RENT . . .	300.00
(2360)	STORAGE WAREHOUSE . . .	120.00
(2370)	STORAGE-BLASTING MATERIALS . . .	2,000.00
(2380)	SWIMMING POOL MAINTENANCE . . .	125.00
(2390)	SWIMMING POOL MAINTENANCE-EACH TRUCK . . .	20.00

T

(2400)	TANNING SALONS 1 TO 5 UNITS . . .	100.00
(2410)	TANNING SALONS (AS ACCESSORY USE) . . .	50.00
(2420)	TANNING SALONS-EACH ADDITIONAL UNIT OVER 5 UNITS . . .	10.00
(2430)	TATTOO PARLOR . . .	150.00
(2440)	TAX PREPARATION SERVICE . . .	150.00
(2450)	TAXICABS (OFFICE ONLY) . . .	100.00
(2460)	<u>(OPEN)</u>	
(2470)	TAXIDERMISTS . . .	60.00
(2480)	TELECOMMUNICATION SERVICES . . .	100.00
(2490)	TELEMARKETING SALES . . .	100.00
(2500)	TELEPHONE COMPANIES . . .	300.00

(2510)	TELEVISION AND RADIO STATION . . .	200.00
(2520)	TOWING SERVICE (WRECKING, HAULING, SALVAGE) . . .	80.00
(2530)	TRANSPORTATION PRIVATE SCHOOL - EACH VEHICLE . . .	50.00
(2540)	TRAVEL AGENCY . . .	125.00
(2550)	TRUCKING OR TRANSPORT CO . . .	150.00
(2560)	TRUCKING OR TRANSPORT CO-PER EACH TRUCK . . .	40.00
(2570)	TRUCK/TRAILER RENTAL OR LEASING . . .	150.00
(2580)	TRUCK/TRAILER RENTAL OR LEASING-EACH VEHICLE . . .	20.00
U		
(2590)	UNCLASSIFIED . . .	120.00
(2600)	UNIFORM SERVICE (TOWEL, LINEN, DIAPER) . . .	125.00
(2610)	UPHOLSTERER . . .	100.00
V		
(2620)	VEHICLE LEASING CO . . .	150.00
(2630)	VEHICLE SHOWROOM-NEW VEHICLES . . .	150.00
(2640)	VEHICLE SHOWROOM-USED VEHICLES . . .	200.00
(2650)	VEHICLE UPHOLSTERY/TOP SHOP . . .	125.00
(2660)	VEHICLES WINDOW TINTING . . .	125.00
(2670)	VENDING DISTRIBUTOR . . .	125.00
(2680)	VENDING - EACH MACHINE AS ACCESSORY USE . . .	30.00
	FOR EACH ADDITIONAL MACHINE FROM 2 TO 30	12.00
	FOR EACH ADDITIONAL MACHINE FROM 31 TO 100	10.00
	FOR EACH ADDITIONAL MACHINE FROM 101 TO 99,999	8.00
W		
(2690)	WINDOW AND HOUSE CLEANING . . .	80.00
Other		
	LICENSING APPLICATION FEES (ALL NANE CHANGE/ADDRESS CHANGE	\$10.00

Certificate of Use Fee

Revenue Description

Revenue is derived from a fee charged annually for each business within the City. The certificate of Use process is used to ensure that each business is operating in accordance with the City's zoning laws. Annually, each business is visited to determine that the uses at that particular location have not changed and are still allowed under the zoning code.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4

Special Requirements: None.

Fund/Account Number

General Fund
 01-00-00-322-001-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

Tax is collected by the City yearly, with the renewal date established as October 1st.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City staff based on historical trends. This is adjusted by an estimate of new businesses.

Collection History

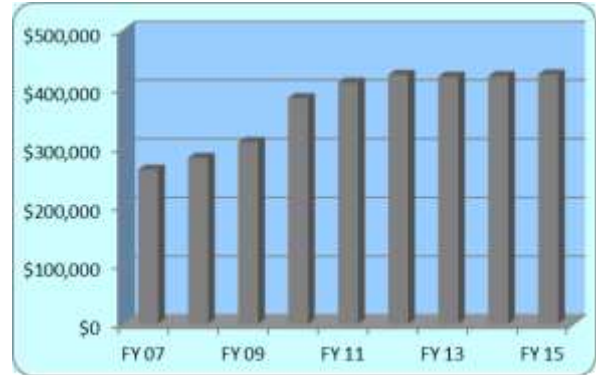
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$262,836	
FY 08	\$282,967	7.66%
FY 09	\$309,731	9.46%
FY 10	\$384,850	24.25%
FY 11	\$411,123	6.83%
FY 12	\$424,311	3.21%
FY 13	\$421,368	-0.69%
FY 14*	\$422,000	0.15%
FY 15**	\$425,000	0.71%

* Estimated
 ** Budgeted

Discussion

Certificates of Use are a vital tool in assisting the City and its code enforcement and zoning departments by ensuring that improper land uses do not occur in the City. The program began in FY-06. The program to collect business licenses has also resulted in a significant increase in Certificate of use collections.

History of Certificate of Use Fee Collections



Fee Schedule

New Application Fee \$12.00

Other fees: (See next page)

CERTIFICATE OF USE (C.U.) AND TEMPORARY CERTIFICATE OF USE (T.C.U.)

The following original fees shall be paid for all uses. The indicated renewal fee applies to those uses which are required to be renewed annually by Code or by Resolution. All non-renewable uses are issued permanent use certificates which shall remain valid for an unlimited time, unless revoked for cause, or abandoned, provided there is no change of use, ownership, or name, or that there is no enlargement, alteration or addition in the use or structure. An "up front" processing fee equal to 50% of the total C.U. fee shall be assessed at the time of filing an application. The processing fee is non-refundable but shall be credited towards the final C.U. fee.

RESIDENTIAL

Fee

Apartments, hotels, motor hotels and all multiple family uses per building

C003	4-50 units	\$72.45	
C021	51-100 units	\$87.15	
C022	101-200 units	\$99.75	
C023	201 or more units	\$113.40	
C004	Private school, charter schools, day nursery, convalescent and		
C040	nursing home, hospital, Assisted Congregate		
C041	Living Facilities (ACLF) and developmentally disabled home care		
		\$119.70	
	Renewal	\$63.00	
C042	Home Office	\$31.50	
	Renewal	\$18.90	

BUSINESS, WHOLESALE AND RETAIL

C005	All uses, except the following:		
	Per sq. ft. of business area	\$0.04	
	Minimum		\$119.70
	Renewal		\$69.30
C006	Automobile, recreational vehicle, boat, truck, etc., rental or sales		
	from open lot or combination open lot and building		\$119.70
	Per sq. ft. of business area	\$0.04	
	Minimum		\$119.70
	Renewal		\$201.60
C026	Change of owner of restaurant liquor/beer/wine/ in conjunction with restaurants, grocery stores, etc.		
			\$119.70
	Renewal		\$69.30
C007	Automobile used parts yard, Commercial		
	Per sq. ft. of business	\$0.04	
	Minimum		\$119.70
	R112 Incinerators, Junkyards, Slaughterhouses, Bulk Storage	\$791.70	
	R501 Products, and utility plants per 30,000 sq. ft. Initial fee	\$292.95	

		Fee	Renewal
UNUSUAL USES, SPECIAL PERMITS, BUSINESS AND INDUSTRIAL USE VARIANCES			
C009	All unusual uses, except the following:	278.25	211.05
A026	Churches	119.70	63.00
C010	Airports, commercial dumps permits, racetracks, stadiums	554.40	201.60
C011	Cabaret, nightclub, liquor package store	367.50	332.85
C012	Rock quarries, lake excavation and/or filling thereof	435.75	211.05
C013	Circus or carnival (per week) and special events	232.05	232.05
C014	Open lot uses	165.90	132.30
C032	Lot clearing, sub-soil preparation	138.60	126.00
	Tent use	31.50	

AGRICULTURAL

C027	All uses, except as otherwise listed herein	165.90	157.50
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MAXIMUM FEE

C500	The maximum fee for a CU	791.70	NONE
	provided no violation exists at time of CU.		

CHANGE OF USE, BUSINESS OWNERSHIP OR NAME

When there is a change of use, business ownership, or name, the fee shall be the original fee listed for the use proposed.

REFUNDS

No refunds shall be made of fees paid for use permits. In case of error, adjustments may be made by the Director of the Department of Planning and Zoning.

OCCUPANCY WITHOUT CU

ZDB1	(In violation)	198.45
	plus a double CU fee	

A069	FAILURE TO RENEW CU(s) or Temporary Certificate of Use TCU(s) not renewed on or before the renewal or expiration date will be assessed a \$188.53 violation fee plus a double CU or TCU TCC fee.
MP40	

C024 M. CU AND TCU, INSPECTION FEE

When an inspection is necessary prior to the issuance of a CU or, TCU, an inspection fee of \$74.48 shall be charged for each inspector who is required to make a field inspection. Temporary CUs will be charged at a fee equal to the final CU cost in addition to the inspection fee. This fee will be required regardless of the length of time the TCU is needed; up to ninety (90) days for CUs and up to sixty (60) days for TCUs.

C034 N. CU RE-INSPECTION FEE

When extra inspection trips are necessary due to 1) wrong address being given on call for inspection, 2) required corrections not being made or completed at time specified or 3) failure to provide access to the property or use, a fee of \$70.92 for each inspector who must return shall be charged.

ALCOHOL & SPECIAL PERMITS

Alcohol Permit Fees:	R300 Bar/Lounge	\$84.77
	R305 Private Club	\$191.52
	R307 Restaurant	\$131.57
Special Permit Fees:	Night Clubs	\$525.00

Landlord Permit Fee

Revenue Description

Revenue is derived from a permit required of all property owners who rent their property for residential use.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Gardens Ordinance 2005-04-52 and Resolution 2005-41-218

Special Requirements

None.

Fund/Account Number

General Fund
 01-00-00-329-200-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

Fee is paid directly to the City at the Code Enforcement. Fee is due upon application of the annual permit. Permit cycle is from April 1 to March 31.

Basis for Budget Estimate

Estimate is a staff estimate based on historic collections and new construction.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$151,020	
FY 08	\$157,398	4.22%
FY 09	\$196,691	24.96%
FY 10	\$163,609	-16.82%
FY 11	\$191,829	17.25%
FY 12	\$173,488	-9.56%
FY 13	\$184,033	6.08%
FY 14*	\$190,000	3.24%
FY 15**	\$190,000	0.00%

*Estimated

** Budgeted

Discussion

The landlord permit was initiated by the City as a means to control property maintenance by absentee landlords. As part of the process, the City inspects each rental property annually to ensure that all property codes are being met. A major push to register landlords was made in FY-09 and continues.

Fee Schedule

Application Fee	\$12.00
Single Family dwelling per year, per unit	\$66.15

Multi-Family dwellings w/more than one unit
 first unit \$55.13

each additional unit \$26.25

Single-Family dwelling renewal
 \$49.61 (if no code violations)

Multi-Family Dwelling renewal
 \$38.59 first unit (if no code violations)

+ each additional unit \$15.00

Re-Inspection Fee

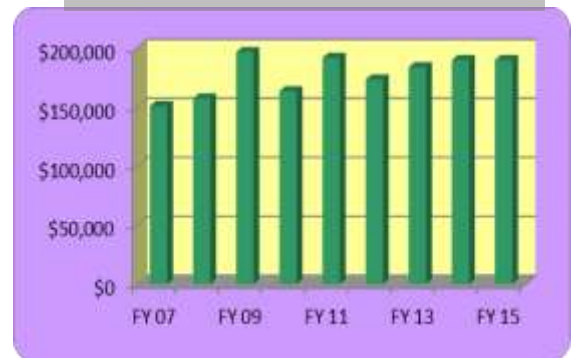
\$26.25

Ordinance Violation (Civil) \$250.00 per day

Ordinance Violation (Criminal) \$500.00 +
 60 days Jail per day

Late Fee : Fee due April 1st. After April 1st,
 10% for April plus %5 for each month of delinquency thereafter until paid. Max. penalty 25% of fee due.

History of Landlord Permit Fee Collections



Lien Search Fee

Revenue Description

Revenue is derived from a fee levied on all requests for pending lien information. This later information is provided by the City's Code Enforcement department to the public, to realtors and to other closing agents. The fees are designed to recover the actual cost for providing this specialized service.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City Ordinance 2004-12-28

Special Requirements: None.

Fund/Account Number: General Fund
 01-00-00-341-101-00

Use of Revenue: General Fund, unrestricted.

Method/Frequency of Payment

Fee is paid in advance to the City's Code Enforcement Department by the requesting party for lien letter and upon release of registered lien.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City based on historical trends. This is adjusted by estimates of the coming real estate market.

Collection History

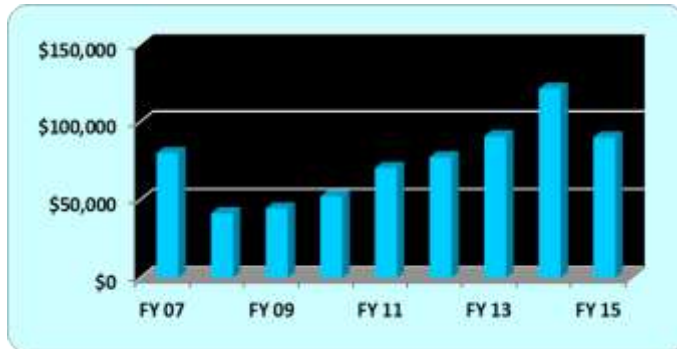
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$79,954	
FY 08	\$41,285	-48.36%
FY 09	\$44,358	7.44%
FY 10	\$52,300	17.90%
FY 11	\$70,396	34.60%
FY 12	\$77,196	9.66%
FY 13	\$90,745	17.55%
FY 14*	\$121,166	33.52%
FY 15**	\$90,000	-25.72%

* Estimated
** Budgeted

Discussion

The lien release and search fees are revenues designed to recover the cost of this specialized service. It grew significantly during the real estate boom FY-06 and FY-07, but took a dive in FY-08. With foreclosure actions being processed by banking institutions, increase in this service was experienced in FY 2013 and especially in FY 2014.

History of Lien Search Fee Collections



Fee Schedule

Lien Search Fees
Flat Fee 5-7 days \$50.00

Lien Reduction Fee

Revenue Description

Revenue is derived from a fee levied on all requests for reductions/releases of liens, including the Lien Amnesty program. This includes the \$262.50 fee to apply for a lien reduction. The fees are designed to recover the actual cost for providing this specialized service.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4,
Section 4.9 & Article 8, Sections 8.3 & 8.4
City Ordinance 2004-12-28

Special Requirements

None.

Fund/Account Number

General Fund
01-00-00-341-301-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

Fee is paid in advance to the City's Code Enforcement Department by the requesting party for lien letter and upon release of registered lien.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City based on historical trends.

Collection History

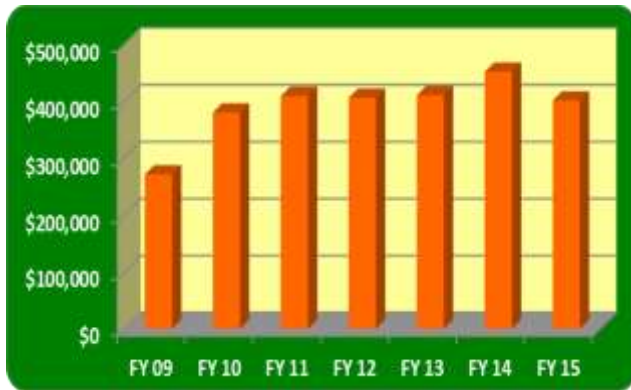
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 09	\$271,220	
FY 10	\$379,919	40.08%
FY 11	\$408,931	7.64%
FY 12	\$405,850	-0.75%
FY 13	\$410,298	1.10%
FY 14*	\$451,476	10.04%
FY 15**	\$401,000	-11.18%

* Estimated
** Budgeted

Discussion

The lien release fees are revenues designed to recover the cost of this specialized service. It grew significantly during the real estate boom and during the FY-09 amnesty period. Amnesty will continue into FY-15 which should continue but will begin to see a decline when most cases have been settled.

History of Lien Reduction Fee Collections



Fee Schedule

Lien Reduction Application Fee	\$262.50
Lien Amnesty Application Fee	\$82.95
Release of Lien Fee after foreclosure	\$1,000.00

Bid Specification Charge

Revenue Description

Revenue is derived from the sale of certain bid plans and contract specifications to potential bidders. The fee varies and is designed to cover the cost of reproducing said plans. Fee varies to reflect the actual cost to the City of reproducing the plans and specifications.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Sections 8.3 and Section 8.4
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

Plans and specifications are available in PDF form, this makes them available on DemandStar where they are free to members.

Fund/Account Number

General Fund
 01-00-00-341-300-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

Charge is paid at the time the plans and specifications are purchased from the Purchasing Office.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City's staff based on historical trends and known projects for the coming fiscal year.

Collection History

Fiscal Year	Amount	% increase/ (Decrease)
FY 07	\$8,136	
FY 08	\$13,055	60.46%
FY 09	\$4,200	-67.83%
FY 10	\$8,350	98.81%
FY 11	\$6,200	-25.75%
FY 12	\$1,925	-68.95%
FY 13	\$0	-100.00%
FY 14*	\$300	100.00%
FY 15**	\$0	-100.00%

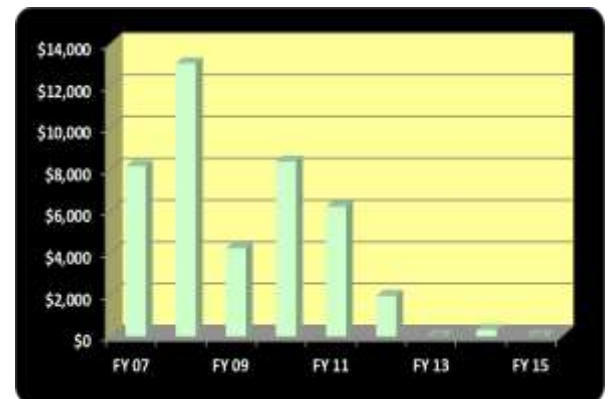
*Estimated

** Budgeted

Discussion

The Bid spec charge is minor revenue designed to recover the cost of this specialized service. Generally, the City provides free bid documents through DemandStar; however, occasionally, the documents cannot be shared on Compact Disc and must be reproduced mechanically. Because of this, the fee collection amounts are very erratic.

History of Bid Spec Charge Collections



State Revenue Sharing

Revenue Description

The Florida Revenue Sharing Act of 1972 created a revenue sharing trust fund for Florida municipalities in order to ensure revenue parity throughout the state. The revenues collected from sales and fuel taxes and are allocated to local governments for specific, authorized purposes. To participate, the following requirements must be met:

- Report finances for the most recently completed fiscal year to the Department of Banking and Finance, pursuant to §218.32, F.S.;
- Make provisions for annual post-audits of its financial accounts, pursuant to Chapter

10,500, Rules of the Auditor general (§218.23(1)(b), F.S.);

- Levy ad valorem taxes that will produce the equivalent of 3 mills per dollar of assessed valuation or an equivalent amount of revenue from an occupational license tax or a utility tax in combination with the ad valorem tax, in the year 1972;
- Certify that its law enforcement officers, as defined in §943.10(1), F.S., meet the qualifications set by the Criminal Justice Standards and Training Commission, its salary structure and salary plans meet provisions of §943, F.S., and no law enforcement officer receives an annual salary of less than \$6,000;
- Certify its firefighters, as defined in §633.30(1), F.S., meet qualifications for employment established by the Division of State Fire Marshal pursuant to §633.34 and 633.35, F.S. and the provisions of §633.382 have been met;
- Each dependent special district must be budgeted separately according to §218.23(1)(f), F.S.;
- Meet Department of Revenue "Truth in Millage" (TRIM) requirements as stated in §200.065, F.S.

Legal Basis for Revenue

Laws of Florida, Chapters 72-360, 73-349, 76-168, 83-115, 84-369, 87-237, 90-110, 90-132, 92-184, 92-319, 93-233, 93-71, 94-2, 94-146, 94-218, 94-353, 95-417.
 Florida Statutes §218.23
 Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

For FY 2014, 25.4% of this revenue must be use for transportation purposes. The balance may be used for any legal purpose. Miami Gardens budgets this 74.60% in the General Fund as general revenue.

Fund/Account Number

General Fund
 01-00-00-335-120-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

Revenue is received form the State on a monthly basis with an extra "True-Up" amount after the year closes. Revenue has declined significantly in FY 09 & FY 10 but since then has gradually showed slightly increase and FY 15 is projected to be at the level of FY 07.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the State Department of Revenue and may be adjusted by the City staff based on historical collections.

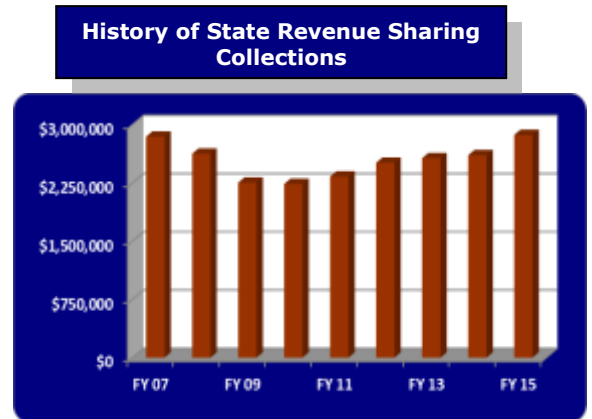
Collection History

Fiscal Year	Amount	% increase/ (Decrease)
FY 07	\$2,846,204	
FY 08	\$2,625,165	-7.77%
FY 09	\$2,252,799	-14.18%
FY 10	\$2,236,155	-0.74%
FY 11	\$2,331,332	4.26%
FY 12	\$2,509,877	7.66%
FY 13	\$2,569,013	2.36%
FY 14*	\$2,606,380	1.45%
FY 15**	\$2,867,014	10.00%

* Estimate
 ** Budgeted

Discussion

State Revenue Sharing is a major source of revenue for both the General Fund and the Transportation Fund. Because it is composed on sales, gas and other state collected revenues dependent on the economy.



Alcoholic Beverage Licenses

Revenue Description

The City is authorized to receive a portion of the State Alcohol License Fee collected by the Florida Department of Business and Professional Regulation's Division of Alcoholic Beverages and Tobacco for license taxes levied on manufacturers, distributors, vendors and sales agents of alcoholic beverages. Revenue is collected and remitted to the City on an annual basis.

Legal Basis for Revenue

Florida Statutes §561.342; §563.02; §564.02; §565.02(1), (4)-(5); and §565.03
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Sections 8.3 and Section 8.4
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account Number: General Fund
01-00-00-335-150-00

Use of Revenue: General Fund, unrestricted.

Method/Frequency of Payment

Tax is paid annually manufacturers, distributors, vendors and sales agents of alcoholic beverages to the State of Florida Department of Professional Regulation and subsequently remitted to the City annually.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City based on historical collections and trend analysis.

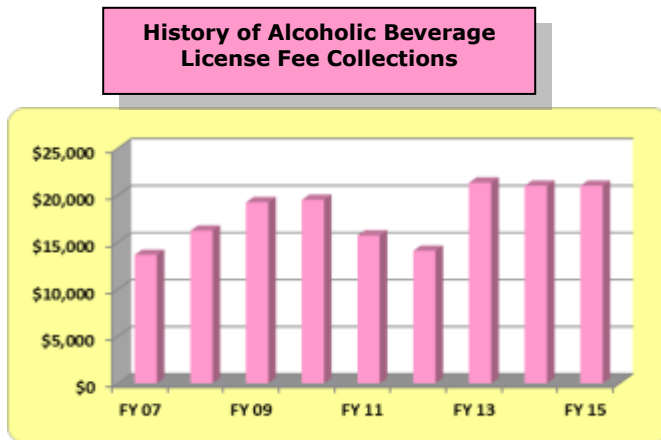
Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$13,648	
FY 08	\$16,213	18.79%
FY 09	\$19,244	18.69%
FY 10	\$19,501	1.34%
FY 11	\$15,713	-19.42%
FY 12	\$14,080	-10.39%
FY 13	\$21,328	51.48%
FY 14*	\$21,000	-1.54%
FY 15**	\$21,000	0.00%

* Estimated
** Budgeted

Discussion

This is minor revenue that does not yet have a very predictable pattern.



Half-Cent Sales Tax

Revenue Description

The 1/2-cent Sales tax is a state-shared revenue. In 1982, the local government half-cent sales tax program was created to provide an additional income for municipalities beyond ad valorem and utility taxes. Eligibility requirements are outlined in §218.63, F.S. as follows:

- Meet incorporation criteria in §165.061, F.S.,

- Meet millage limitation requirements outlined in §200.065, F.S.

Legal Basis for Revenue

Laws of Florida, Chapters 82-154, 83-299, 85-342, 86-166, 87-6, 87-101, 87-548, 87-239, 88-119, 90-93, 91-112, 92-319, 93-207, 94-245
Florida Statutes §218.63
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account Number: General Fund
01-00-00-335-180-00

Use of Revenue

The proceeds may be used for general public expenditures.

Method/Frequency of Payment

The Department of Revenue distributes funds from the Local Government Half-Cent Sales Tax Clearing Trust Fund (created §218.61, F.S.) directly to the city by Electronic Fund Transfer (EFT). Payments are received by the City monthly.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the State Department of Revenue and may be adjusted by the City staff based on historical collections.

Discussion

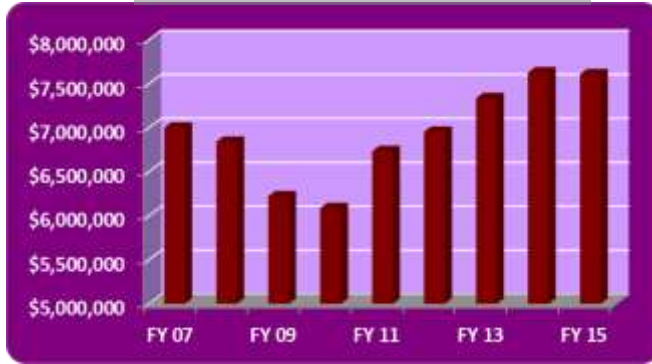
The ½-Cent Sales Tax is the second largest continuing source of revenue to the City's General Fund. Collections took a dramatic drop in FY-09 and FY10 as the recession bottomed out. Since then this revenue has been steadily increasing each year.

Collection History

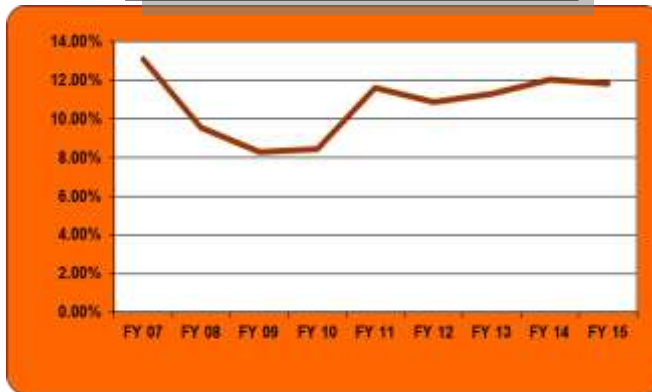
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$7,002,963	
FY 08	\$6,841,860	-2.30%
FY 09	\$6,222,531	-9.05%
FY 10	\$6,086,022	-2.19%
FY 11	\$6,735,085	10.66%
FY 12	\$6,955,225	3.27%
FY 13	\$7,337,557	5.50%
FY 14*	\$7,629,538	3.98%
FY 15**	\$7,608,902	-0.27%

* Estimated
* Estimated

History of 1/2-Cent Sales Tax Collections



History of 1/2-Cent Sales Tax as % of Total General Fund Revenue



County Local Business License Tax (Formerly County Occupational License)

Revenue Description

The County Local Business Tax is levied by Miami-Dade County for the privilege of conducting or managing any business, profession, or occupation within its jurisdiction. Tax proceeds are shared with the municipality in which the business is located, if applicable. All businesses with a city must have both a city and county business license in order to operate.

Legal Basis for Revenue

Florida Statutes Chapter 205.054-205.192
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

General Fund
 01-00-00-338-001-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

The County Business License Tax is collected by Miami Dade County and remitted to the City on a monthly basis.

Basis for Budget Estimate

Estimate for the County Business License Tax is made by staff based historic trends.

Collection History

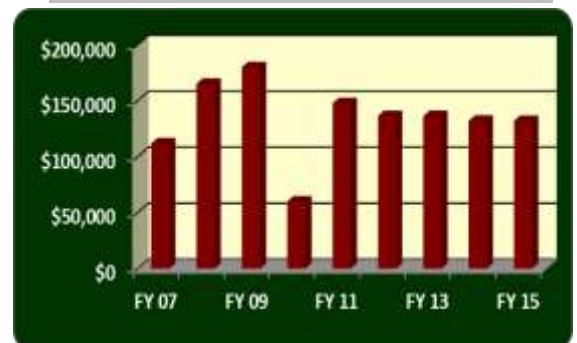
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$111,814	
FY 08	\$165,170	47.72%
FY 09	\$179,921	8.93%
FY 10	\$60,074	-66.61%
FY 11	\$147,746	145.94%
FY 12	\$136,403	-7.68%
FY 13	\$136,228	-0.13%
FY 14*	\$132,084	-3.04%
FY 15**	\$132,000	-0.06%

* Estimated
 * Budgeted

Discussion

The County Business License Tax is minor City revenue first received in FY-04. Revenue received in July FY 2009 should have been for FY 2010. Due to accounting error not recognized at year end, it affected FY 2010 revenue. Subsequent receipts seem to have leveled off at a consistent level.

History of County Business License Tax Collections



General Fund Overhead Charges

Revenue Description

As part of the City's internal charge system, the General Fund assesses a fee from the other operating Funds for the services it provides to those Funds. These services include such policy functions such as their proportionate share of the costs of the Mayor and City Council, Offices of the City Manager and City Clerk and the Office of the City Attorney. It also covers expenses related to the Human Resources and Finances Departments.

Legal Basis for Revenue

Florida Statutes §166.231
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account Number

General Fund
01-00-00-381-015-10 (Transportation Fund)
01-00-00-381-026-15 (Development Services Fund)
01-00-00-381-029-91 (Stormwater Fund)
01-00-00-381-028-14 (CDBG Fund)
01-00-00-381-031-30 (Capital Projects Fund)

Use of Revenue: General Fund, unrestricted.

Method/Frequency of Payment

The City's Finance Department transfers 1/12 of the total each month from the respective Fund to the General Fund.

Collection History

Fiscal Year	Amount	% increase/ (Decrease)
FY 07	\$1,045,596	
FY 08	\$982,360	(6.05%)
FY 09	\$970,426	(1.21%)
FY 10	\$1,290,544	32.98%
FY 11	\$1,408,809	9.16***
FY 12	\$1,095,364	(22.25%)
FY 13	\$1,085,745	(0.88%)
FY 14*	\$1,123,688	3.49%
FY 15**	\$1,019,630	(9.26%)

* Estimated

** Budgeted

***General Service was re-combined into the General Fund

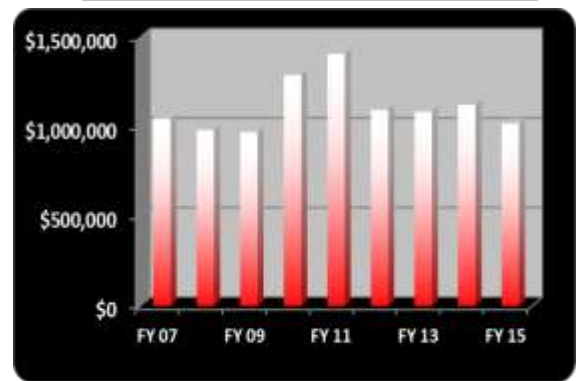
Discussion

The internal chargeback or cost allocation system was developed in order to ensure that all Funds paid their fair share of overhead costs. In this way, a more accurate financial picture of the Funds' operations can be portrayed. Changes in the collected levels generally

reflect an increasing sophistication of the formula and the inclusion of additional components.

Additional, the continued rapid growth in the City's organization since incorporation exaggerates the trend. Finally, for FY-11, the General Services Fund is being combined with the General Fund. This should level out in future years.

History of the General Fund's Overhead Charges to other Operating Funds



Non-Criminal Traffic Fines

Revenue Description

Court costs and fees for civil traffic infractions as determined by statute with 25% to the General Fund of the State of Florida and 75% to the municipality that issued the ticket. These fees are collected by the Clerk of Courts for Miami-Dade County and the City's portion is remitted on a monthly basis.

Legal Basis for Revenue

Florida Statutes §1318.18 and §318.1215
City of Miami Gardens Charter Article 4, Section 4.9
City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

General Fund
01-00-00-351-500-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

The City's portion of the traffic fine is paid monthly by the Miami Dade County Clerk of Court.

Basis for Budget Estimate

Estimate for the budget is based on historical receipts.

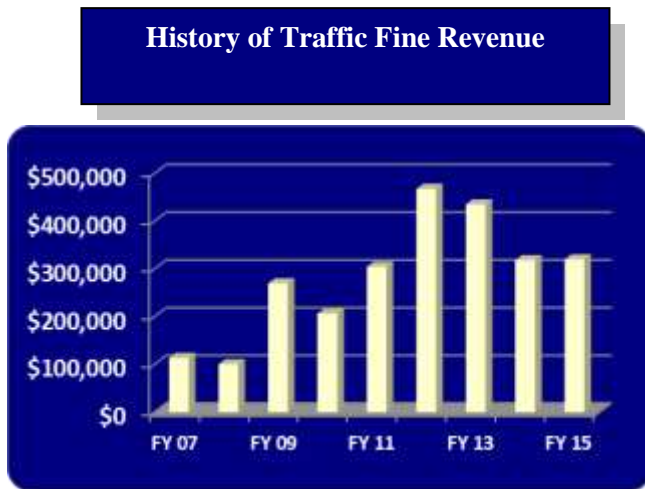
Collection History

Fiscal Year	Amount	% increase/ (Decrease)
FY 07	\$113,326	
FY 08	\$100,543	-11.28%
FY 09	\$269,834	168.38%
FY 10	\$206,488	-23.48%
FY 11	\$304,432	47.43%
FY 12	\$467,670	53.62%
FY 13	\$435,147	-6.95%
FY 14*	\$318,506	-26.80%
FY 15**	\$320,000	0.47%

* Estimated
** Budgeted

Discussion

This revenue has been reducing for the past two years attributed to less tickets being issued and cases being dismissed by the Clerk of the Court.



Fees

The schedule of non-criminal traffic fines is as follows:

<i>Speeding MPH Over Speed Limit</i>	
6-9:	\$25.00
10-14:	\$100.00
15-19:	\$150.00
20-29:	\$175.00
30/More	\$250.00

If the case goes to Court, the Judge can impose a fine of up to \$500.
For other fines, call the Miami-Dade Clerk of Court.

Parking Fines

The City receives a portion of all parking ticket violations written within its municipal borders. These fins are paid to the Miami-Dade County Clerk of Court and remitted to the City monthly.

Legal Basis for Revenue

Florida Statutes §166.231, §318
City of Miami Gardens Charter Article 4, Section 4.9
City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

General Fund
01-00-00-351-100-00

Use of Revenue

General Fund
Unrestricted.

Method/Frequency of Payment

The City's portion of the traffic fine is forwarded by check monthly by the Miami Dade County Clerk of Court.

Basis for Budget Estimate

Estimate for the budget is based on historical receipts, trend analysis and any know or planned enforcement enhancements.

Collection History

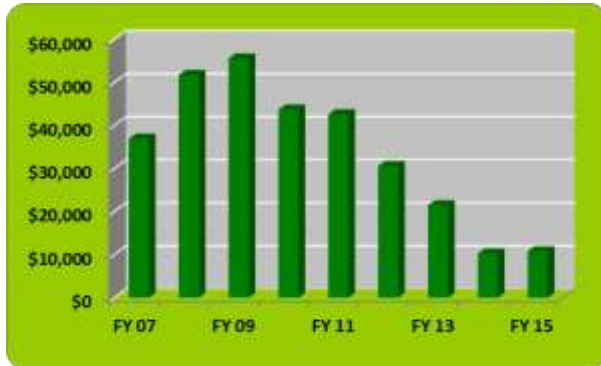
Fiscal Year	Amount	% increase/ (Decrease)
FY 07	\$36,951	
FY 08	\$51,739	
FY 09	\$55,588	
FY 10	\$43,709	-21.37%
FY 11	\$42,610	-2.51%
FY 12	\$30,618	-28.14%
FY 13	\$21,470	-29.88%
FY 14*	\$10,268	-52.18%
FY 15**	\$10,800	5.18%

* Estimate
** Budgeted

Discussion

This revenue has been reducing in the past few three years. One of the reason is that less tickets are being issued and the other reason is that tickets are being dismissed from the Clerk of the Court.

History of Parking Fine Revenue to the General Fund



School Crossing Guard Fines #1

A portion of traffic fines collected by the Clerk of Courts for violations of Chapter 318, Florida Statutes (Traffic Code), must be returned to the local government in which the infraction occurred and be used for School Crossing guard expenses.

Legal Basis for Revenue

Florida Statutes §166.231, 318.21
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

Funds must be used to fund a school crossing guard program.

Fund/Account Number: GF: 01-00-00-351-300-00

Use of Revenue

General Fund. Funds must be used to fund a school crossing guard program.

Method/Frequency of Payment

The City's portion of the traffic fine is forwarded by check monthly by the Miami Dade County Clerk of Court.

Basis for Budget Estimate

Estimate for the budget is based on historical receipts.

Collection History

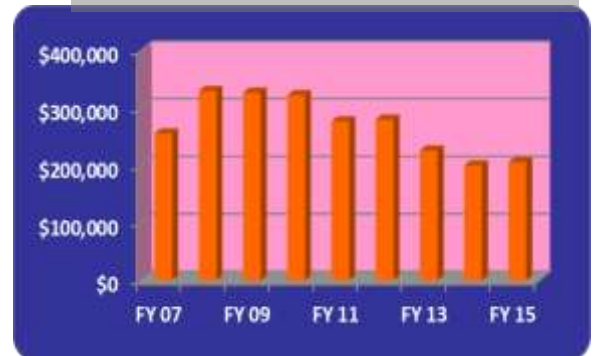
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$255,491	
FY 08	\$329,362	
FY 09	\$326,525	
FY 10	\$321,924	-1.41%
FY 11	\$276,604	-14.08%
FY 12	\$279,527	1.06%
FY 13	\$226,040	-19.13%
FY 14*	\$200,165	-11.45%
FY 15**	\$205,500	2.67%

* Estimated
 ** Budgeted

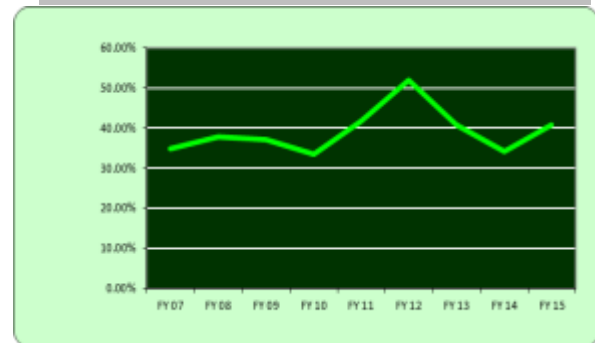
Discussion

The revenue covers less than 50% of the costs of the program. Depends on the citations being issued or collected it affects the revenue for the fiscal year.

History of School Crossing Guard 1 Revenue to the General Fund



Percentage of all School Crossing Revenues Compared to Actual School Crossing Program Expenditures



School Crossing Guard Fines #2

A portion of traffic fines collected by the Clerk of Courts for violations of Chapter 318, Florida Statutes, must be returned to the local government where the infraction occurred to be used for School Crossing guard expenses.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account #: GF: 01-00-00-351-200-00

Use of Revenue

General Fund. Fund must be used to fund a school crossing guard program.

Method/Frequency of Payment

Traffic fines are forwarded by check monthly by the Miami Dade County Clerk of Court.

Basis for Budget Estimate

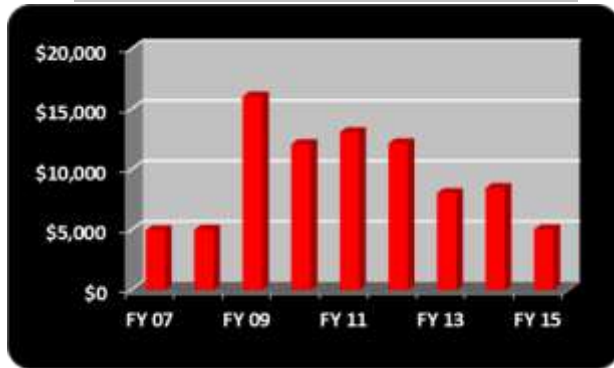
Estimate based on historical receipts.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% Increase/ (Decrease)</i>
FY 07	\$4,970	
FY 08	\$5,002	0.64%
FY 09	\$16,056	220.99%
FY 10	\$12,092	-24.69%
FY 11	\$13,086	8.22%
FY 12	\$12,153	-7.13%
FY 13	\$8,044	-33.81%
FY 14*	\$8,473	5.33%
FY 15**	\$5,040	-40.52%

* Estimated
** Budgeted

History of School Crossing Guard 2 Revenue to the General Fund



Discussion

This revenue has been decreasing since FY 2013. Revenues in the beginning of FY 2014 were in consistence with FY-13, however for the months of April and May, 2014, revenues were doubled and since May revenues were returned to the same level as the beginning of the year.

Parks and Recreation Fees

Revenue Description

The City’s Parks and Recreation Department provides a wide variety of activities and programs throughout the year, serving residents, youth, seniors and others. Each of these activities carries a user fee for the service designed to help the City pay for providing the particular program. Generally, fees only recover approximately 10% of the total cost to run the department.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4

Special Requirements

None.

Fund/Account Number General Fund 01-00-00-347-200-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

Fees and charges are collected throughout the year in conjunction with each respective event or program.

Basis for Budget Estimate Historical receipts and trend analysis.

Collection History

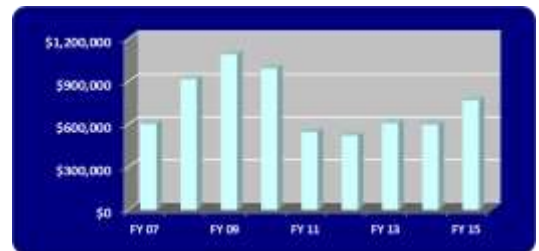
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$601,851	
FY 08	\$914,934	52.02%
FY 09	\$1,089,921	19.13%
FY 10	\$989,722	-9.19%
FY 11	\$544,594	-44.98%
FY 12	\$520,368	-4.45%
FY 13	\$606,962	16.64%
FY 14*	\$596,323	-1.75%
FY 15**	\$766,580	28.55%

* Estimate (Includes Donations)
** Budgeted

Discussion

Recreation revenues include fees charged for after-school programs, summer camps, daily admissions and facility rentals.

History of Parks and Recreation Department Fee Revenue to the General Fund



Note: REGISTRATION FEES ARE NON REFUNDABLE

Program Fee

COUNTY RESIDENT				
Program	Tuition	**Registration	1st Sibling	2nd Sibling
Bid Whist Tournament (Individual)	\$ 19.00			
Bid Whist Tournament (Team)	\$ 24.00			
CMGYS Program- Baseball	\$ 73.00	\$ 10.00		
CMGYS Program- Basketball	\$ 73.00	\$ 10.00		
*CMGYS Program- Basketball - Adults Corporative (per team)				
CMGYS Program- Cheerleading	\$ 109.00	\$ 10.00		
CMGYS Program- Flag Football	\$ 43.00	\$ 10.00		
*CMGYS Program- Flag Football - Adults (per team)				
CMGYS Program- Football	\$ 109.00	\$ 10.00		
*CMGYS Program- Softball - Adults (per team)				
CMGYS Program- Sports Summer Camp	\$ 61.00	\$ 10.00	\$ 50.00	\$ 44.00
CMGYS Program- Track & Field	\$ 109.00	\$ 10.00		
Golden Gardens Club- Bronze (per month)	\$ 7.00			
Golden Gardens Club- Gold (per month)	\$ 31.00			
Golden Gardens Club- Silver (per month)	\$ 19.00			
Kid's Day Off – Currently enrolled In AS	\$ 7.00			
Kid's Day Off – Not currently enrolled In AS	\$ 12.00			
Parent and Tots (4 classes)	\$ 24.00			
Shining Stars After-School (includes \$10.00 to cover transportation)	\$ 48.00	\$ 10.00	\$ 37.00	\$ 32.00
Spring Camp Explosion	\$ 55.00	\$ 10.00	\$ 44.00	\$ 39.00
Summer Camp	\$ 67.00	\$ 10.00	\$ 56.00	\$ 51.00
Swim Lessons (8 Classes)	\$ 36.00			
Teen Adventure Summer Camp	\$ 36.00	\$ 10.00	\$ 25.00	\$ 20.00
Teen Spring Camp	\$ 55.00	\$ 10.00	\$ 44.00	\$ 39.00
Teen Winter Fun Camp	\$ 36.00	\$ 10.00	\$ 25.00	\$ 20.00
Water Aerobics (20 Classes)	\$ 36.00			
Water Aerobics (Drop in Class)	\$ 7.00			
Winter Wonderland Camp (6 days)	\$ 73.00	\$ 10.00	\$ 62.00	\$ 56.00
Youth Art Class (per month)	\$ 48.00			

Program Fee (continued)

NON-COUNTY RESIDENT				
Program	Tuition	Registration	1st Sibling	2nd Sibling
CMGYS Program-Baseball	\$ 91.00	\$ 10.00		
CMGYS Program-Basketball	\$ 91.00	\$ 10.00		
CMGYS Program- Cheerleading	\$ 169.00	\$ 10.00		
CMGYS Program- Flag Football	\$ 61.00	\$ 10.00		
CMGYS Program- Football	\$ 169.00	\$ 10.00		
CMGYS Program- Sports Summer Camp	\$ 79.00	\$ 10.00	\$ 68.00	\$ 63.00
CMGYS Program- Track & Field	\$ 169.00	\$ 10.00		
Kid's Day Off -- Currently enrolled In AS	\$ 19.00			
Kid's Day Off -- Not currently enrolled In AS	\$ 24.00			
Parent and Tots (4 classes)	\$ 24.00			
Shining Stars After-School (includes \$10.00 to cover transportation)	\$ 67.00	\$ 10.00	\$ 56.00	\$ 51.00
Spring Camp Explosion	\$ 73.00	\$ 10.00	\$ 62.00	\$ 56.00
Summer Camp	\$ 85.00	\$ 10.00	\$ 74.00	\$ 68.00
Swim Lessons (10 Classes)	\$ 48.00			
Teen Adventure Summer Camp	\$ 55.00	\$ 10.00	\$ 44.00	\$ 39.00
Teen Spring Camp	\$ 55.00	\$ 10.00	\$ 44.00	\$ 39.00
Teen Winter Fun Camp	\$ 55.00	\$ 10.00	\$ 44.00	\$ 39.00
Water Aerobics (20 Classes)	\$ 48.00			
Water Aerobics (Drop in Class)	\$ 9.00			
Winter Wonderland Camp (6 days)	\$ 91.00	\$ 10.00	\$ 80.00	\$ 75.00
Youth Art Class (per month)	\$ 58.00			

Community Center Memberships

COUNTY RESIDENT				
Entry Fee/Membership	Daily	One Month	Six Months	Annual
Daily Entry Fee—Adult	\$ 13.00			
Daily Entry Fee—Senior	\$ 7.00			
Daily Entry Fee—Child	\$ 7.00			
Membership—Adult		\$ 46.00	\$ 246.00	\$ 486.00
Membership—Senior		\$ 33.00	\$ 175.00	\$ 350.00
Membership—Child		\$ 33.00	\$ 175.00	\$ 350.00
*Family Membership-4 people		\$ 97.00	\$ 525.00	\$ 1,036.00
Additional family member—child		\$ 26.00	\$ 137.00	\$ 279.00
NON-COUNTY RESIDENT				
Entry Fee/Membership	Daily	One Month	Six Months	Annual
Daily Entry Fee—Adult	\$ 26.00			
Daily Entry Fee—Senior	\$ 13.00			
Daily Entry Fee—Child	\$ 13.00			
Membership—Adult		\$ 94.00	\$ 506.00	\$ 999.00
Membership—Senior		\$ 67.00	\$ 360.00	\$ 718.00
Membership—Child		\$ 67.00	\$ 360.00	\$ 718.00
*Family Membership-4 people		\$ 200.00	\$ 1,078.00	\$ 2,130.00
Additional family member—child		\$ 53.00	\$ 279.00	\$ 572.00

Community Center Rentals

RESIDENTS RENTAL FEES - Hourly based		
Room/Space Rentals	Hourly Fee - Exempted	Hourly Fee - Taxed
Hibiscus Room	\$ 52.00	\$ 56.00
Gardenia Room	\$ 41.00	\$ 44.00
Orchid Room	\$ 52.00	\$ 56.00
Palm Room	\$ 52.00	\$ 56.00
Birds of Paradise Room A	\$ 75.00	\$ 80.00
Birds of Paradise Room B	\$ 35.00	\$ 37.00
Birds of Paradise Room C	\$ 46.00	\$ 49.00
Birds of Paradise Room (Full)	\$ 139.00	\$ 149.00
Resource Center	\$ 52.00	\$ 56.00
Kitchen	\$ 23.00	\$ 25.00
Gymnasium	\$ 75.00	\$ 80.00
Exercise Studio A	\$ 52.00	\$ 56.00
Exercise Studio B	\$ 35.00	\$ 37.00
Auditorium (4hr. Minimum) - M-F 8am-6pm	\$ 110.00	\$ 118.00
Auditorium (4hr. Minimum) - Evenings, Sat & Sun	\$ 179.00	\$ 192.00
Track—with lights (2hr. Minimum)	\$ 69.00	\$ 74.00
Track—without lights - (2hr. Minimum)	\$ 52.00	\$ 56.00
Multipurpose Field —with lights - (2hr. Minimum)	\$ 69.00	\$ 74.00
Multipurpose Field—without lights - (2hr. Minimum)	\$ 52.00	\$ 56.00
Amphitheater (2hr. Minimum) - M-F 8am-6pm	\$ 151.00	\$ 162.00
Amphitheater (2hr. Minimum) - Evenings, Sat & Sun	\$ 208.00	\$ 223.00
Additional staff per event	\$ 21.00	\$ 22.00
NON-RESIDENTS RENTAL FEES - Hourly based		
Room/Space Rentals	Hourly Fee - Exempted	Hourly Fee - Taxed
Hibiscus Room	\$ 75.00	\$ 80.00
Gardenia Room	\$ 58.00	\$ 62.00
Orchid Room	\$ 75.00	\$ 80.00
Palm Room	\$ 75.00	\$ 80.00
Birds of Paradise Room A	\$ 110.00	\$ 118.00
Birds of Paradise Room B	\$ 52.00	\$ 56.00
Birds of Paradise Room C	\$ 69.00	\$ 74.00
Birds of Paradise Room (Full)	\$ 197.00	\$ 211.00
Resource Center	\$ 75.00	\$ 80.00
Kitchen	\$ 35.00	\$ 37.00
Gymnasium	\$ 110.00	\$ 118.00
Exercise Studio A	\$ 75.00	\$ 80.00
Exercise Studio B	\$ 52.00	\$ 56.00
Auditorium (4hr. Minimum) - M-F 8am-6pm	\$ 162.00	\$ 173.00
Auditorium (4hr. Minimum) - Evenings, Sat & Sun	\$ 237.00	\$ 254.00
Track—with lights (2hr. Minimum)	\$ 98.00	\$ 105.00
Track—without lights - (2hr. Minimum)	\$ 75.00	\$ 80.00
Multipurpose Field —with lights - (2hr. Minimum)	\$ 98.00	\$ 105.00
Multipurpose Field—without lights - (2hr. Minimum)	\$ 75.00	\$ 80.00
Amphitheater (2hr. Minimum) - M-F 8am-6pm	\$ 202.00	\$ 216.00
Amphitheater (2hr. Minimum) - Evenings, Sat & Sun	\$ 254.00	\$ 272.00
Additional staff per event	\$ 21.00	\$ 22.00

Community Center Rentals (continued)

SECURITY DEPOSIT FEES - Event based	
Room/Space Rentals	Per Event
Hibiscus Room	\$ 174.00
Gardenia Room	\$ 174.00
Orchid Room	\$ 174.00
Palm Room	\$ 174.00
Birds of Paradise Room A	\$ 174.00
Birds of Paradise Room B	\$ 174.00
Birds of Paradise Room C	\$ 174.00
Birds of Paradise Room (Full)	\$ 174.00
Resource Center	\$ 174.00
Kitchen	\$ 58.00
Gymnasium	\$ 174.00
Exercise Studio A	\$ 174.00
Exercise Studio B	\$ 174.00
Auditorium (4hr. Minimum) - M-F 8am-6pm	\$ 347.00
Auditorium (4hr. Minimum) - Evenings, Sat & Sun	\$ 347.00
Track—with lights (2hr. Minimum)	\$ 174.00
Track—without lights - (2hr. Minimum)	\$ 174.00
Multipurpose Field —with lights - (2hr. Minimum)	\$ 174.00
Multipurpose Field—without lights - (2hr. Minimum)	\$ 174.00
Amphitheater (2hr. Minimum) - M-F 8am-6pm	\$ 231.00
Amphitheater (2hr. Minimum) - Evenings, Sat & Sun	\$ 231.00
Additional staff per event	N/A

Facility Rentals

PARK	FACILITY	DJ	RENTAL PRICE -- EXEMPT		RENTAL PRICE -- NON-EXEMPT	
			RENTAL FEE INSIDE & OUTSIDE (1-75 PEOPLE)	RENTAL FEE OUTSIDE (76-149 PEOPLE)	RENTAL FEE INSIDE & OUTSIDE (1-75 PEOPLE)	RENTAL FEE OUTSIDE (76-149 PEOPLE)
AJ KING	OUTSIDE	N	\$107.00	\$131.00	\$114.00	\$150.00
	INSIDE UP TO 182	Y	\$182.00	\$231.00	\$195.00	\$265.00
BRENTWOOD	PAVILION	Y	\$122.00		\$131.00	
	INSIDE (Capacity 40)	Y	\$107.00		\$114.00	
BENNET M. LIFTER	PAVILION	N	\$122.00		\$131.00	
	INSIDE (Capacity 50)	Y	\$107.00		\$114.00	
BUCCANNEER	OUTSIDE	N	\$107.00	\$131.00	\$114.00	\$150.00
	INSIDE (Capacity 75)	Y	\$160.00		\$171.00	
BUNCHE	OUTSIDE	Y	\$107.00	\$131.00	\$114.00	\$150.00
	INSIDE (Capacity 40)	Y	\$107.00		\$114.00	
CLOVERLEAF	OUTSIDE	N	\$107.00	\$131.00	\$114.00	\$150.00
	INSIDE (Capacity 80)	Y	\$160.00	\$231.00	\$171.00	\$265.00
MIAMI CAROL CITY	PAVILION	Y	\$122.00	\$143.00	\$131.00	\$163.00
	INSIDE (Capacity 182)	Y	\$182.00	\$231.00	\$195.00	\$265.00
MYRTLE GROVE	OUTSIDE	Y	\$107.00	\$131.00	\$114.00	\$150.00
	INSIDE (Capacity 40)	Y	\$107.00		\$114.00	
NORWOOD	OUTSIDE	Y	\$107.00	\$131.00	\$114.00	\$150.00
	INSIDE (Capacity 40)	Y	\$107.00		\$114.00	
ROLLING OAKS	PAVILION	N	\$122.00	\$143.00	\$131.00	\$163.00
	INSIDE (Capacity 80)	N	\$160.00		\$171.00	
SCOTT PARK	OUTSIDE	N	\$107.00	\$131.00	\$114.00	\$150.00
	N/A		\$0.00		\$0.00	

RENTAL FEES	Rental Fees -CMG rentals Large Events EXEMPT	Rental Fees -CMG rentals Large Events NON-EXEMPT
150-249 Participants	\$237.00	\$254.00
250-499 Participants	\$466.00	\$499.00
500-999 Participants	\$689.00	\$737.00
1000+ Participants	\$1,051.00	\$1,125.00

SECURITY DEPOSITS FEES	CMG Deposits Fees All Events
Up to 150 Participants	\$69.00
150-249 Participants	\$87.00
250-499 Participants	\$116.00
500-999 Participants	\$231.00
1000+ Participants	\$462.00

Sports Rentals

Facility Type		CMG -- Fee-Lighted Fees - Exempted	(2 Hr. Minimum) Fees - Non-Exempt
Basketball	Hour	\$43.00	\$46.00
Cricket	Hour	\$73.00	\$78.00
	Add'l Hour	\$40.00	\$43.00
Football	Hour	\$73.00	\$78.00
	Add'l Hour	\$40.00	\$43.00
Lacrosse	Hour	\$73.00	\$78.00
	Add'l Hour	\$40.00	\$43.00
Soccer	Hour	\$73.00	\$78.00
	Add'l Hour	\$40.00	\$43.00
Softball	Org.-4 team minm	\$45.00	\$48.00
	One time game - under 4 teams	\$67.00	\$72.00
	Add'l Hour	\$34.00	\$36.00
Tennis	Hour-league	\$6.00	\$6.00
	Hour-youth	\$2.00	\$2.00
Volleyball	Per day-unlined	\$0.00	\$0.00
Facility Type		CMG -- Fee-Non Lighted Fees - Exempted	(2 Hr. Minimum) Fees - Non-Exempt
Basketball	Hour	\$33.00	\$35.00
Cricket	Hour	\$56.00	\$60.00
	Add'l Hour	\$30.00	\$32.00
Football	Hour	\$56.00	\$60.00
	Add'l Hour	\$30.00	\$32.00
Lacrosse	Hour	\$56.00	\$60.00
	Add'l Hour	\$30.00	\$32.00
Soccer	Hour	\$56.00	\$60.00
	Add'l Hour	\$30.00	\$32.00
Softball	Org.-4 team minm	\$35.00	\$37.00
	One time game - under 4 teams	\$52.00	\$56.00
	Add'l Hour	\$27.00	\$29.00
Tennis	Hour-league	\$5.00	\$5.00
	Hour-youth	\$2.00	\$2.00
Volleyball		\$33.00	\$35.00

Sports Programming Fees

Revenue Description

The City's Parks and Recreation Department provides a wide variety of youth sports. Prior to FY-10, most of these programs were run by the Optimist Club, what revenues there were got captured under miscellaneous parks revenue. Since we have assumed the control of these programs, a new revenue category has been created.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4

Special Requirements

None.

Fund/Account Number

General Fund 01-00-00-347-203-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

Fees and charges are collected throughout the year in conjunction with each sport.

Basis for Budget Estimate

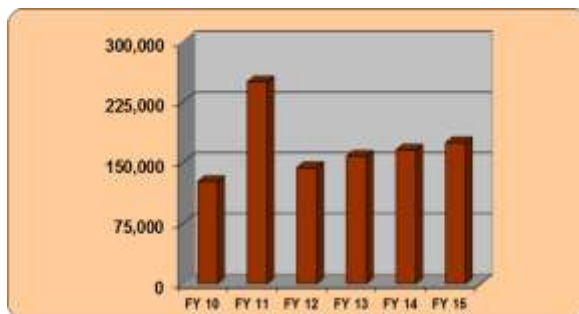
Historical receipts and trend analysis.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 10	126,715	
FY 11	250,000	97.29%
FY 12	143,893	-42.44%
FY 13	158,020	9.82%
FY 14*	165,702	4.86%
FY 15**	174,650	5.40%

* Estimate (Includes Grants)
** Budgeted

History of Parks and Recreation Department Fee Revenue



Betty T. Ferguson

Revenue Description

FY-11 will be the first full year of operation for the new 55,000 square foot Betty J. Ferguson Community Center. The center has a plethora of activities including a gymnasium, indoor pool, fitness center and other amenities.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4

Special Requirements

None.

Fund/Account Number

General Fund 01-00-00-347-204, 206 and 207.

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

Fees/charges are collected throughout the year in conjunction with each event or program.

Basis for Budget Estimate

Historical trend analysis.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 11	\$84,096	
FY 12	\$205,449	144.30%
FY 13	\$152,977	-25.54%
FY 14*	\$172,968	13.07%
FY 15**	\$186,640	7.90%

* Estimate (Includes Grants)
** Budgeted

Betty T. Ferguson Center Revenue History



Discussion

Revenues include facility rentals, participant memberships, and contracted classes.

FEES: See page 342.

Local Code Violations

Revenue Description

City, County and State codes establish various fines for civil violations of ordinances and laws.

Legal Basis for Revenue

Florida Statutes §166.231, §142.03, §316, §318
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4
 City of Miami Gardens Ordinance 2003-01

Special Requirements: None.

Fund/Account #: GF: 01-00-00-354-103-00

Use of Revenue: General Fund, unrestricted.

Method/Frequency of Payment: Per use

Basis for Budget Estimate

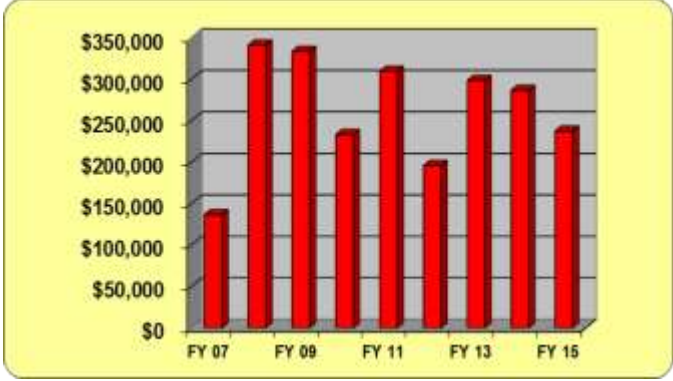
Revenue estimated on historical collections and trend analysis adjusted by any planned code enforcement activity for the coming year that may increase fines and collections.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$136,765	
FY 08	\$341,089	149.40%
FY 09	\$333,469	-2.23%
FY 10	\$233,388	-30.01%
FY 11	\$309,349	32.55%
FY 12	\$195,867	-36.68%
FY 13	\$298,390	52.34%
FY 14*	\$286,510	-3.98%
FY 15**	\$237,500	-17.11%

* Estimated
 ** Budgeted

History of Code Enforcement Fine Revenue to the General Fund



Discussion

Prior to becoming a City, Miami-Dade County estimated the revenue for local code violations to be in excess of \$600,000; however, the City’s philosophy of working with violators impacted this figure considerably. In FY-08, the City began to actively enforce collection of the code enforcement magistrate’s fines, resulting in a significant increase in collections. In FY-10, the City introduced an amnesty program to try and collect fines from large violators. While this has reduced the local code violation category, there has been a significant increase in the amnesty collections.

Fees: (See Next Page)

Local Violations (Also see: Miami-Dade County Code violations)

Description	Fine Amount
BUSINESS TAX RECEIPT	\$ 100.00
CERTIFICATE OF USE	\$ 250.00
ERECTION OF BANNERS ON POLES	\$ 250.00
REMOVAL OF SHOPPING CARTS	\$ 250.00
ABANDONED PROPERTY JUNK	\$ 250.00
STORING, DEPOSITING JUNK & TRASH, JUNK & TRASH ON PROPERTY	\$ 250.00
ABANDONED PROPERTY ON PUBLIC PROPERTY	\$ 250.00
MAINTENANCE OF PROPERTY, BUILDINGS, STRUCTURES, WALLS FENCES, SIGNS, PAVEMENT & LANDSCAPING	\$ 250.00
FAILURE TO MAINTAIN LANDSCAPING	\$ 250.00
FAILURE TO MAINTAIN LANDSCAPING OVERGROWN GRASS ON PROPERTY & R.O.W	\$ 250.00
OPEN AIR STORAGE IN RESIDENTIAL-ZONED & COMMERCIAL DISTRICT	\$ 250.00
PROHIBITED DISPLAY OF VEHICLES FOR SALE OR ADVERTISING DEVICES	\$ 250.00
LANDLORD PERMIT	\$ 250.00
SELLING, VENDING IN PUBLIC RIGHT-OF-WAY NEAR PUBLIC SCHOOLS	\$ 500.00
SIDEWALK SOLICITATION OF BUSINESS	\$ 500.00
PUBLIC SOLICITATION PROHIBITING THE COLLECTING, DISPLAYING OR SELLING OF MERCHANDISE OR SERVICES	\$ 500.00
MOTORIZED SCOOTERS, GO-PEDS ALL TERRAIN VEHICLES & DIRT BIKES	\$ 500.00
UNATHORIZED USE	\$ 500.00
SUB-DIVING SINGLE FAMILY	\$ 500.00
WORK WITHOUT A PERMIT	\$ 500.00
COMMERICAL VECHILES	\$ 500.00

Alarm Permits

Revenue Description

This revenue results from the City's requirement that all audible burglar alarms in private homes and businesses be permitted prior to operation.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4
 City of Miami Gardens Ordinance 2004-06-22 and 2007-16-122

Special Requirements: None.

Fund/Account # GF: 01-00-00-329-100-00

Use of Revenue: General Fund, unrestricted.

Method/Frequency of Payment

The fee is charged on an annual basis beginning April 27th through April 26th of the following year.

Basis for Budget Estimate

Estimate for the budget is based on historical receipts, plus an estimate of new businesses coming on-line during the fiscal year.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$42,200	
FY 08	\$33,819	-19.86%
FY 09	\$32,239	-4.67%
FY 10	\$35,867	11.25%
FY 11	\$20,046	-44.11%
FY 12	\$42,655	112.79%
FY 13	\$42,096	-1.31%
FY 14*	\$49,148	16.75%
FY 15**	\$48,000	-2.34%

* Estimated
 ** Budgeted

Discussion

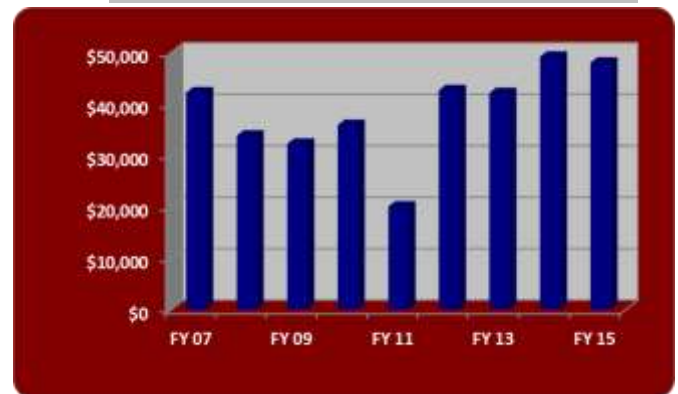
In FY 2012, the City has contracted the service to Crywolf when reduction of revenue was experienced in FY 2011. Since then, revenues have been increasing annually.

Fees

Initial Registration Fee	\$37.00
Renewal Fee (No false alarms in previous year)	\$0.00
Renewal Fee (1 or more false alarm in previous year)	\$15.00

Total False Alarms/yr	Fine	Additional Civil Penalty- Unregistered Alarm
1st	\$0	\$50
2nd	\$0	\$100
3 rd & 4th	\$50	\$250
5 th & 6th	\$100	\$500
7 th to 10th	\$200	\$500
>10 (each)	\$500	\$500

History of Alarm Permit Revenue to the General Fund



Interest Income

Revenue Description

This revenue results from the investment of idle City funds.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

General Fund
 01-00-00-361-100-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

Interest is credited to the City's account on a monthly basis by the respective depository.

Basis for Budget Estimate

Estimate for the budget is based on historical receipts and trend analysis and anticipated cash available for deposit.

Collection History

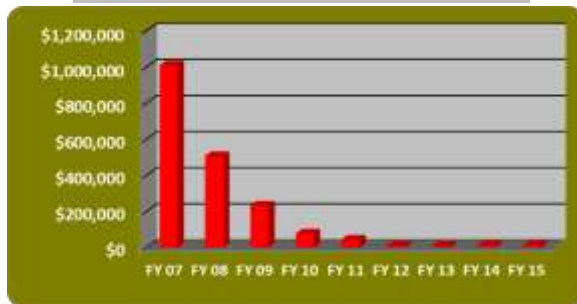
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$1,011,767	
FY 08	\$508,024	-49.79%
FY 09	\$234,224	-53.90%
FY 10	\$79,080	-66.24%
FY 11	\$45,423	-42.56%
FY 12	\$12,524	-72.43%
FY 13	\$10,340	-17.44%
FY 14*	\$14,635	41.54%
FY 15**	\$14,000	-4.34%

* Estimated
** Budgeted

Discussion

The higher amounts received for FY-07 and FY-08 generally reflect the interest earned on bond issues prior to the expenditure of the proceeds and on significantly higher market rates for interest earnings. With continue low interest rate environment, the City projection of interest earnings become minimal.

History of Earned Interest Income Revenue to the General Fund



Insurance Reimbursement

Revenue Description

This revenue reflects claims paid to the City by its insurance carrier for reported losses and from private insurance carriers for claims of damage to City property by the public. Also included are receipts from other insurers when a private vehicle damages City property.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4
City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

General Fund
01-00-00-369-903-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

Occasional. No set frequency of payment.

Basis for Budget Estimate

Estimate for the budget is based on historical receipts and anticipated pending claims.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$1,973	
FY 08	\$109,424	5446.07%
FY 09	\$226,341	106.85%
FY 10	\$271,026	19.74%
FY 11	\$200,319	-26.09%
FY 12	\$53,253	-73.42%
FY 13	\$90,217	69.41%
FY 14*	\$120,000	33.01%
FY 15**	\$50,000	-58.33%

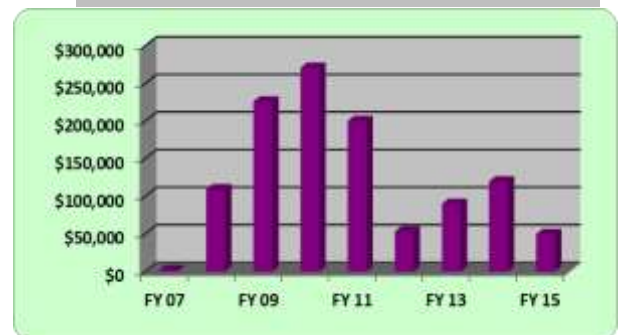
* Estimated
** Budgeted

Discussion

This revenue is difficult to anticipate as it relates to actual damage recovery from claims. It remains a small revenue and is usually used to replace the lost or damaged equipment or property. The City carries a \$10,000 deductible, thus most claims do not rise to the level required for reimbursement from our insurance carrier. The City does pursue private carriers in the event that City property is damaged in a traffic accident. The large increase in FY-09 represents the City starting its own police department. This resulted in a spate of vehicle accidents the first year. Training has reduced these significantly.

Being a reimbursement for unknown levels of damage and theft, this revenue is difficult to predict with accuracy. Based on the prior three years, we have used a conservative estimate for budgeting purposes.

History of Insurance Reimbursement Revenue to the General Fund



Lobbyist Registration Fees

Revenue Description

The City of Miami Gardens requires all lobbyists to register with the City each fiscal year. Registration is handled by the City Clerk. No lobbyist can address staff or City Council on any issue where City action is required unless they have registered.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4
 City of Miami Gardens Ordinance 2004-02-18
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account Number: General Fund
 01-00-00-369-902-00

Use of Revenue: General Fund. Unrestricted.

Method/Frequency of Payment: Occasional.

Basis for Budget Estimate: Estimate for the budget is based on historical number of registrants.

Collection History

<u>Fiscal Year</u>	<u>Amount</u>	<u>% increase/ (Decrease)</u>
FY 07	\$5,250	
FY 08	\$5,750	9.52%
FY 09	\$4,250	-26.09%
FY 10	\$7,250	70.59%
FY 11	\$3,850	-46.90%
FY 12	\$1,750	-54.55%
FY 13	\$2,250	28.57%
FY 14*	\$2,750	22.22%
FY 15**	\$2,250	-18.18%

* Estimated
 ** Budgeted

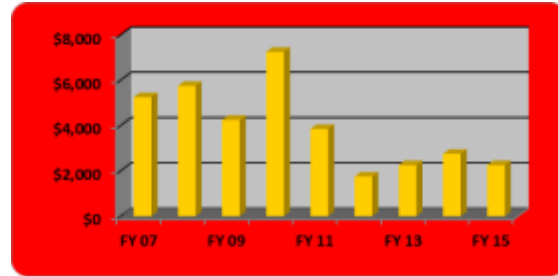
Discussion

This minor revenue remains fairly stable as the number of lobbyists tends to be mostly repeat registrations. Occasionally, a new lobbyist will register, usually in conjunction with a re-zoning. In the early years of the City, there were many more lobbyists attempting to influence decisions; however, this has fallen off dramatically.

Fees

One year registration	\$250.00
Late Report	\$ 50.00

History of Lobbyist Registration Revenue to the General Fund



Grants and Donations

Revenue Description

Periodically, the City is awarded grants from other governmental agencies or private organizations. These grants are usually specific to a particular activity. Revenue may be received in advance of the actual performance, but more usual is for the revenues to be received after completion of the activity for which the grant was awarded. Often, partial draw downs on the grants can be effectuated upon completion of various milestones of progress toward the completion of the activity. With the creation of the Capital Improvement Fund and Grant Fund in FY 2013, most grants for capital improvements that were previously received in the General Fund are now managed in the CIP Fund and grants for a specific related expenses not involving staffing or normal operating expenses are recognized at the Grant Fund.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

General Fund

01-00-00-331-200-00 (Federal)
 01-00-00-334-300-00 (State)
 01-00-00-337-300-00 (Local)

FY-11

01-00-00-337-202-00 Byrne Grant for Police
 01-00-00-331-203-00 COPs Grant
 01-00-00-334-710-00 Children's Trust

Use of Revenue

General Fund. Restricted to the purpose for which it was received.

Method/Frequency of Payment

Occasional. No set frequency.

Basis for Budget Estimate

Estimate for the budget is based on approved grant awards and projected donations.

Discussion

The history of grants and donations to the General Fund is very uneven. Until FY-07, most grants were recorded in the General Fund; however, as the City created additional funds, grants and donations were shifted to the appropriate receiving fund.

Increase in FY-10 is attributed to the City receiving over \$1,000,000 in ARRA grants for overtime in the police department which was received to assist in the security of the Super Bowl, Orange Bowl and the Pro Bowl. FY 11 and FY 12 is attributed to COPS grant awarded for additional 10 police officers.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$218,911	
FY 08	\$433,157	97.87%
FY 09	\$175,656	-59.45%
FY 10	\$1,734,709	887.56%
FY 11	\$1,266,438	-26.99%
FY 12	\$1,081,193	-14.63%
FY 13	\$888,989	-17.78%
FY 14*	\$959,200	7.90%
FY 15**	\$665,060	-30.67%

* Estimated
** Budgeted

History of Grants and Donations Revenue to the General Fund



Jazz-in-the-Gardens Festival

Revenue Description

Since 2006, the City has sponsored and run a spring Jazz festival. This is a 2-day event featuring major singing talent from across the nation. A major component in this festival is the raising of sponsorship funds to underwrite the events costs. The festival also brings in revenues from food and merchandise vendors. Ticket sales constitute the largest single source of revenue. In FY-10, the festival turned its first "profit" over \$100,000. For FY 14, the City recognized a profit of over \$360,000.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4, Section 4.9

Special Requirements: None.

Fund/Account Number

01-00-00-347-415-00 to
01-00-00-347-417-00

Use of Revenue

General Fund. Unrestricted.

Method/Frequency of Payment

Occasional. No set frequency.

Basis for Budget Estimate

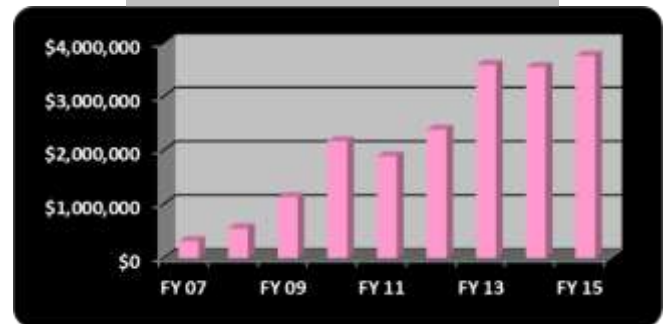
Estimate for the budget is based on past experience.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$311,666	
FY 08	\$545,878	75.15%
FY 09	\$1,127,065	106.47%
FY 10	\$2,163,267	91.94%
FY 11	\$1,884,826	-12.87%
FY 12	\$2,376,793	26.10%
FY 13	\$3,581,849	50.70%
FY 14*	\$3,541,219	-1.13%
FY 15**	\$3,750,000	5.90%

* Estimated
** Budgeted

History of Grants and Donations Revenue to the General Fund



Discussion

The City's annual jazz festival has seen a dramatic increase in its size, attendance and funding since its inception in FY-06. In FY-10, the festival came in under budget. Since FY-11, the City engaged a professional sponsorship-raising firm to assist in fund raising.

Passport Fees

Revenue Description

The City processes passport applications for its residents and others. A portion of the fees charges become revenue to the City.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account Number

General Fund
 01-00-00-341-900-00

Use of Revenue: General Fund. Unrestricted.

Method/Frequency of Payment

Dailiy.

Basis for Budget Estimate

Estimate for the budget is based on historical collection levels.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 09	\$12,100	
FY 10	\$16,859	39.33%
FY 11	\$35,471	110.40%
FY 12	\$63,587	79.27%
FY 13	\$95,080	49.53%
FY 14*	\$89,287	-6.09%
FY 15**	\$94,000	5.28%

* Estimated
 ** Budgeted

Discussion

This service is offered by the City and is handled by the Office of the City Clerk.

Passport Fees

Expedited Service

Adults \$226.67 (\$187.72-U.S., \$43.95 to City)
 Minors \$196.72 (\$152.72-US; \$43.35 to City)

Routine Service

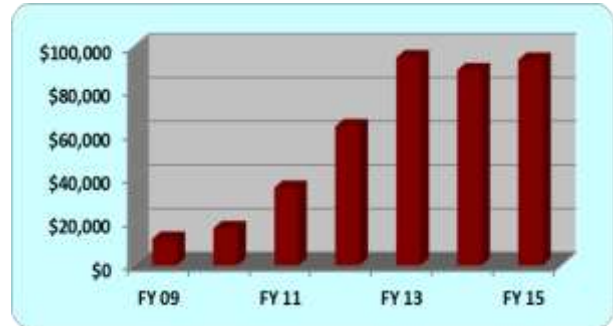
Adults \$135.00
 (\$110.00 to U.S., \$25.00 to City)
 Minors \$105.00
 (\$80.00 to U.S., \$25.00 to City)

Passport Card \$55.00 (Adult)
 Passport Card \$40.00 (per Child)

Pictures:

\$10 - passport is being processed by the City of Miami Gardens
 \$12 - pictures only

History of Passports Revenue to the General Fund



Police Department Fees/Revenues

Revenue Description

Various fees for certain activities and services such as photocopies, fingerprints. etc. Most of these are relatively small in income and are grouped together as "Police Miscellaneous Revenues"

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account Number

General Fund
 01-00-00-342-100-00

Use of Revenue: General Fund. Unrestricted.

Method/Frequency of Payment

Occasional.

Basis for Budget Estimate

Estimate for the budget is based on historical collection levels.

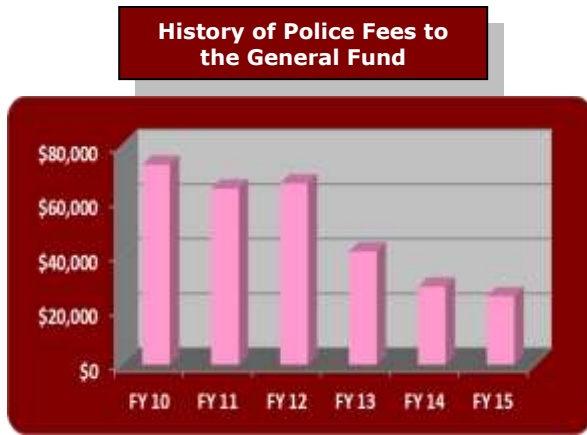
Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 10	\$73,095	
FY 11	\$64,393	-11.91%
FY 12	\$66,243	2.87%
FY 13	\$41,362	-37.56%
FY 14*	\$28,490	-31.12%
FY 15**	\$25,000	-12.25%

* Estimated
 ** Budgeted

Discussion

This minor revenue has remained steady. Off-Duty fees are accounted for separately.



Police Department Fees

Service Fees	Amount	Note
One Sided document copy	.15 per page	FSS 119
Two Sided document copy	.20 per page	FSS 119
Police Report	\$.15 per page	
Motor Vehicle Accident Report	See above	
Certified Copies	\$1.00 per page	FSS 119
Local (Miami-Dade) records name check (Residents Only)	\$5.00	
Fingerprinting (Residents Only)	\$5.00	
Parade Permit; Block Party; Broadcast Permit (Noise Permit)	See: Misc Revenues	
Zero Tolerance Signs	First sign free; \$15.00 ea addl.	
*Off Duty Fees	Amount	
Police Officer	\$44.00	3 hr min
*Police Sergeant/Captain	\$50.00	3 hr min
Overtime Off Duty Detail	Employee Actual Salary	

* Supervisors will only be compensated at the supervisor's rate when the detail necessitates that officer work in a supervisory capacity.

** Off Duty rate includes the officer's vehicle

Off-Duty Police Revenues

Revenue Description

Since creating the police department in December 2007, the department has had numerous requests for off-duty officers to protect various businesses and events. The City established a fee structure and regulations and procedures for officers working private duty and began the service. The business pays the estimated amount up-front, and the officers are subsequently paid by the City.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4

Special Requirements: None.

Fund/Account Number

General Fund
 01-00-00-342-105-00

Use of Revenue: General Fund. Unrestricted.

Method/Frequency of Payment

Occasional.

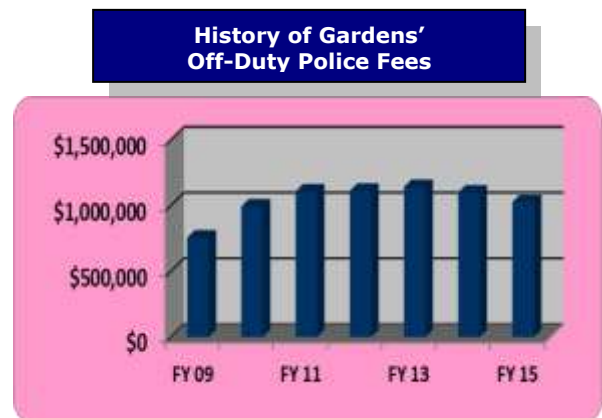
Basis for Budget Estimate

Estimate for the budget is based on historical collection levels.

Collection History

Fiscal Year	Amount	% increase/ (Decrease)
FY 09	\$756,373	
FY 10	\$993,550	31.36%
FY 11	\$1,107,718	11.49%
FY 12	\$1,111,917	0.38%
FY 13	\$1,141,791	2.69%
FY 14*	\$1,099,485	-3.71%
FY 15**	\$1,026,431	-6.64%

* Estimated
 ** Budgeted



Discussion

This revenue is a major source of extra funds for police officers who choose to work extra hours. Revenues have been quite steady for the past few years.

Fees: See "Police Department Fees" Above.

Miscellaneous General Fund Fees/Revenues

Revenue Description

Various City departments have fees for certain activities and services. Most of these are relatively small in income and are grouped together as "Miscellaneous Revenues."

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account Number: General Fund
 01-00-00-369-000-00

Use of Revenue: General Fund. Unrestricted.

Method/Frequency of Payment: Occasional.

Basis for Budget Estimate

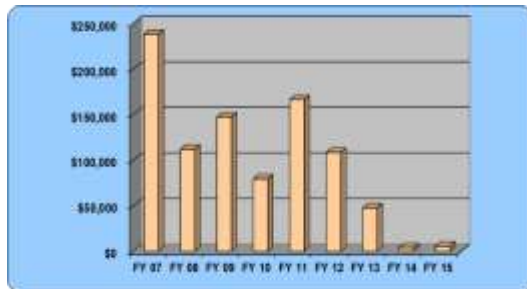
Estimate for the budget is based on historical collection levels.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$238,549	
FY 08	\$112,181	-52.97%
FY 09	\$147,528	31.51%
FY 10	\$79,534	-46.09%
FY 11	\$166,599	109.47%
FY 12	108,571	-34.83%
FY 13	47,868	-55.91%
FY 14*	\$4,094	-91.45%
FY 15**	\$6,000	46.56%

* Estimated
 ** Budgeted

History of Miscellaneous Revenue to the General Fund



This minor revenue has experienced wide fluctuation due to the reclassifications of various revenue which at one time or another had been accounted for here.

Towing Fees (Resolution #2011-50-1443)

Fund/Account Number: General Fund
 01-00-00-329-700-00
 Annual Towing Application Fee\$525.00
 Renewal Fee\$367.50
 Late Renewal Fee\$682.50
 Permit Decal (up to 10) No charge
 Permit Decal (>10) \$2.63 each

City Clerk Fees

Photocopies
 < 21 pages Free
 > 20 pages \$.15 per page
 > 100 pages or major research : Time & materials
 E-Mail Agenda No charge
 Regular Agenda No Charge
 Full Agenda Package \$30.00/year
 CD of Minutes/Meeting \$10.00
 Red Light Camera Special Masters \$150.00
 Hearing administrative fee

Major Research (>30 Actual cost plus \$20 overhead (Estimated in excess of 1/2 hour)
 (1/2 fee must be paid prior to work commencing)

Special Event Fees

Resolution # 2011-66-1459:

Fund/Account Number: General Fund
 01-00-00-329-600-00)

More than 30 days prior to event
 Small Activity/Event (<300) \$157.50
 Large Activity/Event (>300) \$315.00
 Less than 30 days prior to event
 Small Activity/Event (<300) \$315.00
 Large Activity/Event (>300) \$630.00
 Expedited 7-13 days \$500.00
 Expedited 0-6 days \$1,000.00
 Broadcast, block party; and Tent Sales
 Broadcast – Residential \$10.50
 Broadcast – Residential (<15 days) \$21.00
 Broadcast – Commercial \$26.25
 Broadcast – Commercial (<15 days) \$52.50
 Block Party Permit \$52.50
 Rental Tent Sale (Incl: Christmas, 4th) \$262.50
 Special Event – Non-Profit Corporation
 Small Activity/Event \$105.00
 Small Activity/Event (<15 days) \$210.00
 Large Activity/Event \$210.00
 Large Activity/Event (<15 days) \$420.00

Registration of Vacant & Foreclosed Properties

(Reso. # 2011-68-1461

Fund/Account Number: General Fund
 01-00-00-369-905-00)

Annual Registration Fee \$150.00

Rebates

Revenue Description

The City periodically receives rebates based on purchases or from our insurance carrier or our P-Card vendor. These revenues are accounted for here.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4

Special Requirements: None.

Fund/Account Number: General Fund
01-00-00-369-906-00

Use of Revenue: General Fund. Unrestricted.

Method/Frequency of Payment

N/A. Money appropriated with budget approval.

Basis for Budget Estimate

Budgeted amount is based on prior year's receipts.

Collection History

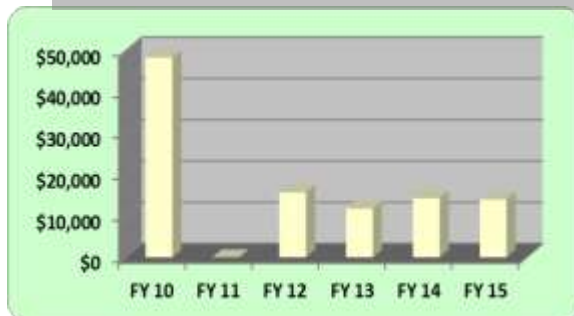
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 10	\$48,344	
FY 11	\$0	-100.00%
FY 12	\$15,702	100.00%
FY 13	\$11,787	-24.93%
FY 14*	\$14,313	21.43%
FY 15**	\$14,000	-2.19%

* Estimated
** Budgeted

Discussion

Prior to FY-09, Rebates were lumped into the "Miscellaneous Revenue" classification. In FY-09, the City began a purchasing card program that provides for rebates if spending thresholds are met.

History of Rebate Revenue in the General Fund



Other Non-Operating (Unreserved Fund Balance)

Revenue Description

It is the City's policy to budget fund balance reserve each year. This provides additional flexibility should emergency funding is needed and provides the public with transparency with regards to our reserve balance.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4

City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account #: GF - 01-00-00-389-900-00

Use of Revenue: General Fund. Unrestricted.

Method/Frequency of Payment: N/A.

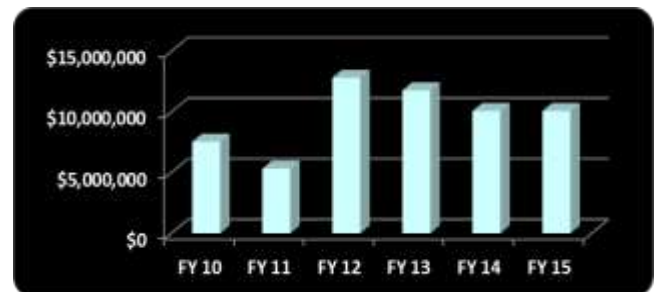
Basis for Budget Estimate: Prior year's audit.

Fund Balance History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 10	\$7,551,866	
FY 11	\$5,328,984	-29.43%
FY 12	\$12,823,884	140.64%
FY 13	\$11,785,729	-8.10%
FY 14*	\$10,081,917	-14.46%
FY 15**	\$10,081,917	0.00%

* Estimated
** Budgeted

History of Unreserved Fund Balance in the General Fund



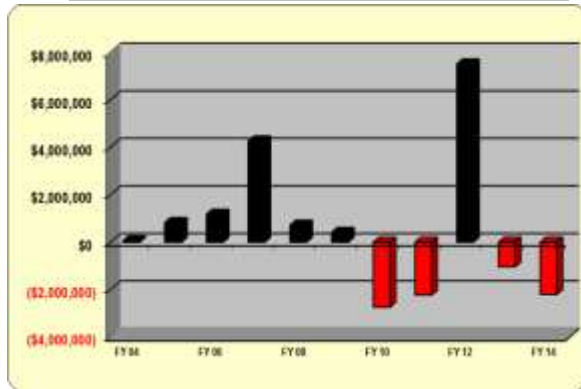
Discussion

In FY-10 and FY 11, the revaluation of property coupled with several cuts in state revenue, lead to the use of fund balance at year-end. In FY-12, the City received a settlement from the County adding and increased its millage rate to re-build the fund balance.

Increase/decrease in Fund Balance

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 04	\$53,174	
FY 05	\$820,802	1443.62%
FY 06	\$1,170,809	42.64%
FY 07	\$4,249,711	262.97%
FY 08	\$708,762	-83.32%
FY 09	\$403,885	-43.02%
FY 10	(\$2,736,736)	-777.60%
FY 11	(\$2,222,882)	-18.78%
FY 12	\$7,494,900	-437.17%
FY 13	(1,038,155)	-113.85%
FY 14	(\$2,200,000)	111.91%

History of Unassigned Fund Balance in the General Fund (Increase/Decrease)



Basis for Budget Estimate

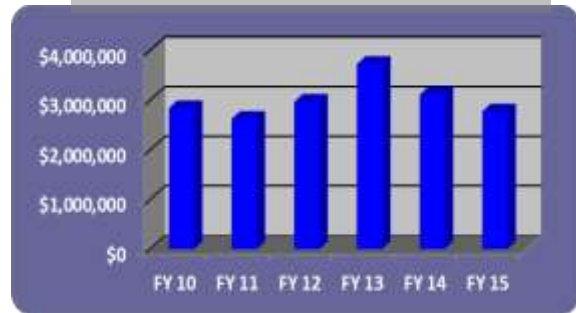
Budget estimate is based on anticipated violations.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 10	\$2,838,464	
FY 11	\$2,621,822	-7.63%
FY 12	\$2,966,596	13.15%
FY 13	\$3,726,246	25.61%
FY 14*	\$3,108,973	-16.57%
FY 15**	\$2,772,200	-10.83%

* Estimated
** Budgeted

History of Red Light Violation Revenue to the General Fund



Discussion

City Council approved the Red-Light Camera Enforcement Program on May 23, 2007. The City entered into an agreement with American Traffic Solutions, Inc. to administer the program. The first five cameras became operational in January 2009. Two new cameras were installed in summer 2009.

In FY-10, the State Legislature adopted a statewide Red Light Camera Bill. They raised rates but cut the amount the City receives. This program began July 1, 2010. In FY-14 the City currently has 28 cameras. Appeals/disputes are now handled by the County Court as well as the City depends on the number of days of delinquencies and when the appeals are filed.

State Fine:

Red Light Camera Violation
\$158.00

Certificate of Re-Occupancy Fee

Revenue Description

As part of the City's code enforcement services, City Council established a program of inspection upon the sale of a residence. Prior to closing, a buyer must get a Certificate of Re-Occupancy.

In order to receive the certificate, a home buyer must make application to the Code Compliance Division to have the home

Red Light Camera Fines

Revenue Description

This revenue results from an agreement between the City of Miami Gardens and American Traffic Solutions to administer the City Red-Light Camera program. This program uses a series of camera to detect and report drivers running red lights at selected intersections throughout the City.

Legal Basis for Revenue

Florida Constitution, Article VII, Section 2
Florida Statutes Chapters 166, 316.008
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
City of Miami Gardens Ordinance 2007-26-132; 2010-06-214; 2010-16-224

Special Requirements: None.

Fund/Account Number: General Fund
01-00-00-359-010-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

Payment is made to the City on a monthly basis.

inspected prior to the closing. The purpose of the inspection will be to verify that there are no outstanding zoning, use or setback violations on the property.

Legal Basis for Revenue

Florida Statutes §166.231
 City of Miami Gardens Charter - Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4
 City of Miami Gardens Ordinance 2009-004-176

Special Requirements

None.

Fund/Account Number

General Fund
 01-00-00-322

Use of Revenue

General Fund. Unrestricted.

Method/Frequency of Payment

Payment upon application.

Basis for Budget Estimate

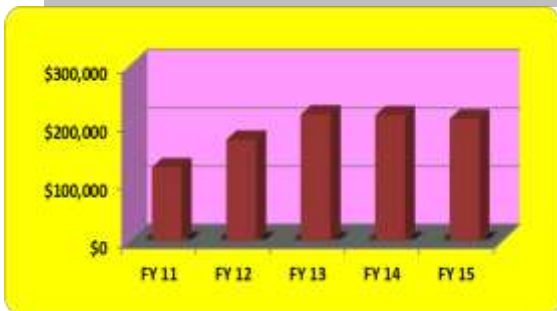
Historical receipts.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 11	\$126,602	
FY 12	\$174,028	37.46%
FY 13	\$217,300	24.86%
FY 14*	\$216,257	-0.48%
FY 15**	\$210,000	-2.89%

* Estimated
 ** Budgeted

History of THE Certificate of Re-Occupancy Fee in the General Fund



Discussion

In 2009, the City Council received many horror stories about foreclosed homes and their physical condition and continuing violations.

As a result, the City Council implemented a Certificate of Occupancy Certificate program requiring all home for sale, have a City-issued certificate prior to closing.

FEES

Application Fee	\$175.00
Conditional Re-Occupancy	\$216.30
Re-Inspection Fee	\$27.30

Slot Machine Revenues

Revenue Description

This revenue results from an agreement between the City of Miami Gardens and Calder Race Course. On January 29, 2008, voters did, in fact, approve the addition of slot machines at the County's three pari-mutuel site, one of which is Calder Race Course in the City of Miami Gardens.

Legal Basis for Revenue

Florida Constitution, Article X, Section 23
 Florida Statutes Chapter 550, 849.16
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Gardens Resolution 2007-181-687

Special Requirements: None.

Fund/Account Number: General Fund
 01-00-00-369-400-00

Use of Revenue: General Fund, unrestricted.

Method/Frequency of Payment

Payment is made to the City on a monthly basis.

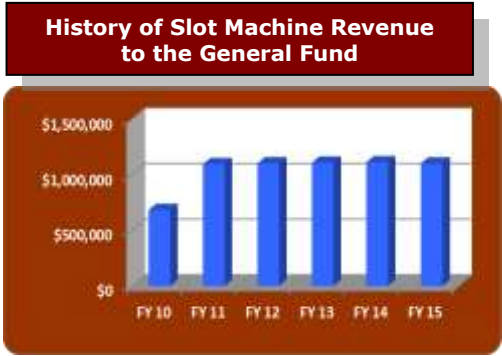
Basis for Budget Estimate

Compensation to the City consists of a payment of 1.5% of the Gross Slot Revenues generated at Calder on the first \$250 million and 2.5% for all revenue in excess of \$250,000,000.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 10	\$682,636	
FY 11	\$1,093,385	60.17%
FY 12	\$1,100,959	0.69%
FY 13	\$1,106,907	0.54%
FY 14*	\$1,111,614	0.43%
FY 15**	\$1,100,000	-1.04%

* Estimated
 ** Budgeted



Discussion

Although the referendum was approved on January 29, 2008, by the voters of Miami-Dade County. Construction on the casino began in mid-2009 and is expected to be completed by Super Bowl Sunday in 2010. The City received partial-year revenue in FY-2010. The City also receives a small pari-mutuel tax from Calder for each day of active horse racing. This amounts to approximately \$15,000 per year.

Towing Franchise Fee

Revenue Description

This revenue results from towing of private vehicles due to an accident or code enforcement. The fee is paid by the City's contracted two firm.

Legal Basis for Revenue

- Florida Constitution, Article X, Section 23
- Florida Statutes Chapter 550, 849.16
- City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
- City of Miami Gardens Resolution 2007-181-687
- City of Miami Gardens Ordinance 2008-08-144

Special Requirements

None.

Fund/Account Number

General Fund
01-00-00-323-401-00

Use of Revenue

General Fund, unrestricted.

Method/Frequency of Payment

Payment is made to the City on a monthly basis.

Basis for Budget Estimate

History of collections.

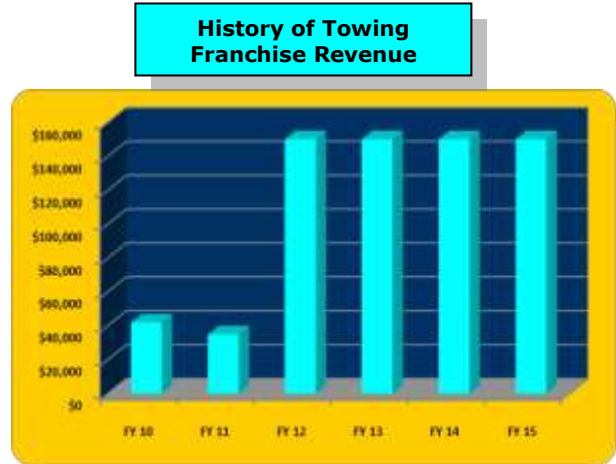
Collection History

Fiscal Year	Amount	% increase/ (Decrease)
FY 10	\$41,865	
FY 11	\$34,770	-16.95%
FY 12	\$150,000	331.41%
FY 13*	\$150,000	0.00%
FY 14**	\$150,000	0.00%
FY 15**	\$150,000	\$150,000

* Estimated
** Budgeted

Discussion

When the City initiated its police department, there came a need to occasionally tow vehicles from crash scenes. The City contracted with a local towing company for this service. The City was paid a set amount per tow, The City's Code Enforcement also uses this service for junk and abandoned vehicles. In FY-12, the City re-bid the franchise and settled for a flat yearly fee of \$150,000.



FEES

The City charges a flat fee of \$150,000 per year for the exclusive franchise.

Bonds and Capital Lease Proceeds

Revenue Description

Periodically, the City issue debt in order to finance its vehicle and major equipment purchase. Generally the proceeds of these debt issues are placed in the General Fund which in turn, purchases the vehicles and equipment for the using departments. In the subsequent years following the issue (or capital lease), the repayment or debt services, is budgeted in the Debt Service Fund.

This revenue item reflects the direct proceeds from such bond issue or capital lease-purchases, whether issued in during the year or carried over from prior years as unspent proceeds.

Legal Basis for Revenue

- Florida Statutes §166.231
- City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4
- City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

General Fund
01-00-00-384-000-00

Use of Revenue

All Funds. Purchase vehicles and equipment and pay Debt Service.

Basis for Budget Estimate

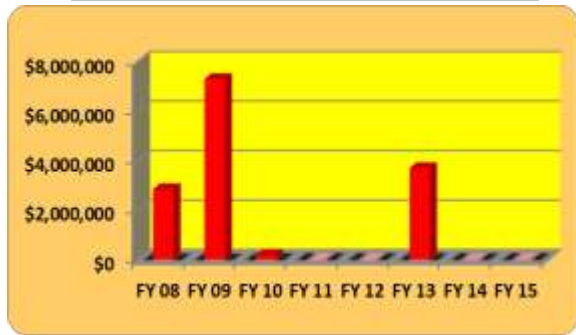
Estimate for the budget is based on each year's budget of whether financing is required for any equipment purchase or replacement.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 08	\$2,854,370	
FY 09	\$7,300,000	155.75%
FY 10	\$185,300	-97.46%
FY 11	\$0	-100.00%
FY 12	\$0	0.00%
FY 13	\$3,700,000	100.00%
FY 14*	\$0	-100.00%
FY 15**	\$0	0.00%

* Estimated
** Budgeted

History of Bond Proceeds Available in the General Fund



Discussion

Generally, the City uses short-term debt (5 years) to finance the purchase of its vehicles and major equipment. This allows the City to evenly spread out the impact of major capital items so as to not distort the revenue or expenditure needs in any particular year.

The FY-13 capital lease in the amount of \$3.7 million is for the replacement of police vehicles and other equipment.

Sale of Assets

Revenue Description

From time to time, the City has pieces of equipment that no longer serves its purpose or which has come to the end of its useful life. This includes vehicles, computers, furniture, and other such items. The City generally sells these at public auction over the internet.

Some unique item may be sold on site with bidders invited to make an offer.

Legal Basis for Revenue

Florida Constitution, Article X, Section 23
Florida Statutes Chapter 550, 849.16
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
City of Miami Gardens Resolution 2007-181-687

Special Requirements: None.

Fund/Account #: GF: 01-00-00-364-000-00

Use of Revenue: General Fund, unrestricted.

Method/Frequency of Payment: Occasional.

Basis for Budget Estimate: Historic trends.

Collection History

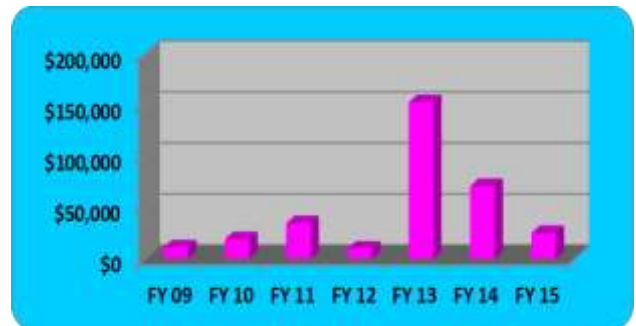
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 09	\$10,875	
FY 10	\$19,079	75.44%
FY 11	\$34,658	81.66%
FY 12	\$9,758	-71.84%
FY 13	\$152,974	1467.68%
FY 14*	\$70,933	-53.63%
FY 15**	\$25,000	-64.76%

*Estimated
** Budgeted

Discussion

This revenue results from the direct sale of non-real estate assets such as old vehicles, computers, furniture and other old items beyond their useful life. This revenue has increased significantly as the City's once new equipment has aged. FY-13 increase is attributed to sales of retired police vehicles.

History of Sale of Assets Revenue in the General Fund



Event Parking

Revenue Description

The City has an opportunity to take advantage of its proximity to Sun Life Stadium. It is anticipated that the City can provide parking for the Miami Dolphins home football games or any major events that will be held at the Stadium

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4, Section 4.9

Special Requirements: None.

Fund/Account Number: General Fund
01-00-00-369-907-00

Use of Revenue: General Fund. Unrestricted.

Method/Frequency of Payment: Occasional.

Basis for Budget Estimate

Estimate for the budget is based on the number of events to be held at the Stadium for the fiscal year.

FEES:

\$15.00 per vehicle per event

Planning and Zoning Fees

Revenue Description

The City's Planning and Zoning Department assesses various fees for its services. These fees are designed to recover the cost of processing various land development activities.

Legal Basis for Revenue

Florida Statutes §166.231
Miami Dade County Code Sec. 8CC-10.
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3

Special Requirements: None.

Fund/Account Number

General Fund
01-00-00-322-000-00

Use of Revenue

Unrestricted.

Method/Frequency of Payment

Revenue is collected upon application for a permit or other requested activity.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City staff based on historical collections and trend

analysis. This is adjusted by an estimate of new construction expected in the subsequent year.

Collection History

Fiscal Year	Amount	% increase/ (Decrease)
FY 07	\$476,443	
FY 08	\$292,988	(38.51%)
FY 09	\$253,024	(13.64%)
FY 10	\$273,541	8.1%
FY 11	\$190,058	(30.52%)
FY 12	\$375,001	97.31%
FY 13	\$441,870	17.83%
FY 14*	\$430,000	(2.69%)
FY 15**	\$450,000	4.65%

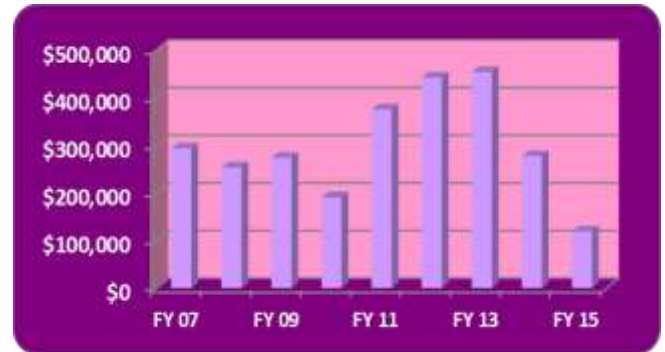
*Estimated

**Budget

Discussion

Prior to FY-05, all Planning and Zoning activity was handled by Miami-Dade County. FY-05 and FY-06 saw significant development activity which is reflected in the revenues. FY-07 thru FY-10 reflects the major downturn in development activity faced by all of South Florida. FY-11 is expected to reflect a moderate increase in development activity. FY 12 increase is attributed to permits issued for the City Hall project with FY-13 returning to normal activities.

History of Planning & Zoning Fee Collections



Fee Schedule

The Miami Gardens Planning and Zoning Department charges and collects fees for the items and rates listed in the following schedule:

Planning and Zoning Fees

PLANNING and ZONING FEES- Adopted 4-13-11		
Code Abbrev.	Fee Description	New CMG Fees
ZTOBI	Zoning approval for alcoholic beverage (Alcoholic beverage permit)	\$ 264.96
ZSPEC	Special Letter/Research Request Base Fee including Concurrency Letters, and similar request and research	\$ 264.96
z000	Special Request Additional Fees: Hourly salary by employee, plus expenses, plus multiplier of 3.0 to cover availability such as building	Varies
Zgrphm	Group home/ Community residential distance verification	\$ 441.60
Zgh01 thru 04	Request for group Home Extension/ Renewal of Approval	\$ 264.50
SIGNS		
zsgn 01	Sign Plan Single Use	\$ 250.00
zsgn 02	Modification Sign Plan Single Use	\$ 100.00
zsgn 03	Multi Use/ Multi-Tenant (less than 200 ft. frontage)	\$ 500.00
zsgn 04	Multi Use/ Multi-Tenant (greater than 200 ft. frontage)	\$ 750.00
Zsgn 05	Modification Sign Plan Multi-Use	\$ 250.00
Zsgn 06	Administrative Variance for Sign Plan	\$ 750.00
Zsgn 07	Entrance Feature Sign	\$ 750.00
Zsgn 08	Window Sign Permit (per tenant)	\$ 50.00
SITE PLAN / DRC		
	Site Plan Review (SPR) - Residential	
z703	SPR Residential Basic Fee +	\$ 3,082.00
z704	\$768 per first 10 acre or portion thereof +	
z705	\$768 per first 15 Units or portion thereof	
Z704	SPR Residential Property Size – 768 per every 10 acres or more or portion thereof	Variable
z705	SPR Residential / Mix Use number of units – 768 per every 15 units over 15 units or portion thereof	Variable
z706*	SPR Revision to Residential Plans applies at 3 rd submittal (concurrency fee does not apply)	\$ 1,057.00

Planning and Zoning Fees (Con't)

	Site Plan Review (SPR) Commercial / Industrial / Nonresidential/ Mix Use	
z707	SPR Commercial/ Industrial/ Nonresidential Basic Fee+	\$ 4,219.78
z708	Property Size 1,536 per first 10 acres or portion thereof	
z709	Size of Building \$384 per first 5,000 sq. feet of portion thereof	
z708	SPR Commercial/ Industrial/ Nonresidential/ Mix Use property Size – \$1,536 Per 10 acres or more or portion thereof	Variable
z709	SPR Commercial/ Industrial/ Nonresidential / Mix Use- Size of building –\$384 Per every 5,000 sq. ft. or more or portion thereof	Variable
z711	SPR Projects Plan Revisions- to Commercial/ Industrial/ Nonresidential / Mix Use – Previously approved plans or applicable at 3 rd submittal	\$ 1,152.00
SUBSTANTIAL COMPLIANCE REVIEW		
z410*	Substantial Compliance- Residential Fee - Single Family Duplex Lot, Townhouse (concurrency fee does not apply)	\$ 1,500.00
Z411*	Substantial Compliance- Commercial/ Industrial/ Office/ Nonresidential/ Multifamily/ Residential Subdivision (concurrency fee does not apply)	\$ 2,862.12
z412*	Substantial Compliance- Plan Revisions (concurrency fee does not apply)	\$ 1,152.00
z500	Appeals of Substantial Compliance Determination to the City Council	\$ 2,000.00
z501*	Additional Fee for Site Plan Modifications (concurrency fee does not apply)	\$ 1,201.20
z505*	Administrative Notification (concurrency fee does not apply)	\$ 1,201.20
PUBLIC HEARING		
Variance/Waiver Public Hearing Requests		
Z980	Basic Fee for Public Hearing for Commercial / Industrial/ Multi- family/Nonresidential, other	\$ 3,302.45
z983	PH variance public/ waivers single family, duplex, townhouse lot - ONE FLAT FEE APPLIES and VIOLATION FEE IF APPLICABLE residential/one lot residential	\$ 1,600.00
z984	PH variance/waiver as result of violation	\$ 1,900.00

Planning and Zoning Fees (Con't)

Sign Variance / Waiver Public Hearing Requests		
Z997	Public Hearing Variance / Waiver of Sign Regulations	\$ 1,800.00
Z997(a)	Each additional sign	\$ 250.00
Z998	If request is a result of a violation	\$ 2,600.00
z999	Mailed notice for single family/ one lot residential, Non-use variance	Varies
Z974	Special Exception Use – Residential (R district)	\$ 3,598.40
Z974 (a)	Special Exception Use- Nonresidential/Commercial/ Industrial (all other districts)	\$ 11,304.00
z104	To AU/R-1/R-2 (Zone change from any zone to single family or duplex)	\$ 2,420.80
z114	To R-15/R-25/R-50/OF (Zone change to multiple family or office zoning)	\$ 4,384.00
Z124	To P D (Zone change to Planning Development)	\$ 8,056.47
z134	To NC/ PCD (Zone change to commercial/ business zoning)	\$ 6,576.00
Z144	To 1-1/1-2/GP (Zone change to Industrial Zoning)	\$ 6,576.00
z116	Public Hearing Revisions to Plans	\$ 1,320.98
Z975	Modification/ Deletion or conditions of Resolution/ Declaration of Restrictions	\$ 2,201.63
Z500	Appeal administrative Interpretation Appeals of Substantial Compliance Determination to the City Council	\$ 1,100.00
Z202	Appeal of administrative Variance/ Waiver	\$ 1,087.26
Z100	All other requests for Resolution	\$ 1,728.00
z117	Applications submitted 30 days or less prior to scheduled hearing date (Public Hearing Revisions to Plans)	\$ 2,641.96
Zplt02	Tentative Plat Application Base Fee	\$ 3,132.15
Zplt03	Surveyor review fee	Varies
Zplt04	Additional fee for each site over 6 sites / lots / tracts	\$ 76.80
Zplt05	Resubmission of Tentative Plat	\$ 1,344.00
Zplt06	Resubmission of Tentative Plat with New Owner, no other revision	\$ 1,075.00
Zplt08	Request for Extension of Tentative Plat : Prior to Expiration	\$ 1,344.00
Zplt09	Request for Extension of Tentative Plat: After Expiration	\$ 1,920.00
Zplt10	Waiver of Plat Application Base Fee	\$ 1,747.20
Zplt11	Wavier of Plat Revision to change parcels at owner's request (same or new owner)	\$ 576.00

Planning and Zoning Fees (Con't)

Zplt12	Wavier of Plat change of owner, no other revisions	\$ 576.00
Zplt13	Resubmission of Waiver of Plat due to non-compliance with staff / DRC recommendations	\$ 864.00
Zplt14	Waiver of subdivision code requirements, additional fee for review of Tentative Plat or Waiver of Plat which includes a request to waive subdivision	\$ 576.00
Zplt15	Waiver of subdivision code requirements, additional fee for request to waive underground requirements	\$ 326.40
Zplt16	Waiver of subdivision, fee for correspondence answering inquiries	\$ 326.00
Zplt17	Final Plat Base Fee, ten sites / tracts / lots or less	\$ 1,920.00
Zplt18	Final Plat for more than ten sites / tracts / lots: Base Fee Plus \$150 per site in excess of 10 sites / tracts / lots	1,920.00+ 150.00
Zplt20	Bonding: initial submittal and review of Agreement / Letter of Credit	\$ 1,429.20
Zplt21	Bonding: review of corrected bonding documentation	\$ 516.20
Zplt22	Bonding: processing the reduction of release of bond amount	\$ 1,122.00
RIGHT OF WAY DEDICATION / VACATION, SPECIAL TAXING DISTRICT / OTHER		
Zplt19	Road Vacation, Dedication or Easement by Resolution	\$ 2,592.00
Z100	Request for Special Taxing District	\$ 1,728.00
Z330	Miscellaneous fee	\$ 307.20
LANDSCAPE PLAN REVIEW SINGLE FAMILY, DUPLEX TOWNHOUSE / COMMERCIAL & MULTI- FAMILY		
ZLSPO1	Landscape Plan Review Discount to April 2015 10% CMG Surcharge 15% Public Works review fee (SF/ Duplex/Townhouse) Total	\$ 126.00
ZLSPO4	Landscape Plan Review (Commercial, Industrial, and other Nonresidential Multifamily/ Residential Subdivision	\$ 2,559.75
ZLSPO6	10% Discount to April 2015 Sub Total CMG Surcharge 15% Public Works Review Total	\$ 2,849.35
ZPHDEF	Public Hearing application that is deferred by applicant: cost of advertising plus \$300.00	Varies

Planning and Zoning Fees (Con't)

ADMINISTRATIVE VARIANCE OR WAIVER		
z220	Administrative variances or waivers; Dimensional requirements- single family, duplex, townhouse	\$ 700.00
z223	AV- Variances or waivers; multi-family, non-residential, commercial, industrial uses	\$ 1,536.00
z224	AV-all other requests	\$ 768.00
z221	AV- If result of warning / violation notice fee	Double fee
z202	Av- Appeal of an AV Decision	\$ 960.00
CERTIFICATE OF LEGAL CONFORMITY		
znon 1	Certificate of Non-Conformity – Residential Uses (Single Family or Duplex Lot, Townhouse)	\$ 1,125.00
Znon 2	Certificate of Non-Conformity – Nonresidential/ Mixed Uses/ Multifamily/ Residential Subdivisions	\$ 3,168.00
SITE PLAN REVIEW - LAKE EXCAVATION		
z800	SPR Lake Excavation Basic Fee	\$ 1,747.20
z801	Size of property- \$768 Per first 10 Acres or portion thereof of water surface area	
z801	SPR Lake Excavation Size of property- \$768 Per first 10 Acres or portion thereof of water surface area	Varies
z987	Lake Excavation Hearing	\$ 1,152.00
z988	SPR-Violation - lake excavation	\$ 1,920.00
z989	Lake Excavation Site Plan Review	\$ 1,536.00
z990	Lake Excavation- Size of Lake Per – 10 acres or Portion thereof	\$ 614.40
z510	SPR Lake Excavation Plan or revisions (applies at 3 rd submittal)	\$ 1,152.00
COMMERCIAL VEHICLE PARKING		
ZCVP01	Commercial Vehicle Parking Permit for Single Family, Duplex, Townhouse, Apartment per vehicle, up to 2 (Comm. / Recreational Vehicle, Boat/Vessel, Trailer/ Container)	\$ 25.00
Part of ZCVP01	Annual Renewal of Commercial Vehicle Parking Permit for Single Family, Duplex, Townhouse, Apartment per vehicle, up to 2	\$ 25.00
	Result of Violation	\$ 50.00
Part of ZCVP01	Commercial Vehicle Parking Permit for Industrially Zoned Properties	\$ 250.00
Part of ZCVP01	Annual Renewal of Commercial Vehicle Parking Permit for Industrially Zoned Properties	\$ 250.00

Planning and Zoning Fees (Con't)

TEMPORARY SIGNS REQUIRING A PERMIT		
zsgn 09	Construction _ Typical	\$ 50.00
Zsgn 10	Temporary Construction Fence Sign	\$ 150.00
Zsgn 11	Real estate Nonresidential	\$ 50.00
Zsgn 12	Miscellaneous (to be applied by Director	\$ 150.00
Zsgn 13	Fees resulting from Violation	Double Permit fee
Zsgn 19	Banner Fee	\$ 50.00
Zsgn 20	Costume/ Mascot/ Figurine Signs	\$ 50.00
Zsgn 21	Balloon or Spotlight searchlight sign	\$ 100.00
NATIONAL EVENT SIGN ON PRIVATE PROPERTY		
zsgn 14	1.Minimum fees for signs 40 sq. ft. or less	\$ 750.00
zsgn 15	2.Minimum fees for signs greater than 40 sq. ft.	\$ 2,400.00
zsgn 16	3.Per Square Foot above minimum fee	\$ 10.00
NATIONAL EVENTS SIGNS ON PUBLIC AND / OR PUBLIC RIGHTS - OF- WAY		
Existing	1.Minimum fee	\$ 250.00
Existing	2.per Sq. Ft. above minimum fee	\$ 10.00
NB: N/A (Not applicable) is used when the codes are unique to CMG and does not match Miami-Dade County		
VESTED RIGHTS AND CERTIFICATE OF NON-CONFORMITY		
zvest 1	Vested Rights Determination - Residential Uses (Single Family or Duplex Lot. Townhouse	\$ 1,126.00
zvest 2	Vested Rights Determination - Nonresidential / Mixed Use/ Multifamily/ Residential Subdivision	\$ 3,168.00
NO CODE	Revision of Legal Description	\$ 1,848.00
LANDSCAPE AND TREES		
ZLSPO1	Landscape Plan Approval Single Family and Duplex, Townhouse, Single Lot Residential	\$ 50.00
ZLSPO4	Landscape Plan Approval Commercial, Industrial, and other Nonresidential Multifamily/ Residential Subdivision	\$ 2,393.30
ZLSPO6	Landscape Plan Revision	\$ 307.20
ZTSFD	Tree Removal Permit- Single Family Residential when DERM permit is required	\$ 50.00
ZTSFBI	Tree Removal Single family Residential- Before inspection: \$63 appl. + 35*insp. =98.00	\$ 98.00
ZTSFAI	Tree Removal Single family, Residential- After inspection: \$35 appl* + \$12/ tree up to a max of \$320.00	Varies
ZTMFBI	Tree Removal Multi-family Residential- Before inspection: \$80 appl. + 35*insp. =115.00	Varies

Planning and Zoning Fees (Con't)

ZTMFAI	Tree Removal Multi-family Residential- After inspection: \$35 appl* + \$12/ tree up to a max of \$395.00/ (acre) (canopy)	Varies
ZTRBI	Tree Removal Business / Commercial/ Industrial/ Nonresidential – Before Inspection \$105 appl* + \$35 inspection = \$140.00	Varies
ZTOAI	Tree Removal Business / Commercial/ Industrial/ Nonresidential – After Inspection \$35 appl*. + \$12/ tree up to a max of \$395.00/ (acre)(canopy)	Varies
ZROWBI	Swale Right of way (by public Works Department) Before Inspection \$28 appl. +\$35insp. =\$63.00	\$ 63.00
ZROWAI	Swale Right of way (by public Works Department) After Inspection \$35insp =\$6/ tree up to a max of \$265.00/ (acre) (canopy)	Varies
ZTRIF	TREE Removal Inspection fees are based on removal of less than 20 trees. The fee may be raised as follows: 20-100 trees- \$65.00 100-200 trees- \$130.00 More than 200 trees - \$265.00	Varies
ZTTFPT	Free Trust Fund Per Tree- minimum of \$200	\$ 400.00
ZTFEST	Or the estimated cost of the tree(s) if greater than \$200- varies based on tree cost	Varies
LANDSCAPE PLANS AND INSTALLATION AMORTIZED PER LANDSCAPE REGULATIONS		
Discount for all landscape related planning and building fees per the following percentages:		
	Application made between March 1, 2011 and march 1, 2012	80%
	Application made between March 2, 2012 and April 6, 2012	60%
	Application made between April 7, 2012 and April 6, 2013	40%
	Application made between April 7, 2013 and April 6, 2014	20%
	Application made between April 7, 2014 and April 6, 2015	10%
	Application made after April 7, 2015	No Discount
INSPECTION, GENERAL AND EXTRA		
ZEXINS	Unless otherwise provided, each inspection by the Planning and Zoning Department shall include but not be limited to the following fees: Extra Inspection –wrong address given Corrections not made or completed at time specified Failure to provide access to property Inspection card not clearly visible	\$ 91.35

Planning and Zoning Fees (Con't)

ZINSOV	Inspection for Expedited Service or requiring overtime, per hour, minimum 2 hours	\$ 91.35
	Nonrefundable Application Fee for Selected Permits such as: temporary Signs, Tree Removal, group Home/ CRH	\$ 96.00
CHARGES FOR CONSULTING SERVICES		
	Per City Ordinance 2003-13, charges incurred for consultants that may be necessary for any Zoning application, site plan review, plat/ subdivision review or inspection, construction project, site inspection, including but not limited to engineering, architectural, planning, legal, technical, environmental, or other similar or related professional services shall be paid by the applicant in addition to any other application fees or charges. Applicant shall pay the City up front for the estimated cost of such consultant or professional services	Varies by Scope of Service
SIGNS AMORTIZED PER SIGN REGULATIONS		
Discount for all building and planning fees per the following percentages:		
	Application made between February 13, 2010 and February 12, 2011	40%
	Application made between February 13, 2011 and February 12, 2012	20%
	Application made between February 13, 2012 and February 12, 2013	10%
	Application made after February 13, 2013	No Discount
DEVELOPMENT REVIEW COMMITTEE (DRC) AND OTHER FEES		
Mp29	DRC – Pre-application Conference Review Fee	\$ 1,318.20
Z____	Administrative release, modification, revision of condition of development order approval	\$ 1,102.40
Ze030	Development order	\$ 5,290.50
PLATTING AND SUBDIVISION		
Zplt20	Bonding: initial submittal and review of Agreement / Letter of Credit	\$ 1,250.55
Zplt21	Bonding: review of corrected bonding documentation	\$ 548.46
Zplt22	Bonding: processing the reduction of release of bond amount	\$ 1,023.83

Planning and Zoning Fees (Con't)

PLANNING AND ZONING FEES FOR BUILDING PERMIT REVIEW		
BDZREV	PLAN REVISIONS: A fee of \$51.50 per hour for a minimum of one (1) hour will be applied for revisions.	\$ 51.50
IDENTIFIED IN EACH FEE DEFINITION	Up-Front Processing Fee: 30% of zoning permit fee	30% of zoning permit fee
BDZEXP	Expedite Building Plan Review	
BDZEXP	Residential: \$220.80 (first four hours)	\$ 220.80
BDZEXP	Residential: \$55.20 (each additional hour)	\$ 55.20
BDZEXP	Commercial: \$470.40 (first four hours)	\$ 470.40
BDZEXP	Commercial: \$117.60 (each additional hour)	\$ 117.60
Ze70	Renewal of expired or abandoned plans in review shall be 50% of the original fee.	50% of original fee
Ze70	Minimum Fee for Building Permit shall be applicable to all items in this section except as otherwise specified. (With the exception of fees associated with windows, trusses, doors, skylights and all required shop drawings which are already included in the basic building permit fee, this minimum fee does not apply to add-on building permit fees issued as supplementary to current outstanding permits for the same job.)	\$ 25.00
BDZRES	NEW BUILDINGS AND / OR ADDITIONS – RESIDENTIAL	
BDZRES	0-300 S/F	\$ 30.00
BDZRES	301 – 650 S/F	\$ 60.00
BDZRES	651 – ABOVE (per sq. ft.)	\$ 0.10
BDZRES	Shade Houses (per sq. ft.)	\$ 0.01
BDZRES	Alterations or repairs to Single Family Residence or Duplex per \$1.00 of estimated cost or fractional part	\$ 0.01
BDZSHE	Sheds – Prefabricated utility shed with slab: (max 100 sq. ft. of floor area)	\$ 25.00
BDZCOM	New Construction: All others not single family residence. Other than as specified herein: (Water Towers, Pylons, Bulk Storage – Tank Foundations, Unusual Limited-use buildings, marquees, and similar construction) For each \$1,000 of estimated cost or fractional part	\$ 2.64
BDZTEN	Tents (per tent)	\$ 70.00
BDZTRA	Mobile Homes – Temporary Buildings – Trailers: Each installation	\$ 70.00
BDZNEW	Structures of unusual size or nature as arenas, stadiums and water and sewer plants the fee shall be based on ½ of 1% of the estimated construction cost	\$ 0.01
BDZMOV	Moving Buildings: For each 100 sq. ft. or fractional pa	\$ 2.94
BDSL A	Slabs (each installation)	\$ 51.50
BDZFEN	Fences (Chain link / Wood) 0-500 linear ft.	\$ 51.50

Planning and Zoning Fees (Con't)

BDZFEN	Fences (Chain Link / Wood) Each additional 500 linear ft.	\$ 51.50
BDZMAS	Masonry Wall – Ornamental Iron (each linear ft.)	\$ 0.35
BDZPOO	Swimming Pools, Spas, and Hot Tubs (each installation or repair)	\$ 51.50
BDZTEN	Temporary Platforms and Temporary Bleachers to be used for public assembly (each installation)	\$ 51.50
BDZAWN	Screen Enclosure, Awnings & Canopies (each installation)	\$ 51.50
BDZSIG	Sign Permit Fees	
BDZSIG	Per Sign	\$ 51.50
BDZSIG	Signs-non-illuminated painted wall signs and balloons (per sign)	\$ 51.50
BDZSIG	Illuminated signs under electrical permits (per sign)	\$ 51.50
BDZSIG	Annual Renewal of Class C signs on or before October 1 st of each year (per sign)	\$ 51.50
ZR44	Satellite Dish: All trades each	\$ 51.50
ZIPBD	Zoning Improvement Permit (ZIP) – pools (above ground over 24" deep, agricultural/farm building, canopy carports, screen enclosure, awnings, chickee huts, fences, masonry walls – ornamental iron fence, decorative garden-type water, parking lot refurbishing – resurfacing, re-striping or seal coating, and paving and drainage of existing parking lots, portable mini storage unit, donation bins, recycling bins, mobile medical and professional units, anchoring, mooring, docking or storage of a houseboat, painted wall sign, balloon sign, stick on fabric letters	\$ 51.50



*City of Miami
Gardens*

REVENUE MANUAL

For FY 2014 - 2015

TRANSPORTATION FUND

Local Option Fuel Tax

Revenue Description

The State authorizes several gas taxes to support transportation operation at the local government level. The first is the 1 to 6 Cents Local Option Fuel Tax that is imposed on Motor and Diesel Fuels. The funds are collected by the state and forwarded to the City on a monthly basis. Miami Gardens receives 2.5747989% of the collection in Miami-Dade County.

Legal Basis for Revenue

Florida Statutes §336.025
 Chapters 90-110 and 90-132, Laws of Florida
 City of Miami Gardens Charter Article 4, Section 4.9
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

Florida Statutes, §336.025(1)(a)2, requires the proceeds of the local option gas tax be used only for transportation related expenditures. Paragraph (7) defines "transportation expenditures" as:

- Public transportation operations and maintenance.
- Roadway and right-of-way maintenance and equipment and structures used primarily for the storage and maintenance of such equipment.
- Roadway and right-of-way drainage.
- Street lighting.
- Traffic signs, traffic engineering, signalization and pavement markings.
- Bridge maintenance and operation.
- Debt service and current expenditures for transportation capital projects in the foregoing program areas, including construction or reconstruction of roads.

Fund/Account Number

Transportation Fund
 10-00-00-312-410-00

Use of Revenue

Transportation Fund. Generally, the refunded monies are to be used to fund the construction, reconstruction, and maintenance of roads.

Method/Frequency of Payment

Motor fuel wholesale distributors (prior to July 1, 1995, it was collected by retailers) collect the tax and submit it to the Florida Department of Revenue, which distributes to cities and counties monthly, after a 7.3% General Revenue Service Charge is deducted. The change in the collection method was projected to increase compliance and therefore increase revenues. The City receives its distribution monthly by Electronic Fund Transfer.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City based on an estimate published by the State Department of Revenue and historical collection trends.

Collection History

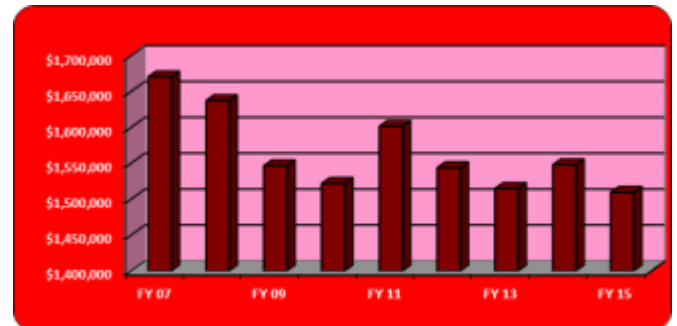
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$1,670,304	
FY 08	\$1,637,145	-1.99%
FY 09	\$1,546,630	-5.53%
FY 10	\$1,521,890	-1.60%
FY 11	\$1,601,604	5.24%
FY 12	\$1,543,881	-3.60%
FY 13	\$1,514,920	-1.88%
FY 14*	\$1,547,985	2.18%
FY 15**	\$1,509,517	-2.49%

* Estimated
 ** Budgeted

Discussion

This is the second largest revenue source for the City's Transportation Fund. Revenue is affected with economy changes and higher gas prices that reduced the consumption.

History of 1st Optional Fuel Tax Collections



2nd Local Option Fuel Tax

Revenue Description

The State authorizes several gas taxes to support transportation operation at the local government level. The second is the 1 to 5 Cents Local Option Fuel Tax that is imposed on Motor Fuels. The funds are collected by the state and forwarded to the City on a monthly basis.

Legal Basis for Revenue

Florida Statutes §336.025(1)(b)
 Chapters 93-206 Laws of Florida
 City of Miami Gardens Charter Article 4, Section 4.9
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

The law requires that the monies be used to meet the requirements of the capital improvements of the adopted plan. The funds cannot be used for operating purposes. Miami-Dade County only levies 3 of the authorized 5 cents of the tax.

Fund/Account : TF: 10-00-00-312-420-00

Use of Revenue

For Capital Improvements according to the Comprehensive Plan.

Method/Frequency of Payment

Motor fuel wholesale distributors collect the tax and submit it to the Florida Department of Revenue, which distributes to cities and counties monthly, after a 7.3% General Revenue Service Charge is deducted. The change in the collection method was projected to increase compliance and therefore increase revenues. The City receives distribution monthly by EFT.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City based on an estimate published by the State Department of Revenue and historical collection trends.

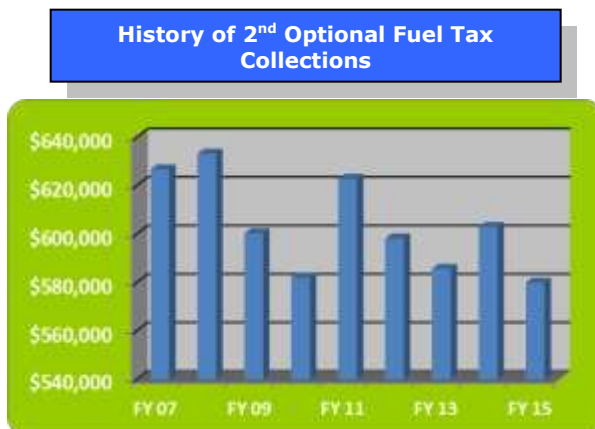
Collection History

<u>Fiscal Year</u>	<u>Amount</u>	<u>% increase/ (Decrease)</u>
FY 07	\$626,803	
FY 08	\$633,247	1.03%
FY 09	\$600,345	-5.20%
FY 10	\$582,080	-3.04%
FY 11	\$622,828	7.00%
FY 12	\$598,259	-3.94%
FY 13	\$585,738	-2.09%
FY 14*	\$603,026	2.95%
FY 15**	\$580,000	-3.82%

* Estimated
** Budgeted

Discussion

This is the third largest revenue source for the City's Transportation Fund. This revenue is affected by economy changes and higher gas prices affect the revenue.



State Revenue Sharing

Revenue Description

The Florida Revenue Sharing Act of 1972 created a revenue sharing trust fund for Florida municipalities in order to ensure revenue parity throughout the state. The revenues collected from sales and fuel taxes and are allocated to local governments for specific, authorized purposes. To participate, the following requirements must be met:

- Report finances for the most recently completed fiscal year to the Department of Banking and Finance, pursuant to §218.32, F.S.;
- Make provisions for annual post-audits of its financial accounts, pursuant to Chapter 10,500, Rules of the Auditor general (§218.23(1)(b), F.S.);
- Levy ad valorem taxes that will produce the equivalent of 3 mills per dollar of assessed valuation or an equivalent amount of revenue from an occupational license tax or a utility tax in combination with the ad valorem tax, in the year 1972;
- Certify that its law enforcement officers, as defined in §943.10(1), F.S., meet the qualifications set by the Criminal Justice Standards and Training Commission, its salary structure and salary plans meet provisions of §943, F.S., and no law enforcement officer receives an annual salary of less than \$6,000;
- Certify its firefighters, as defined in §633.30(1), F.S., meet qualifications for employment established by the Division of State Fire Marshal pursuant to §633.34 and 633.35, F.S. and the provisions of §633.382 have been met;
- Each dependent special district must be budgeted separately according to §218.23(1)(f), F.S.;
- Meet Department of Revenue "Truth in Millage" (TRIM) requirements as stated in §200.065, F.S.

Legal Basis for Revenue

Laws of Florida, Chapters 72-360, 73-349, 76-168, 83-115, 84-369, 87-237, 90-110, 90-132, 92-184, 92-319, 93-233, 93-71, 94-2, 94-146, 94-218, 94-353, 95-417.

Florida Statutes §218.23

Florida Statutes §166.231, 180.14, 80.20

City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4

City of Miami Gardens Ordinance 2007-16-122

Special Requirements

For FY 2014, 25.4% of this revenue must be use for transportation purposes. The balance may be used for any legal purpose. Miami Gardens budgets this 74.6% in the General Fund as general revenue.

Transportation Fund
10-00-00-335-120-00

Use of Revenue

Transportation Fund, unrestricted.

Method/Frequency of Payment

Revenue is received from the State on a monthly basis.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the State Department of Revenue and may be adjusted by the City staff based on historical collections. State estimates.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$1,063,708	
FY 08	\$993,768	-6.58%
FY 09	\$920,340	-7.39%
FY 10	\$915,413	-0.54%
FY 11	\$924,622	1.01%
FY 12	\$932,406	0.84%
FY 13	\$918,345	-1.51%
FY 14*	\$1,011,927	10.19%
FY 15**	\$1,015,775	0.38%

* Estimate
** Budgeted

Discussion

State Revenue Sharing is a major source of revenue for both the General Fund and the Transportation Fund until the CITT settlement with the County in FY-12. This revenue was steady for the past several years due to deteriorating economic conditions, but since FY 2014, revenues have been increasing attributed to the economy recovery.

History of State Revenue Sharing Collections



Public Works Permit Fees

Revenue Description

Revenue is derived from fees charged for permits for various projects affecting public roadways, right-of-ways, and easements. These include: Land Clearing Permit, Land Excavation Permit, Land Filling Permit, Road Cut or Jack & Bore, Driveway Permits, Vacation of Easements.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
Miami Dade County Code Sec. 8CC-10.
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3
City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account Number: TF: 10-00-00-322-002-00

Use of Revenue: Transportation Fund, unrestricted.

Method/Frequency of Payment

Revenue is collected upon application for a permit.

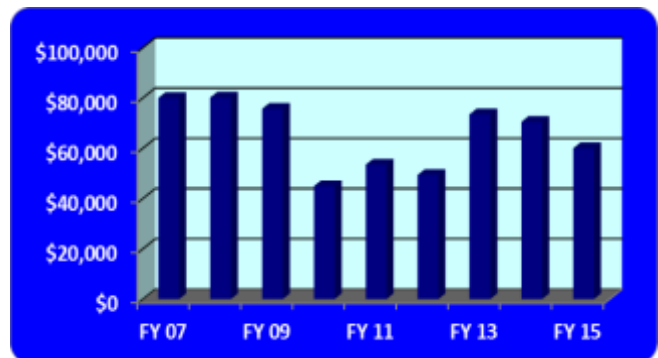
Basis for Budget Estimate: History

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$80,029	
FY 08	\$80,157	0.16%
FY 09	\$75,680	-5.59%
FY 10	\$44,939	-40.62%
FY 11	\$53,488	19.02%
FY 12	\$49,408	-7.63%
FY 13	\$73,461	48.68%
FY 14*	\$70,497	-4.03%
FY 15**	\$60,000	-14.89%

* Estimated
** Budgeted

History of Public Works Fee Collections



Discussion

Public Works began processing permits for the above activities since FY-07. Activity somewhat mirrors general building permits. Revenue for permits declined significantly in FY-10; however, revenues have increased in FY 13 and FY 14 attributed to economy recovery and construction begins. Conservative estimate for FY 15, reflecting a slight reduction.

Fee Schedule

Fees for public works construction, under permit issued by Public Works Department, in canal, road and street rights-of-way, and in rights-of-way of canals, roads and streets located within the City, and for paving and drainage on private roads and parking lots in the City are as follows.

- A. Fees for public works construction, under permit issued by the Public Works Department, in canal, road and street right-of-way, and utility or other easements in the City, to include paving and drainage on private roads and parking lots.
 - 1. For installation or repair of sanitary and storm sewer, water lines, gas lines, buried electric, telephone, CATV or other underground utilities:
 - For 100 linear feet or less.....\$ 175.00
 - For each additional 100linear feet or fraction thereof.....55.00
 - 2. For exfiltration drains consisting of catch basins, exfiltration trench, or slab cover ex-trench:
 - For Sewerline lining per linear foot.....\$ 10.00
 - For each 100 linear feet or
 - Fraction thereof.....\$ 155.00
 - 3. For installation of poles or down guys for overhead utilities:
 - For each pole or down guy.....\$ 100.00
 - 4. For construction or replacement of side walk, curbs and gutters:
 - For 100 linear feet or less.....\$160.00
 - For each additional 100 linear feet or fraction thereof.....\$75.00
 - 5. For construction of asphalt or concrete driveways:
 - a) For driveway width of 20 feet or less consisting of 1 or 2 drives,

- including private property.....\$60.00
- b) For driveway width greater than 20 feet, but not greater than 40feet, consisting of 1 or more drive approaches, including private property.....\$125.00
- c) For approaches only consisting of 1 or 2 drives).....\$ 60.00
- d) For driveway with greater than 40 feet (each driveway).....\$180.00
- e) For construction of stamped concrete driveways (liability release must be signed by homeowner prior to permit being issued):
 - For each driveway (20ft. max)\$100.00
- f) For construction of brick pavers driveways (Recorded Covenant of Construction must be on file prior to permit being issued)
 - For each drive (20 ft. max) ...\$100.00
- 6. Water and Sewer Connection.....\$105.00
- 7. Paving and Drainage (One Time only fee paid at initial of paving plans)
 - A. Review of plans for paving and drainage.....\$1,050
- 8. For construction of streets pavements, including paving of parkways and shoulders:
 - One lane or two lane pavements (width of pavement being 0 to 24 feet):
 - a) For 100 linear feet.....\$400.00
 - b) For each additional 100 linear feet or fraction thereof..... \$100.00
 - Three or more lanes of pavement (aggregate width greater than 24 feet):
 - a) For 100 linear feet or less.....\$360.00
 - b) For each additional 100 linear feet or fraction thereof.....\$120.00
- Note: Fees for paving of parkways and shoulders will be priced the same as those charged for street paving.
- 9. For the installation of embankment and/or subgrade material in dedicated or zoned right-of-way, excluding base rock and asphalt:

- For 100 linear feet or less.....\$120.00
 - For each additional 100 linear feet or fraction thereof.....\$35.00
10. For construction of curb separators:
- For 100 linear feet or less.....\$60.00
 - For each additional 100 linear feet or fraction thereof.....\$20.00
11. For erection of street name signs, traffic or directional signs, etc:
- For each sign.....\$20.00
12. For construction of bridges:
- a) For bridge roadway are of 1,000 square feet or less.....\$1,200.00
 - b) For each additional 100 sq. feet of fraction thereof...\$245.00
13. For installation of permanent type traffic barricades, guardrails or guide posts:
- For each additional 100 linear feet or fraction thereof.....\$90.00
14. For construction of street or driveway culvert:
- For each additional 100 linear feet or fraction thereof.....\$120.00
15. Installation of culvert pipe to enclose existing drainage ditch or canal:
- For each additional 100 linear feet or fraction thereof.....\$180.00
16. Installation of new traffic signals (include signals, poles and all incidental wiring and interconnects):
- For each intersection.....\$1,800.00
(50% of this fee shall be paid at time of application for plan review. This up-front fee shall be applied to the all permit fee if the permit is issued within one year of plan approval).
17. For upgrade or modification of existing traffic signals (includes signals, poles, and Incidental wiring and interconnects):
- For each intersection.....\$1,200.00
(50% of this fee shall be paid at time of application for plan review. This up-front fee shall be applied to the all permit fee if the permit is issued within one year of plan approval).
18. For resurfacing, waterproofing, or seal coating in public right-of-way (does not apply to private homeowners):
- For each 1000 square feet or fraction thereof.....\$30.00
19. For installation of bus shelter:
- For each shelter.....\$120.00
- B. Fees for placement of a newspaper or storage rack under permit issued by the Public Works Department, in the public right-of-way in the City, but excluding right-of-way for roads which are maintained by the State of Florida or Dade County.
1. For placement of a newspaper or newspaper to include inspection by the Public Works inspector.....\$40.00
 2. Annual renewal fee per each newspaper or newspaper storage rack..... \$20.00
 3. Fee for removal, storage, and disposal per each newspaper or newspaper storage rack..... \$130.00
 4. Re-inspection fee.....\$30.00
- C. Fees for paving and drainage on private property are fixed as follows (private street pavement, drainage and curb shall be the same as listed in (A) above:
1. Pavement (other than street pavement):
 - For each 1000 square feet or fraction thereof.....\$30.00
- D. Special Projects:
- A fee equal to actual staff time and related costs shall be assessed for special projects requiring research by the Department in

order to answer question proposed by property owners, homeowner's associations, developers, attorneys, realtors, contractors, or municipalities, etc., in connection with:

(a) the use, restriction, re-subdivision, and development of properties, including right-of-way and easements;

(b) the requirements and fees for permitting, planning, bonding, licensing, impact fees, concurrency, road engineering and/or construction, etc; and/or

(c) the determination of any existing violations on the property through a review of department's records. Such special fees will only be levied for requests outside the scope of normal department work. A minimum \$55.00 shall be charged.

A fee equal to \$2.00 per page shall be assessed for pre-programmed computer reports on Department records. The minimum fee will be \$15.00.

- E. Review – Fence in Right-of-Way
Review of application for permission to fence within right-of-way.....\$ 600.00
- F. Public Works Construction Projects completed by Contractor to be Inspected..... \$525.00 flat fee per project.
- G. Tree Planting Fees (Planting Trees in the Right Place in the ROW - Inspection.....\$20.00

General Information on Special Fees, Refunds, Extensions and Cancellations

A. PENALTY FEES

When work for which a permit is required is commenced prior to obtaining a permit a penalty fee will be imposed. **THE PENALTY FEE WILL BE \$123.00 PLUS DOUBLE THE ORIGINAL PERMIT FEE.**

- B. Failure of owner-builder or contractor to obtain permit.....\$525.00
- C. Failure to display permit card.....\$105.00
- D. Failure to obtain required inspection.....\$525.00
- E. Failure to properly guard and protect an excavation.....\$525.00
- F. Unlawfully making an excavation which endangers adjoining property, buildings,\$1,050.00
Right-of-Way or is a menace to public health or safety.
- G. Failure to remove debris, equipment, materials or sheds on the Right-of-Way.....\$ 210.00

H. EXTENSION OF PERMIT

A permit may be extended for a period of up to, but not more than one year, from the expiration date of the original permit, provided the Permit Section of the Public Works Department is notified prior to the expiration of the permit. If the permit is allowed to expire without requesting an extension, a new permit will be required, including appropriate fee, for the remainder of the uncompleted work.

A fee of \$73.65 shall be paid by the permit holder who submits a written request for a permit extension.

I. FINAL INSPECTION REQUESTED AFTER EXPIRATION OF PERMIT

A fee of \$120.00 will be assessed when a final inspection is required after a permit's expiration date.

J. LOST PLANS FEE

When a permitted set of plans for all type of projects are lost by the applicants, owner, contractor, or any other representative of the projects, a recertification fee will be required to review, stamp and approve a new set of plans as a field copy. Such fee shall be assessed at the cost of reproduction plus \$30.00 original public works permit fee.

K. LOST CARD PERMIT FEE

After a permit has been issued, if the permit inspection card has been lost, the applicant will be required to pay a charge of \$35.00.

L. Plan Review Minimums to include DRC (Development Review Committee) Plan Review

- A. Single Discipline Review.....\$ 80
- B. Multiple Discipline Review.....\$ 210

L. INSPECTIONS / PLAN REVIEWS REQUIRED OVERTIME:

Charges for construction inspections or plan review, which are requested in advance and require overtime, will be a rate of \$92.00 per hour and \$147.00 per hour on a holiday. Fees are over and above the original permit fee.

M. RE-INSPECTION FEE

Work should be complete and ready for inspection at the time the inspection is scheduled. If the work is not ready or does not conform to Code or the approved drawings, a re-inspection will be necessary. With respect to inspections, if a local government finds it necessary, in order to enforce compliance with the Florida Building Code, to conduct any inspection after an initial inspection and one subsequent re-inspection of any project or activity for the same code violation.

\$76.00 per re-inspection

N. ACTUAL COST FOR PROJECTS REQUIRING SERVICES NOT CONTEMPLATED IN CURRENT FEE STRUCTURE TO INCLUDE DRY RUNS OR ANY OTHER PALN REVIEW REQUEST

The Director, or designee, has the authority to invoice for reimbursement of actual costs on project(s) requiring services not contemplated in the current fee structure. The invoice will consist of actual labor cost, including any and all fringe benefit costs the Department is legally obligated to pay. Additionally, the invoice will include any other indirect cost associated with the actual labor cost, as determined by the City of Miami Gardens Public Works Department and/or the Finance Section on a yearly basis.

O. RIGHT-OF-WAY IMPROVEMENT BOND FEES

- 1. Right-of-Way Project Bonding (fees required when bond documentation is submitted)
 - A. Initial Submittal and review of Agreement and Letter of Credit)..... \$ 210
 - B. Review of Agreement and Letter of Credit....\$ 55
 - C. Processing the reduction of bond amount.....\$ 105

P. Drainage/Paving Consulting Plan Review Fees.....Min.\$265

Note: Fees may vary depending on plan review time

Q. CHANGE OF CONTRACTOR OR QUALIFIER

Where there is a change of contractor or qualifier involving a permit, the second permit holder shall pay a fee of \$114.00 to cover the cost of transferring the data from the original permit to the second permit.

R. COPIES OF DEPARTMENTAL RECORDS

- Plan reproductions from microfilm – per sheet\$ 6.00
- Reproduced records – per page\$ 0.15
- Double sided copies – per page.\$ 0.25
- Certified copies – per page..\$ 1.00
- Notary public service per document (City business)\$ 1.00
- Notary public service – per document (Non-City business)\$ 5.00

S. TECHNOLOGY AND TRAINING FEE

A technology and training fee of 15% of the total Public Works permit fee shall be assessed to each permit to enhance the City’s ability to provide state-of-the-art technology to its Public Works Department customers.

T. REVISIONS

A fee of \$72.20 per hour for a minimum of one) hour will be applied for revisions (new constructions, commercial, water and sewer lines, paving and drainage). A fee of \$25.00 will be applied to each request for a driveway permit.

Banner Fees

Revenue Description

Florida local governments are allowed to charge a fee for the privilege of placing banners on light poles within the public right-of-way. The fee also held defray the costs of dealing with licensed installers and with damaged and errant signs that fall to the street. The Transportation Fund charges a small fee for public or private entities to install banners on public street light poles.

Legal Basis for Revenue

Florida Statutes §206.41(1)(g) and §206.41(1)(b).
City of Miami Gardens Charter Article 4, Section 4.9

City of Miami Gardens Ordinance 2005-07-45
City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

Transportation Fund
10-00-00-329-100-00

Use of Revenue

Transportation Fund. Unrestricted.

Method/Frequency of Payment

Fees are collected from businesses and non-profit organizations desiring to place banners on light poles. Fees are subsequently remitted to the City.

Basis for Budget Estimate

Estimate for budgeting purposes is made by the City based on historical collections and trend analysis.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 08	\$2,850	
FY 09	\$4,110	44.21%
FY 10	\$3,300	-19.71%
FY 11	\$4,675	41.67%
FY 12	\$4,675	0.00%
FY 13	\$6,290	34.55%
FY 14*	\$1,560	-75.20%
FY 15**	\$2,000	28.21%

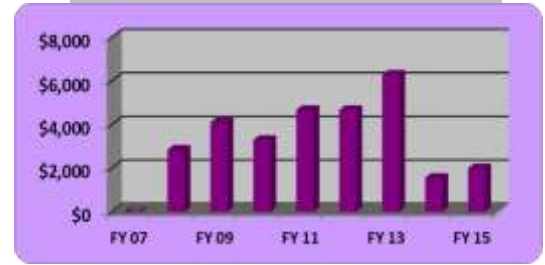
* Estimated

**Budgeted

Discussion

This is a minor revenue source to compensate the City for tracking signs in the City and for the use of the public right-of-way.

History of Banner Fee Collections



BANNER FEES

1. Fees: City Ordinance #2005-07-45
 - A. Basic approval fee: \$50.00
 - B. Per banner fees:
 - \$10.00 – nonprofits events to be held in the City
 - \$50.00 – profit events to be held in the City
 - \$20.00 – nonprofit events to be held out of the City
 - \$75.00 – for profit events to be held out of the City
2. Regulations:
 - A. Banners may only be displayed for a period of up to 30 days, unless the City Manager or his designee grants an extension, in writing.
 - B. If a banner(s) is not removed by the applicant within the aforementioned 30 day time period, the City shall have the right to assess a fine of \$10.00 per day, per banner. The failure of an applicant to remove a banner(s) in the specified time may also subject the applicant to forfeiting the right to erect banners in the City in the future.
 - C. Banners shall be used solely for the purpose of promoting public events, seasonal decorations or holidays, and for no other purpose.
 - D. The events for which the banner is to be displayed shall be of a City or County-wide, public nature and shall have no commercial advertising except for the name and/or logo of the event or sponsor, which shall not exceed in area 20% of the banner face.
3. Other requirement:
 - A. Applicant must provide an emergency contact.
 - B. Banners placed on FDOT Right-of-Way must have approvals from FDOT and adhere to their regulations (Florida Statute 337.407 -- Regulation of signs and lights within rights-of-way).
 - C. The City assumes no liability by the issuance of this permit. The applicant is responsible to see to the safe erection, operation, and removal of the banner.
 - D. Applicants shall be responsible for the observance of all necessary safety precautions in the construction, erection and removal of flags and/or banners.

Grants and Donations

Revenue Description

Periodically, the City is awarded grants from other governmental agencies or private organizations. These grants are usually specific to a particular activity. Revenue may be received in advance of the actual performance, but more usual is for the revenues to be received after completion of the activity for which the grant was awarded. Often, partial draw downs on the grants can be effectuated upon completion of various milestones of progress toward the completion of the activity.

Legal Basis for Revenue

Florida Statutes §166.231
 City of Miami Gardens Charter Article 4, Section 4.9
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account #: TF 10-00-00-389-400-00

Use of Revenue

Transportation Fund. Restricted to the purpose for which it was received.

Method/Frequency of Payment

Occasional. No set frequency.

Basis for Budget Estimate

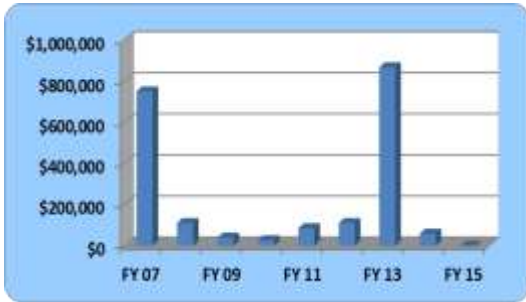
Estimate f is based on approved grant awards.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 06	\$751,242	
FY 07	\$110,408	-85.30%
FY 08	\$39,671	-64.07%
FY 09	\$26,687	-32.73%
FY 10	\$85,128	218.99%
FY 11	\$110,593	29.91%
FY 12	\$868,650	685.45%
FY 13	\$58,415	-93.28%
FY 14*	0	-100%
FY 15**	\$751,242	

* Estimated
 ** Budgeted

History of Grants and Donations Revenue to the Transportation Fund



Discussion

Generally, grants for the Transportation Fund are received by the CIP Fund. Only operating grants are accounted for here. These include equipment grants and program grants received by Keep Miami Gardens Beautiful. The spikes in FY-06/07 were a result of Hurricane Wilma Reimbursement grants. The spike in FY 13 is attributed to grants received from the State for the pedestrian bridge.

Interest Income

Revenue Description

Generally, the City deposits its revenues in a general operations account at its authorized depository. These funds earn interest in this account until expended. Routinely however, the City has more funds in this account than is actually necessary to meet operational needs at any particular time. In those cases, funds are transferred to the Florida State Board of Administration account which generally earns 30 to 50 basis points higher than a commercial bank deposit.

Since the City received the CITT settlement in FY 2012, it is projected that interests will be allocated for FY 2013.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 & Section 8.4
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements:

None.

Fund/Account Number:

Transportation Fund
 10-00-00-361-100-00

Use of Revenue:

Transportation Fund, unrestricted.

Method/Frequency of Payment

Interest is credited to the Transportation Fund on a monthly basis in proportion to their participation in pooled cash.

Basis for Budget Estimate

Estimate for the budget is based on historical receipts and trend analysis and anticipated cash available for deposit.

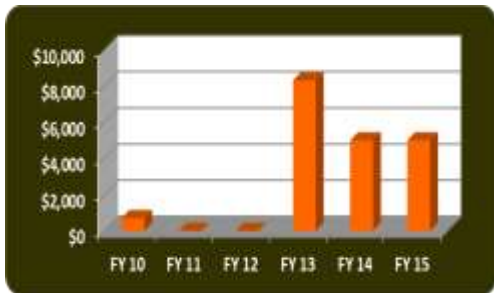
Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 10	\$694	
FY 11	\$0	-100.00%
FY 12	0	0.00%
FY 13	8,320	100.00%
FY 14*	5,000	100.00%
FY 15**	5,000	0%

* Estimated

** Budgeted

History of Interest Revenue to the Transportation Fund



FDOT Landscaping Agreement

Revenue Description

As part of the City's overall beautification program, the City requested of FDOT the task of maintaining state road medians within the City. This has allowed the City to upgrade the planting in these medians and swales. The agreement calls for the State to pay the City each year the same amount it would have paid a private contractor to maintain these medians.

The actual cost of upkeep of these medians is significantly higher as the City has added water and thousands of plants.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 & Section 8.4
 City of Miami Gardens JPA Agreement with FDOT.

Special Requirements

None.

Fund/Account Number

Transportation Fund
 10-00-00-334-390-00

Use of Revenue

Transportation Fund, unrestricted.

Method/Frequency of Payment

Interest is credited to the Transportation Fund on a monthly basis in proportion to their participation in pooled cash.

Basis for Budget Estimate

Estimate for the budget is based on historical receipts and trend analysis and anticipated cash available for deposit.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 08	\$47,035	
FY 09	\$31,356	-33.33%
FY 10	\$31,357	0.00%
FY 11	\$31,356	0.00%
FY 12	\$23,518	-25.00%
FY 13	\$39,197	66.67%
FY 14*	\$35,000	-10.71%
FY 15**	\$35,000	0.00%

* Estimated

** Budgeted

Discussion

This is the yearly payment from the Florida Department of Transportation to cover the cost of maintaining the medians on state roads within the City (SR-7, NW 183rd Street and NW 27th Avenue). The amount is far less than the actual cost. The rate will be adjusted by District #6 DOT after it awards its yearly median maintenance bid.

FY 14*	\$4,499,135	-1.45%
FY 15**	\$4,499,135	0.00%

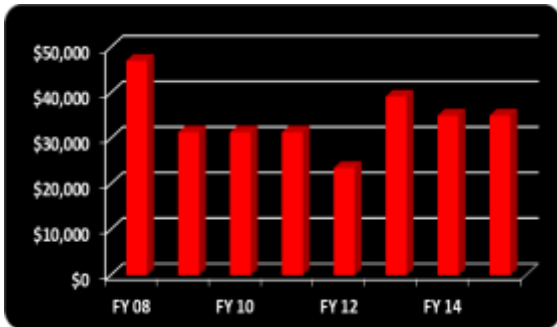
* Estimated
** Budgeted

Discussion

In the first two years of the Transportation Fund, the fund balance reserve grew; however, largely as a result of Hurricane Wilma, the reserve declined significantly. It is estimated that the total of un-reimbursed expenses for the Hurricane were in excess of \$800,000. Additional decline is due to several special projects which have required additional funds to complete. The largest of these was the NW 27th Ave, Beautification Program done in conjunction with the Super Bowl in 2007. For the first time in FY-09, FY-10 and again in FY-11 the Fund needed a small subsidy from the General Fund to balance; though in the former two years, it was not used as funds remained at year-end. This was due largely to the decline in State Revenue Sharing receipts.

In FY 2012, the City settled with Miami-Dade County and received a lump sum settlement for CITT funding for the previous years and also begins to receive monthly CITT distribution, increasing the fund balance for the Transportation Fund.

History of DOT Median Maintenance Revenue



Other Non-Operating (Undesignated Fund Balance)

Revenue Description

It is the City's policy to budget the fund balance reserve each year. This provides additional flexibility should emergency funding is needed and provides the public with transparency with regards to our reserve balance.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account Number: Transportation Fund
10-00-00-389-900-00

Use of Revenue: Transportation Fund. Unrestricted.

Method/Frequency of Payment

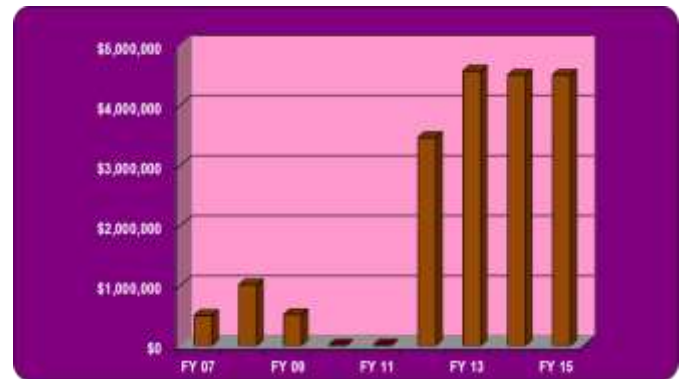
N/a. Money appropriated with budget approval.

Basis for Budget Estimate

Budgeted amount is based on prior year's audit.

Fiscal Year	Amount	% increase/ (Decrease)
FY 07	\$500,211	
FY 08	\$1,012,589	102.43%
FY 09	\$518,120	-48.83%
FY 10	\$2,625	-99.49%
FY 11	\$7,183	173.64%
FY 12	\$3,459,596	48063.66%
FY 13	\$4,565,353	31.96%

History of Budgeted Fund Balance Reserve in the Transportation Fund



1/2 Cent Sales Tax Surcharge (CITT)

Revenue Description

In 2002, Miami-Dade County held a referendum to raise the general sales tax by 1/2 cent and to dedicate this additional revenue to funding transportation needs. As part of the process, the County entered into agreements with all then existing cities to share this revenue if it passed. The County would keep 80% and the cities would share 20%. Even though the original resolution establishing this arrangement stated that if new cities came along, they would negotiate with the County for their proportionate share. Three cities have incorporated since that date and the County

has refused to negotiate in good faith with any of them (Miami Gardens, Doral and Cutler Bay).

Revenue received under this tax must be used by the cities for transportation purposes only. At least 20% must be used for transit-related purposes and the balance can be used for other transportation needs.

In FY-11, the City sued the County for these fund in FY 2012, the County settled with a payment of approximately \$11.0 million.

Legal Basis for Revenue

State Statute
Miami Dade Ordinance

Special Requirements

20% must be used for Transit-related expenditures and 80% must be used for other transportation-related expenses.

Fund/Account Number

Transportation Fund: None established

Use of Revenue: Transportation Fund.

Method/Frequency of Payment

Monthly from Miami-Dade County

Basis for Budget Estimate: County estimate.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 12	\$3,815,960	
FY 13	\$3,837,951	0.58%
FY 14*	\$3,689,793	-3.86%
FY 15**	\$3,625,000	-1.76%

*Estimated. Settlement proceeds

**Budget Pending settlement of lawsuit.



*City of Miami
Gardens*

REVENUE MANUAL

For FY 2014 - 2015

DEVELOPMENT SERVICES FUND

Community Development District Fees

Revenue Description

Periodically, a developer request that the City establish a Community Development District pursuant to Florida Statutes §190.05(1). The City charges a fee to review the application. Once operational, the City charges a yearly monitoring fee.

Legal Basis for Revenue

Florida Statutes §166.231, §190.05(b)(1) and (2)
 City of Miami Gardens Charter Article 4, Sections 4.11 and 4.9 & Article 8, Sections 8.3 & 8.4
 City of Miami Garden Ordinance 2004-16-32
 City of Miami Garden Ordinance 2006-03-349

Special Requirements

None.

Fund/Account Number

Development Services Fund
 15-00-00-329-400-00

Use of Revenue

Development Services Fund, unrestricted.

Method/Frequency of Payment

Occasional. No set frequency.

Basis for Budget Estimate

Estimate, if any, is based on prior knowledge of a developer request.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 08	\$4,490	
FY 09	\$4,810	7.13%
FY 10	\$5,680	18.09%
FY 11	\$5,730	0.88%
FY 12	\$0	-100.00%
FY 13	\$12,010	100.00%
FY 14*	\$6,390	-46.79%
FY 15**	\$6,200	-2.97%

* Estimated

** Budgeted

Discussion

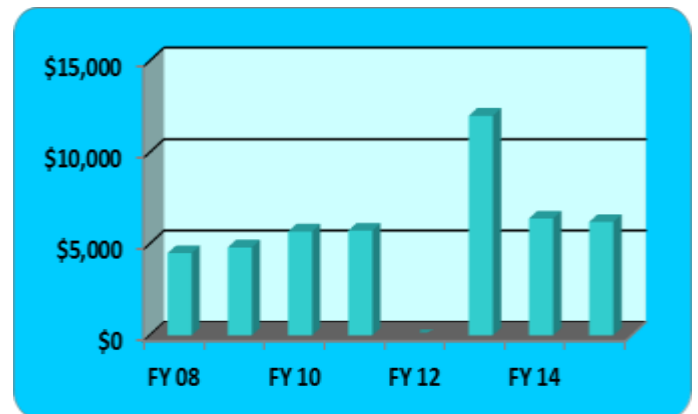
Occasionally, a developer will request the establishment of a special purpose government pursuant to Florida Statutes §190.05(1). The City's planning department reviews the applications and makes a recommendation to the City Council. The City Council, in turn, makes a recommendation to the Board of County Commissioners. Final approval lies with the BCC. Currently the City has three CDD's. Fees for FY-12 were not collected until FY-13.

While Community Developments are a special purpose government, most of its activity impacts the City. Often these districts are responsible for road, utility and drainage maintenance. These system feed into the City's systems. Also, when the District has completed paying for these infrastructure improvements, they generally become the property of the City. The City must monitor the District's maintenance activity to ensure that when these assets become the City's, they will be transferred in good condition. Additionally, the city receives numerous calls form the residents in these districts complaining about the infrastructure. These calls must be checked and routed to the District for correction where appropriate.

Fee Schedule

District Application Fee (all sizes) \$15,000
 Districts Monitoring Fee (all sizes) \$1,000 or \$100 per unit per year, whichever is greater

History of Community Development District Application Fee



Building Fees

Revenue Description

The City's Building Department assesses various fees for its services. These fees are designed to recover the cost of processing and inspecting various land development and construction related activities.

Legal Basis for Revenue

Florida Statutes §166.231
 Miami Dade County Code Sec. 8CC-10.
 City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3

Special Requirements

None.

Fund/Account Number

Development Services Fund
 15-00-00-322-002-00

Use of Revenue

Development Services Fund, unrestricted.

Method/Frequency of Payment

Revenue is collected upon application for a permit or other requested activity.

Basis for Budget Estimate

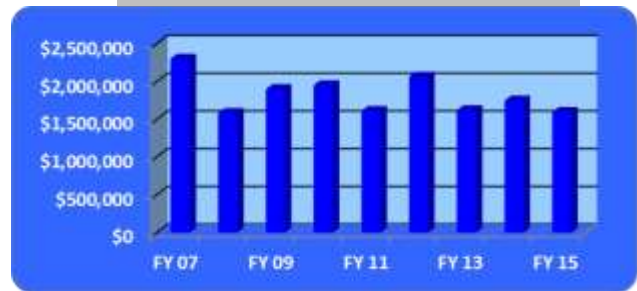
Estimate for budgeting purposes is made by the City staff based on historical collections and trend analysis.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$2,307,262	
FY 08	\$1,586,615	-31.23%
FY 09	\$1,904,818	20.06%
FY 10	\$1,956,892	2.73%
FY 11	\$1,615,243	-17.46%
FY 12	\$2,069,911	28.15%
FY 13	\$1,624,781	-21.50%
FY 14*	\$1,752,627	7.87%
FY 15**	\$1,600,000	-8.71%

* Estimated
** Budgeted

History of Building Permit Revenue to the Development Services Fund



Discussion

Prior to FY-05, all building permit activity was handled by Miami-Dade County. In FY-05, the City established its own department; however, the City retained the County fee schedule. FY-06 saw significant development activity which is reflected in the revenues; however, with the development bust in FY-07, revenues declined significantly and have remained low. This has resulted in the General Fund having to subsidize the Fund by over \$1 million in FY-08; \$1.8 million in FY-09; and \$1.2 million in FY-10. FY-11 is \$600k short. FY-12 increases are attributed to the issuance of permits of the City Hall Project.

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Description	Fee
A. GENERAL INFORMATION ON SPECIAL FEES, REFUNDS, EXTENSIONS AND CANCELLATIONS	
1. DOUBLE FEES	
When work for which a permit is required is commenced prior to obtaining a permit, The payment of the required fee shall not relieve the applicant of other penalties established by law. The double fee requirements shall be applicable to all divisions of the Building Department.	\$119.70
For second offense of doing work without a permit,	\$240.40
For each offense thereafter:	\$601.49
2. ADDITIONAL INSPECTION FEE	
The building permit fee entitles the permit holder to an initial and follow-up inspection for each type of mandatory inspection. All work shall be inspected and deficiencies shall be noted by the building inspector. When the work to be inspected is only partially complete, the inspection shall be performed on those portions of the work completed, provided that compliance with the applicable Building Code(s) may be determined with respect to those portions. A permit holder shall pay a fee of \$74.81 for each additional inspection required to assure compliance with the applicable Building Code(s) beyond the initial and one follow-up inspection. All additional inspection fees shall be paid by any method acceptable to the City of Miami Gardens.	\$74.81
3. LOST PLANS AND PERMIT CARD FEE	
LOST PLANS: When plans for new buildings and additions are lost by the owner or contractor, a recertification fee will be required to review, stamp and approve a new set of plans as a field copy.	\$26.93
	certification chg. \$1.00
4. LOST PERMIT CARD FEE	
A replacement fee shall be charged for the loss of a Permit Inspection Record Card after a permit has been issued.	\$30.92
5. REFUNDS, TIME LIMITATIONS & CANCELLATIONS	
the fees charged pursuant to this schedule, may be refunded by the municipality subject to the following :	

- a. no refunds shall be made on request involving; permit fees of one hundred dollars (**\$100.00**) or less; or permits revoked by the Building Official or Director of the Building Department under authority granted by Florida Building Code, of Permits cancelled by court order, or Conditional permits; or Permit which have expired; or Permit under which work has commenced as evidence by any recorded inspection having been made by the Building Department; or when there is a change of contractor.
- b. a full refund shall be granted to a permit holder who takes out a permit covering work outside the jurisdictional inspection area. A full refund less than one hundred dollars (**\$100.00**) or fifty percent (**50%**) of the permit fee, whichever amount is greater, rounded down to the nearest dollar shall be granted to a permit holder who request a refund, provided: that the permit holder makes a written request prior to permit expiration date; and that the applicant's validated copy of the permit be submitted with such a request; and that no work as evidenced by any recorded inspection has commenced under such permit.
- c. Where there is a change of contractor or qualifier involving a permit, the second permit holder shall pay a fee to cover the cost of transferring the data from the original permit to the second permit. **\$107.73**
- d. A fee shall be paid by the permit holder who submits a written request for a permit extension as authorized under Florida Building Code. **\$68.83**
- e. If work has commenced, and where a permit has become null and void pursuant to the applicable Building Code(s), a credit of fifty percent (50%) of the original permit fee shall be applied to any re-application fee for a permit covering the same project and involving the same plans, provided the work in place and required to complete the structure meets all applicable regulations in effect at the time the initial permit became null and void and regulations which may have become effective between the date of expiration and the date of issuance of the new permit.
- f. Where a permit has become null and void pursuant to Florida Building Code, a credit of fifty percent (**50%**) of the permit fee shall be applied to any re-application fee for a permit covering the same project and involving the same plans, provided the complete re-application is within six (**6**) months of the expiration date of the original permit, and provided that no refund had been made as provided in this Section.

- g. A fee shall be charged to renew and close expired permits previously issued by the County, provided the applicant submits to the municipality's Building Official an affidavit from a registered architect or Engineer that satisfies the requirements of the Florida Building Code to renew and close the expired permit, and that the affidavit includes evidence that the construction was completed prior to March 1, 2002. **\$156.61**
- h. Where no permit was obtained, in accordance with the applicable Building Code(s), the minimum permit fee for the trade shall apply to any new permit application.

6. SPECIAL PROJECTS

A fee equal to actual staff time and related costs Shall be assessed for special projects requiring research by the Department in order to answer questions proposed by developers, attorneys, realtors, or municipalities, etc., in connection with the use, re-subdivision, and development of properties, or to determine if any existing violations are on the property through a review of Departmental work. a minimum Fee shall be charged. a fee equal to two dollars (\$2.00) per page shall be assessed for pre-programmed computer reports of department records. **\$2.00**

7. INSPECTIONS/PLAN REVIEWS REQUIRING OVERTIME:

Charges for construction inspections or plan review, which are requested in advance and require overtime, will be at a rate of **\$ 86.78** per hour, or fraction thereof, and **\$ 139.65** per hour, or fraction thereof, on a holiday. Fees are over and above the permit fees. with a minimum of four (4) hours. **\$86.78**

Holiday - **\$139.65**

FEES BASED ON ESTIMATED COST – DOCUMENTATION REQUIREMENTS

The Building Department may require the permit applicant to submit appropriate documentation as proof of estimated cost of construction used to compute permit fees.

8. CONSULTATION AFTER REGULAR HOURS OF OPERATIONS

Charges for customer to meet with the technical team. Outside the scheduled hours for consultation, will be at a rate of \$189.53 1st hour and \$64.84 for each additional and part thereof. **\$ 189.53**

each additional **\$ 64.84**

9. ENFORCEMENT (Applicable to all trades) Florida Statue 553.80 Enforcement PLANS REWORK FEE, EACH REVIEW PER TRADE (See explanation below)

- a. “Section 2(b) – With respect to evaluation of design professionals’ documents, if a local government finds it necessary, in order to enforce compliance with the Florida Building Code and issue a permit, to reject design documents required by the code three or more times for failure to correct a code violation specifically and continuously noted in each rejection, including but not limited to, egress fire protection, structural stability, energy accessibility, lighting, ventilation, electrical, mechanical, plumbing and gas systems, or other requirements identified by rule of the Florida Building Commission adopted pursuant to Chapter 120, the local government shall impose, each time after the third such review the plans are rejected for that code violation, a fee of four times the amount of the proportion of the permit fee attributed to plans review.” **\$106.73**

RE-INSPECTION FEE (See explanation below)

- b. “Section 2(c) – With respect to inspections, if a local government finds it necessary, in order to enforce compliance with the Florida Building Code, to conduct any inspection after an initial inspection and one subsequent re-inspection of any project or activity for the same code violation specifically and continuously noted in each rejection, including but not limited to egress, fire protection, structural stability, energy, accessibility, lighting, ventilation, electrical, mechanical, plumbing and gas systems, or other requirements identified by rule of the Florida Building Commission adopted pursuant to Chapter 120, the local government shall impose a fee of four times the amount of the fee imposed for the initial inspection or first re-inspection, whichever is greater for each such subsequent re-inspection.” **\$71.82**

10. EXPEDITE PLAN REVIEW SERVICES

Permit applicants who request an alternate plan review service for an expedited review, to be completed after normal working hours, will be assessed a fee. This fee shall be as follow:

- | | | | |
|-----------|--------------------|-------------------------------|-----------------|
| a. | Residential | (first four | \$230.42 |
| | hours) | hours) | |
| | | (each additional hour) | \$56.86 |
| b. | Commercial: | (first four | \$491.77 |
| | hours) | hours) | |
| | | (each additional hour) | \$122.69 |

11. INTEREST CHARGES ON UNPAID AMOUNTS DUE TO THE CITY OF MIAMI GARDENS BUILDING SERVICES DIVISION

- a. The City of Miami Gardens Building Services Division is authorized to impose an interest charge on any and all unpaid amounts which are due to the Division. This includes, without limitation, items such as past due boiler fees, 40 year recertification fees, Civil Violation fines and demolition costs. The City of Miami Gardens Building Services Division shall also have the authority to charge interest as part of any settlement agreement of installment payment plan to recover fees, fines or costs as well as outstanding liens.
- b. The interest charged shall be assessed as provided for in applicable County Code provisions or administrative orders. In all other cases, interest shall be charged from the date the amount was due and payable to the Division computed at the rate of ten percent (10%) per annum. the Department Director or designee shall have the right to waive all or any portion of the interest charged in order to ensure public safety concerns are met.

12. ACTUAL COST FOR PROJECTS REQUIRING SERVICES NOT CONTEMPLATED IN CURRENT FEE STRUCTURE

- a. the Director, or designee, has the authority to invoice for reimbursement of actual costs on project(s) requiring services not contemplated in the current fee structure.
- b. The invoice will consist of actual labor cost, including any and all fringe benefit costs the Division is legally obligated to pay. Additionally, the invoice will include any other indirect cost associated with the actual labor cost, as determined by the City of Miami Gardens Building Services Division's Finance Section on a yearly basis.
- c. All of this (these) project(s) will have mutually agreed on contact(s), which will be maintained in the Finance Section. The Director will also have the ability to request a deposit amount that is mutually acceptable to the Division and Company or individual that is legally responsible for the project(s). The deposit amount shall be used to offset the final executed the agreement with the Division. The life span of the project(s) shall be included in the agreement.

13. BUILDING PERMIT CANCELLATION **\$71.82**

14. PERMIT EXEMPTIONS

15. CITY SURCHARGE

A technology fee of **15%** of the total Building permit fee shall be assessed to each permit to enhance the Town's ability to provide state-of-the-art technology to its Building Services Division customers. **15% of Permit Fee**

16. REVISIONS AND SHOP DRAWINGS

A fee of \$74.81 per trade per hour for a minimum of (1) hour will be applied for revision. **\$74.81**

17. CERTIFICATES OF OCCUPANCY

Single Family Residence, Townhouse (each unit), Duplex each unit. (C.O.) **\$65.84**

Apartments, Hotels, Multiple Family Uses

- a. 2 to 50 Units **\$109.73**
- b. 51 to 100 Units **\$167.58**
- c. 101 and up Units **\$219.45**

Commercial /Industrial

Per sq. ft. of Business Area **\$0.07**

a.	Minimum Fee	\$182.54
b.	Maximum Fee	\$2,094.75
Building Shell Commercial (New Construction)		
	Building and Unit Shell	\$119.70
a.	Occupancy without CO (In Violation)	\$523.69
b.	Temporary Certificate of Occupancy	
	50% of final CO for 90 day Extensions per period	100% final CO fee
c.	A fee shall be paid by the certificate holder who submits a written request for a TCO extension as authorized under Florida Building Code.	\$68.83

B. BUILDING PERMIT FEES

1.	“UP-FRONT” PROCESSING FEE (non-refundable)	
	When the building permit application is received, the applicant shall pay an "Up-Front" reprocessing fee equal to thirty percent (30%) of the permit fee.	30% Up-Front fee
2.	MINIMUM FEE FOR BUILDING PERMITS	
a.	Residential Minimum Fee	\$74.81
b.	Commercial Minimum Fee	\$209.48
3.	NEW BUILDINGS/ADDITIONS – RESIDENTIAL	
	New construction Single Family Residence and Duplex <i>includes permit fees for all trades (General Electric, Mechanical, Plumbing, "all other require permit w/fee")</i>	
a.	0 - 300 S/F	\$511.72
b.	301 - 650 S/F	\$638.40
c.	651 - or above	\$1.02
4.	ALTERATIONS/REPAIRS - RESIDENTIAL (per \$1.00 of construction value)	
a.	Single Family Residence and Duplex	\$0.06
b.	Minimum Fee	\$74.81
c.	Maximum Fee	\$1,571.06
d.	Shade Houses per 100 s/f or fractional part of floor area	\$0.38
5.	TENTS	
	Electrical & Plumbing Permits pulled separately	\$193.52
6.	NEW CONSTRUCTION/ADDITIONS - COMMERCIAL	
a.	New and/or additional for commercial includes permit fee for all trades (General Electric, Mechanical, Plumbing, "all other require permit w/fee")	\$1.62
b.	MINIMUM PERMIT FEE FOR BUILDING (COMMERCIAL)	\$209.48
7.	ALTERATION AND/OR REPAIR - COMMERCIAL	
a.	Per \$1.00 of construction value if square footage is provided, the	\$0.03

	construction value will be based on a cost of \$1.19/SF or the value provided by the permit application, whichever is higher. If no square footage is provided, the construction value will be based on the value provided by the permit applicant.	\$1.19
	b. MINIMUM PERMIT FEE FOR BUILDING (COMMERCIAL)	\$209.48
8. SLAB AND DRIVEWAYS		
a.	Asphalt Driveway	\$74.81
b.	Pavers Driveway	\$74.81
c.	Cast Concrete Driveway	\$74.81
d.	Slabs only	\$74.81
e.	Approach Only	\$74.81
f.	Sidewalk Only	\$74.81
g.	Approach and Sidewalk	\$138.65
9. ROOFING/RE-ROOFING		
a.	Minimum fee	\$131.67
b.	Roofing Flat/Shingle per SF	\$0.11
c.	Roofing Tile and Metal Roof per SF	\$0.14
d.	Lightweight Insulating Concrete Flat Fee	\$120.70
10. FENCES AND/OR WALLS		
a.	Minimum Fee	\$115.71
b.	0 – 500 linear ft.	\$115.71
c.	each additional 500 linear ft.	\$115.71
d.	Wood each linear ft.	\$115.71
e.	Masonry and/or Ornamental Iron each linear ft.	\$1.30
11. SWIMMING POOLS, SPAS, AND HOT TUBS		
	Installation of swimming pool/spa – <i>includes permit fees for all trades</i>	
	Pools, Spa, Deck	\$713.21
	Spa/Hot Tubs only	\$713.21
12. TEMPORARY PLATFORMS AND TEMPORARY BLEACHERS TO BE USED FOR PUBLIC ASSEMBLY		
a.	per platform	\$84.81
b.	per bleacher	\$84.81
13. DEMOLITION OF BUILDINGS		
	Flat Rate for each structure	\$324.19
14. INSTALLATION OR REPLACEMENT OF WINDOWS OR DOORS, ORNAMENTAL IRON BARS/SAFETY BARS, SHUTTERS		
a.	For the first installation, alteration or repair (except new construction)	\$45.89
b.	each additional	\$5.23
15. SCREEN ENCLOSURES, CANOPIES & AWNINGS		
a.	Screen enclosures	\$219.45
b.	Free standing canopies	\$219.45
c.	Awnings and Canopies	\$219.45
16. TEMP. TRAILER (FOR CONSTRUCTION)		

Tie Down Inspection Fee (This does not include installation of meter mounts and service equipment. Separate mechanical, plumbing and related electrical permits are required).	\$274.31
17. SIGN PERMIT FEES	
(a) Fee per sign	\$219.45
(b) If applicable electrical sign fee per sign	\$219.45
18. CHICKEE HUTS	
Constructed by other than Miccosukee Tribe of Indians or Seminole Tribe of Florida (Fee plus Electrical, Plumbing when applicable)	\$219.45
19. GUTTERS	
	\$74.81
20. PARKING LOTS	
a. New or repair per lot	\$191.52
b. Re-striping existing lot (Separate for Electrical & Plumbing if applicable)	\$125.69
21. Flag Poles	No Charge
C. PLUMBING PERMIT FEES	
1. MINIMUM PLUMBING OR GAS FEE PER PERMIT (This minimum does not apply to supplemental plumbing permits issued as supplementary to current outstanding permits for the same job.)	
a. Residential Minimum Fee	\$74.81
b. Commercial Minimum Fee	\$209.48
Except as otherwise specified	
2. ALTERATIONS/REPAIRS - RESIDENTIAL	
Single Family Residence and Duplex	\$0.06
Per \$1.00 construction value (copy of executed construction contract required)	\$74.81
	\$1,571.06
3. ALTERATION/REPAIR/ADDITIONS- COMMERCIAL	
a. Per \$1.00 of construction value, If square footage is provided the construction value will be based on a cost of \$1.19/SF or the value provided by the permit applicant, whichever is higher. If no square footage is provided, the construction value will be based on the value provided by the permit applicant.	\$0.02
	\$1.19
b. MINIMUM PERMIT FEE FOR BUILDING (COMMERCIAL)	\$209.48
4. SETTLING TANKS, GAS AND OIL INTERCEPTORS, AND GREASE TRAPS	
(Including drain tile and relay for same Residential and Commercial)	\$74.81
5.	
a. Each building storm sewer and each building sewer where connection is Made to a septic tank, or a collector line or to an existing sewer or to a city Sewer or soakage pit or to a building drain outside a building	\$74.81

b.	Sewer Capping/Demolition	\$74.81
6.	WATER PIPING	
a.	Irrigation system and underground sprinkler system for each zone	\$23.94
b.	Water service connection to a municipal or private water supply system (for each meter on each lot)	\$74.81
c.	Swimming Pool Heater Replacement or Add	\$74.81
d.	Swimming Pool Repair	\$74.81
e.	2" or less water service backflow assembly	\$86.78
f.	2 1/2" or larger water service backflow assembly	\$173.57
g.	Solar water heater installation, equipment replacement or repair	\$173.57
h.	Replace Solar Panel or Add	\$173.57
7.	WELLS	
a.	Residential per well	\$74.81
b.	Commercial per well	\$115.71
c.	Minimum Permit fee for (Commercial)	\$209.48
8.	NATURAL GAS OR A LIQUEFIED PETROLEUM	
a.	Minimum fee	\$74.81
b.	For each meter (new or replacement)	\$8.48
c.	For each outlet (includes meter and regulator) (Commercial)	\$16.96
d.	For each appliance (does not include warm air heating units, but does include un-vented space (Commercial)	\$16.96
e.	For major repairs to gas pipe where no fixture or appliance installation is involved	\$49.55
f.	Underground L.P. gas tanks per group of tanks at a single location	\$74.81
g.	Above ground L.P. gas tanks per group of tanks at a single location	\$74.81
9.	WATER TREATMENT PLANTS, PUMPING STATIONS, SEWER TREATMENTS AND LIFT STATIONS	
a.	Water treatment plant (interior plant piping)	\$301.25
b.	Sewage treatment plant (interior plant piping)	\$215.46
c.	Lift station (interior station piping)	\$345.14
d.	Sewage ejector	\$99.75
10.	WATER AND GAS MAINS (ALL GROUPS)	
a.	Per Main	\$115.71
b.	Each 10 feet or part thereof	\$16.96
c.	Minimum Permit fee	\$209.48
11.	STORM/SANITARY UTILITY/COLLECTOR LINES FOR BUILDING DRAIN LINES	
a.	Per Line	\$115.71
b.	Each 10 feet or part thereof	\$16.96
c.	Minimum fee	\$209.48
12.	MANHOLE OR CATCH BASIN	
a.	Per Basin	\$115.71
b.	Each 10 feet or part thereof	\$28.93
c.	Minimum Permit fee	\$209.48
13.	TEMPORARY TOILETS-WATERBORNE OR CHEMICAL	

a.	First temporary toilet	\$74.81
b.	Renewal of temporary toilet – same charge as original permit	\$74.81
c.	For each additional	\$16.96
14.	DENTAL VACUUM LINES	
	Each system	\$44.89
15.	MEDICAL GAS	
a.	Per Gas	\$115.71
b.	Installation, per \$1000 value	\$16.96
c.	Solar Water Heater each installation	\$143.64
d.	Minimum Permit fee	\$209.48

D. ELECTRICAL PERMIT FEES

1.	MINIMUM ELECTRICAL PERMIT FEE INCLUDING REPAIR WORK PER PERMIT (This minimum does not apply to add-on electrical permits issued as supplementary to current outstanding permits for the same job and demolition work).	
a.	Residential Minimum Fee	\$74.81
b.	Commercial Minimum Fee	\$209.48
	Except as otherwise specified	
2.	ALTERATIONS/REPAIRS - RESIDENTIAL	
	Single Family Residence and Duplex per \$1.00 of estimate cost (copy of executed construction contract required)	\$0.58
a.	Minimum Fee	\$74.81
b.	Maximum Fee	\$1,571.06
3.	ALTERATION/REPAIR/ADDITION - COMMERCIAL	
a.	Per \$1.00 of construction value, If square footage is provided the construction value will be based on a cost of \$1.19/SF or the value provided by the permit applicant, whichever is higher. If no square footage is provided, the construction value will be based on the value provided by the permit applicant.	\$0.02 \$1.19
b.	Minimum Fee	\$209.48
4.	PERMANENT SERVICE TO BUILDING	
	(This fee shall be charged for total amperage of service) For each 100 amp or fractional part	\$8.98
5.	TEMPORARY SERVICE FOR CONSTRUCTION	
	per service	\$74.81
6.	CONSTRUCTION FIELD OFFICE SERVICE	
a.	Per Service	\$143.64
b.	Service or Panel Repair	\$74.81
c.	Reconnect Meter	\$74.81
d.	Agricultural Service	\$85.79
e.	Mobile Home or RV Service	\$85.79
f.	Free Standing Service	\$85.79
7.	FEEDERS	

a.	(Include feeders to panels, M.C.C switchboards, elevators, etc.) Each Feeder	\$22.94
b.	Generators, Automatic Transfer Switches Per 10 KW	\$11.48
8.	TEMPORARY SERVICE TEST	
a.	Equipment and service (30 day limit) per service	\$28.93
b.	Elevator (180 day limit) per elevator	\$142.64
c.	FREE STANDING SERVICE - New meter and service (requires processing) – per service Includes lift stations, sprinkler systems, street lighting, parking lots, etc. that require new service with separate meter.	\$128.68
9.	FIRE DETECTION SYSTEM:	
a.	Minimum Fee	\$74.81
b.	Includes fire alarm system, halon, etc. Does not include single 110 volt residential detectors.	\$178.55
c.	Repairs and additions to existing systems per system/floor	\$85.79
10.	BURGLAR ALARM SYSTEM	
a.	Complete system	\$150.62
b.	Repair per system	\$74.81
c.	Each new system	\$128.68
11.	ENERGY MANAGEMENT SYSTEM	
a.	Per floor	\$150.62
b.	Repair per floor	\$85.79
12.	CLOSED CIRCUIT TV	
	per system	\$128.68
13.	VACUUM SYSTEM	
	per system	\$74.81
14.	SECURITY SYSTEM (card reader)	
	per system	\$128.68
15.	TEMPORARY WORK ON CIRCUSES, CARNIVALS, FAIRS, CHRISTMAS TREE LOTS, FIREWORKS, TENTS, ETC.	
	Per ride or structure	\$71.82
16.	GROUND WIRE FOR SCREEN BONDING-PER INSTALLATION	
	per installation	\$85.79
17.	CONDUIT	
	Duct bank Per Linear Foot (residential/commercial)	\$2.59
18.	Solar Photovoltaic System	
	per system	\$128.68
19.	Phone & Data System	
	per system	\$128.68
20.	Smart House System	
	per system	\$128.68

E. MECHANICAL PERMIT FEES

1. MINIMUM MECHANICAL PERMIT FEE

- a. Residential Minimum Fee **\$74.81**
- b. Commercial Minimum Fee **\$209.48**

Except as otherwise specified (This minimum does not apply to add-on mechanical permits issued as supplementary to current outstanding permits for the same)

2. ALTERATIONS/REPAIRS - RESIDENTIAL

- a. Single Family Residence and Duplex per \$1.00 of estimate cost (copy of executed construction contract required) **\$0.58**
- b. Minimum Fee **\$74.81**
- c. Maximum Fee **\$1,571.06**

3. ALTERATION/REPAIR - COMMERCIAL

- a. Per **\$1.00** of construction value, If square footage is provided the construction value will be based on a cost of **\$1.19/SF** or the value provided by the permit applicant, whichever is higher. If no square footage is provided, the construction value will be based on the value provided by the permit applicant. **\$0.21**
\$1.19

- b. MINIMUM PERMIT FEE FOR BUILDING (COMMERCIAL) **\$209.48**

4. A/C & REFRIGERATION INCLUDING REPLACEMENT, RELOCATION OF EQUIPMENT, & NEW INSTALLATION (WITHOUT MASTER PERMIT)

- a. TONS each **\$21.95**
- b. KW each **\$4.39**
- c. Drains each **\$6.58**

5. STORAGE TANKS FOR FLAMMABLE LIQUIDS

Per tank **\$215.46**

6. FURNACE & HEATING EQUIPMENT, INCLUDING COMMERCIAL DRYERS, OVENS & OTHER FIRED OBJECTS NOT ELSEWHERE CLASSIFIED. (WITHOUT MASTER PERMIT)

KW each **\$4.39**

7. INTERNAL COMBUSTION ENGINES

Stationary – each **\$107.73**

8. COMMERCIAL KITCHEN HOODS

each **\$174.07**

9. OTHER FEES:

- a. Fire chemical halon and spray booths for each system **\$200.50**
- b. Insulation, pneumatic tube, conveyor systems, pressure and process piping, sheet metal or fiberglass air conditioning ducts, cooling towers, Mechanical ventilation **\$115.71**
- c. For each \$1,000 or fractional part of contract cost **\$16.46**

10. BOILERS

The following fees apply to each boiler to be installed:

- a. Boilers less than 837 MBTU – each **\$109.73**

b.	Boilers 837 MBTU to 6695 MBTU – each	\$164.59
c.	Boilers 6695 MBTU and up – each	\$236.41
d.	Steam driven prime movers – each	\$109.72
e.	Steam actuated machinery – each	\$109.72
f.	Unfired pressure vessels (operating at pressures in excess of 60 PSI and having volume of more than 5 cu. ft.) each pressure vessel	\$109.72

11. FEES FOR PERIODIC RE-INSPECTIONS

a.	Steam boilers (annual) - each	\$109.72
b.	Hot water boilers (annual) – each	\$109.72
c.	Unfired pressure vessels (annual) – each	\$109.72
d.	Miniature boilers (annual) – each	\$109.72
e.	Certificate of inspection (where inspected by insurance company) – each	\$109.72
f.	Shop inspection of boiler or pressure vessels per completed vessels	\$109.72

F. Additional Permitted Items

1. COPIES OF DEPARTMENTAL RECORDS

a.	Plan reproductions from microfilm-per sheet	\$5.23
b.	Reproduced records-per page	\$0.16
c.	Double sided copies-per page	\$0.26
d.	Certified Copies -per page	\$1.05
e.	Notary public service-per document	\$1.05

2. FORTY-YEAR RE-CERTIFICATION PROGRAM FEES

a.	Forty Year Building re-certification program application and each preceding ten Year re-certification application as required under the Miami-Dade County Code Chapter 8.	\$314.21
b.	Extension fee for every application for subsequent Ten Year re-certification program applications.	\$52.37

3. STRUCTURAL GLAZING RE-CERTIFICATION FEES

	Initial application for structural glazing Re-certification and each subsequent application under the Miami Dade County Code Chapter 8	\$296.76
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4. Annual Facility Permits

In accordance with provisions for the Florida Building Code and Miami-Dade County Code Chapter 10, each firm or organization in the City of Miami Gardens which performs its own maintenance work with certified maintenance personnel in Factory-Industrial (Group F) Facilities, as well as helpers there under, many pay to City of Miami Gardens and annual Master and Subsidiary Facility Permit (Premise Permit) - fee in lieu of other fees for maintenance work, Such fee shall be paid to the Building Services Division and such permit shall be renewed annually at a fee which is calculated in accordance with the provisions of this sub-section.

a.	Master Facility Permit Fee (multiply number of employees by fee)	\$59.85
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- b. Minimum Master Facility Permit Fee **\$1,133.16**
- c. Subsidiary Facility Permit Fee (multiply number of employees by fee) **\$59.85**
- d. Minimum Subsidiary Facility Permit Fee **\$317.21**

Prior to each Facility Permit's expiration, the holder will be sent a renewal notice to continue the Premise Permit for the next renewal period. The fee will be the same as the original Facility Permit Fee. No allowance shall be made for later renewal or part year renewal fees.

5. Soil Improvement/ Land Clearing Permit Fees

soil improvement permit are used to clear, de-muck and fill undeveloped land.

- a. residential-per lot **\$157.11**
- b. Commercial-per acre **\$1,047.38**

G. Unsafe Structures

The Department of Building & Code Compliance - Building Services Division Enforcement Fees: In compliance with the Florida Building Code, National Electrical Code, and Miami Gardens Code, Chapter 28, the following expenses will be recovered from necessary Building Services Division enforcement and/or demolitions

- 1. Initiation and processing fee for all work without a permit and all Unsafe Structures cases after being given ninety (90) days to comply, \$475.95 per case. **\$475.95**
- 2. Asbestos Sampling and Abatement per actual cost **Actual Cost**
- 3. Bid processing and contractor Notice to Proceed (NTP) administrative cost per install **\$142.50**
- 4. Corporate Information per **\$47.50**
- 5. Demolition / Secure Services per case **Actual Cost**
- 6. Digital Pictures per picture **\$2.85**
- 7. Extension per **\$142.50**
- 8. Initial Inspection **\$150.10**
- 9. Legal Advertisement per hearing **Actual Cost**
- 10. Lien / Recordation / Cancellation of Notices per page **Actual Cost**
- 11. Posting of Notices Administrative per 10 pages **\$0.95**
- 12. Re-inspection (if applicable) per posting **\$47.50**
- 13. Title Search open non-compliance cases after being given ninety (90) days per case **Actual Cost**
- 14. Unsafe Structure Panel per hearing **\$190.00**

Development Services Technology Surcharge

Revenue Description

Revenue comes from a 15% local surcharge on all permits and fees collected in the Development Services Fund except impact fees.

Legal Basis for Revenue

Florida Statutes §166.231
City of Miami Gardens Charter Article 4, Section 4.9
City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

Development Services Fund
15-00-00-345-200-00

Use of Revenue

Development Services Fund. Funds are to be used for the addition and improvement of technology used by the fund.

Method/Frequency of Payment

Concurrent with all other fees paid.

Basis for Budget Estimate

Estimate for the budget is based on a percentage of the permit fee estimate.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$178,109	
FY 08	\$145,237	-18.46%
FY 09	\$44,488	-69.37%
FY 10	\$0	-100.00%
FY 11	\$132,713	100.00%
FY 12	\$277,023	108.74%
FY 13	\$204,640	-26.13%
FY 14*	\$240,051	17.30%
FY 15**	\$235,275	-1.99%

* Estimated

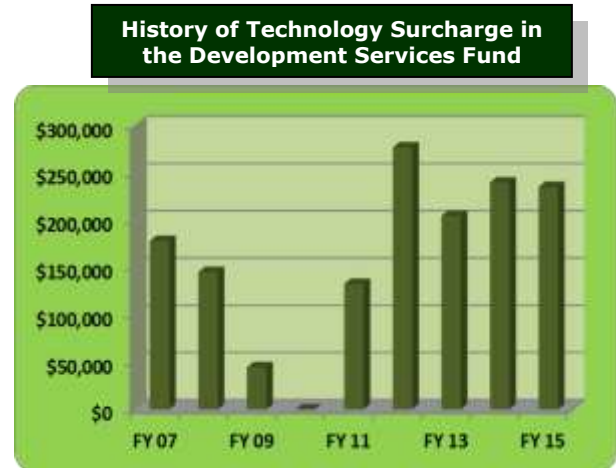
** Budgeted

Discussion

This fee was originally imposed when the City assumed the operation of the Planning, Zoning and Building departments because of our lack of revenue history. Staff was concerned that sufficient funds to operate would not be generated by the normal permit fees. The fee has been renewed each year in order to provide sufficient revenue to run the Fund's activities. In FY-08, the fee was designated as a technology fee to help the City recover and expand technology-related expenses. The wide variation in revenue is due

largely to the inaccurate coding of revenue during the City's early days before full automation of the revenue system.

From the graph above, the effects on revenue of the economic slowdown is obvious.





*City of Miami
Gardens*

**REVENUE
MANUAL**
For FY 2014 - 2015

**SPECIAL REVENUE
FUND**

Impact Fees

Revenue Description

Impact fees are charged on new land development and also on the expansion, replacement or change of use of existing land uses and are designed to capture a portion of the cost of providing the capital infrastructure needed to integrate the development into the existing community. They can only be used for new services or capital expenditures designed to serve this new population or business.

The City of Miami Gardens, through Miami-Dade County, levies several impact fees. These include impact fees for Law Enforcement, Parks Open Space and Parks Improvements. Also included is a General Administration Fee that is assessed as part of the fees.

- Law enforcement impact fees are imposed upon all land uses that create an impact on law enforcement services. This includes Commercial, Industrial and Residential.
- Parks and recreation Open Space impact fees are imposed upon all land uses that create an impact on City parks.
- Parks and recreation Improvement impact fees are imposed upon all land uses that create an impact on City parks.
- Admin Fees

In addition to the above impact fees, Miami-Dade County levies impact fees on development within the City including Road and School impact fees.

Legal Basis for Revenue

Article VIII, Section 1(g), Florida Constitution
Florida Statutes §125.01, §163.3161, §236.24(1), §380.06

City of Miami Gardens Charter Article 4, Section 4.9

City of Miami Gardens Ordinance 2007-16-122

Special Requirements

Funds collected from impact fees cannot be used to replace existing capital facilities or to fund existing deficiencies, but only to provide for new capital facilities, which are necessitated by new development.

Prior to the imposition of impact fees, the local government must conduct a study to establish the costs to be recovered through the fees. Miami-Dade County conducted these studies for the City of Miami Gardens when this area was unincorporated.

Fund/Account Number

Special Revenue Fund

16-00-00-363-210-00 (General Administration Fee)

16-00-00-363-220-00 (Police Impact Fee)

16-00-00-363-270-00 (Parks Improvement Impact Fee)

16-00-00-363-271-00 (Parks Open Space Impact Fee)

Use of Revenue

Special Revenue Fund. Restricted to the purpose for which it was received per the above.

Method/Frequency of Payment: Occasional.

Collection history

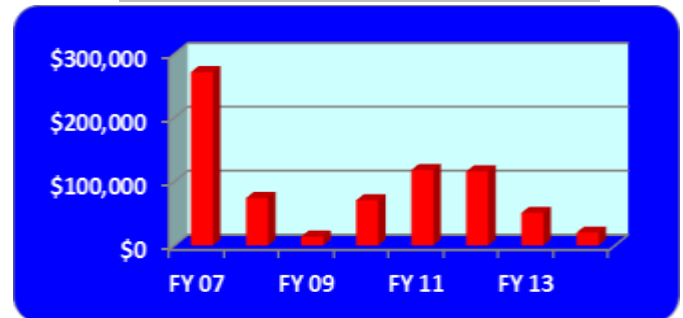
Parks Open Space

Fiscal Year	Amount	% increase/ (Decrease)
FY 07	\$271,131	
FY 08	\$74,115	-72.66%
FY 09	\$13,698	-81.52%
FY 10	\$70,636	415.67%
FY 11	\$117,896	66.91%
FY 12	\$115,695	-1.87%
FY 13	\$50,908	-56.00%
FY 14*	\$20,000	-82.71%

* Estimated

** City does not estimate revenue for FY 2015

History of the Park Open Space impact Fee Revenue to the



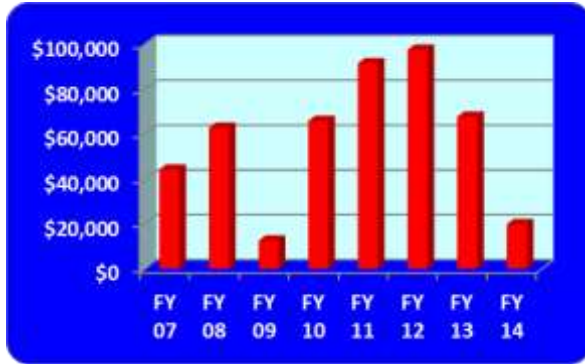
Parks Operations

Fiscal Year	Amount	% increase/ (Decrease)
FY 07	\$44,292	
FY 08	\$62,970	42.17%
FY 09	\$12,627	-79.95%
FY 10	\$65,950	422.29%
FY 11	\$91,663	38.99%
FY 12	\$97,674	6.56%
FY 13	\$67,801	-30.58%
FY 14*	\$20,000	-79.52%

* Estimated

** City does not estimate revenue for FY 2015

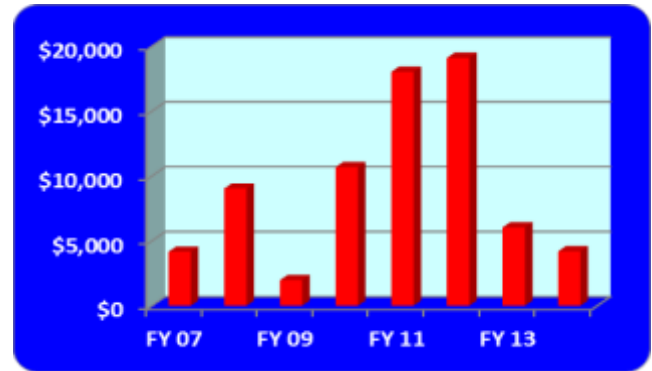
**History of the Park Operations
impact Fee Revenue to the Special
Revenue Fund**



FY 13	\$6,040	-68.39%
FY 14*	\$4,200	-78.02%

* Estimated
** City does not estimate revenue for FY 2015

**History of Admin. Impact Fee to
the Special Revenue Fund**



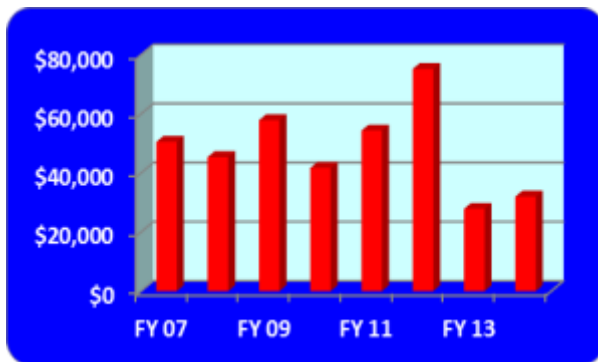
Discussion
Impact fee collection varies with the construction economy.

Police

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$50,505	
FY 08	\$45,348	-10.21%
FY 09	\$57,824	27.51%
FY 10	\$41,669	-27.94%
FY 11	\$54,342	30.41%
FY 12	\$75,205	38.39%
FY 13	\$27,842	-62.98%
FY 14*	\$32,000	-57.45%

* Estimated
** City does not estimate revenue for FY 2015

**History of the Police Impact Fee
to the Special Revenue Fund**



**Law Enforcement Training
Trust Fund (L.E.T.T.F.)**

Revenue Description
The distribution of traffic fines is regulated by Florida Statue 318.18 and 318.21. These laws clearly describe where certain portions of a traffic fine are to be distributed. For instance, a set amount goes to the Child Welfare Trust Fund (\$1.00) and the Juvenile Justice Trust Fund (\$1.00). Other distributions are by percentage: 20.6% to the State's General Fund, 7.2% to the Emergency Medical Services fund, 8.2% to the Brain & Spinal Cord fund, etc.

When a citations is issued within a municipality, the statutes allocate 50.8% of the fine to the City's General Fund (Florida Statutes §318.21(2)(g)(2)). An additional \$2.00 per ticket is designated to be used for law enforcement training purposes. The City has established a Law Enforcement Training Trust Fund (L.E.T.T.F.) to receive these funds per Florida Statute §938.15 and §318.18(1)(d).

Legal Basis for Revenue

Florida Statutes §318.18(1)(d) and §938.15
City of Miami Gardens Charter Article 4, Section 4.9
City of Miami Gardens Ordinance 2007-16-122

Special Requirements

Municipalities and counties may assess an additional \$2.00 on each ticket to pay for expenditures for criminal justice education degree programs and training courses, including basic recruit training, for their respective officers and employing agency support personnel, provided such education degree programs and training courses are approved by the employing agency administrator, on a form provided by the State, for local funding.

Admin

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$4,168	
FY 08	\$9,030	116.65%
FY 09	\$1,974	-78.14%
FY 10	\$10,683	441.19%
FY 11	\$18,029	68.76%
FY 12	\$19,105	5.97%

Workshops, meetings, conferences, and conventions shall, on a form approved by the state for use by the employing agency, be individually approved by the employing agency's administrator prior to attendance. The form shall include, but not be limited to, a demonstration by the employing agency of the purpose of the workshop, meeting, conference, or convention; the direct relationship of the training to the officer's job; the direct benefits the officer and agency will receive; and all anticipated costs.

Fund/Account Number

Special Revenue Fund
16-00-00-359-006-00

Use of Revenue

Special Revenue Fund. Funds are restricted to the purpose for which they were received per the above.

Method/Frequency of Payment

The City receives its allocation monthly from the Miami-Dade County Clerk of Courts by check.

Discussion

The City receives these funds as part of each traffic ticket issued within the City's municipal boundaries. Thus far, the City has not spent any of these funds. With the start-up of our department in December 2007, we should begin using the funds in the future.

This revenue is based on traffic tickets issued, thus we expected and saw an increase after our police department was created in FY-09. Overall, revenue is small and fairly stable.



*City of Miami
Gardens*

**REVENUE
MANUAL**
For FY 2014 - 2015

**CAPITAL PROJECTS
FUND**

Grants and Donations

Revenue Description

Periodically, the City is awarded construction grants from other governmental agencies or private organizations. These grants are usually specific to a particular project. Revenue may be received in advance of the actual performance, but it is much more likely for the revenues to be received after completion of the activity for which the grant was awarded and paid on a reimbursement basis.

Often, partial draw downs on the grants can be effectuated upon completion of various milestones of progress toward the completion of the activity. With the creation of the Capital Improvement Fund, most grants for capital improvements that were previously received in the other operating Funds are now managed in the CIP Fund.

Legal Basis for Revenue

Florida Statutes §166.231
 City of Miami Gardens Charter Article 4, Section 4.9
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

CIP Fund

Use of Revenue

CIP Fund. Restricted to the purpose for which it was received.

Method/Frequency of Payment

Occasional. No set frequency.

Basis for Budget Estimate

Estimate for the budget is based on approved or pending grant awards.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$3,160,677	
FY 08	\$11,109,657	251.50%
FY 09	\$7,242,320	-34.81%
FY 10	\$5,776,483	-20.24%
FY 11	\$5,287,776	-8.46%
FY 12	\$2,503,463	-52.66%
FY 13	\$1,611,944	-35.61%
FY 14*	\$2,540,939	-57.63%
FY 15**	0	

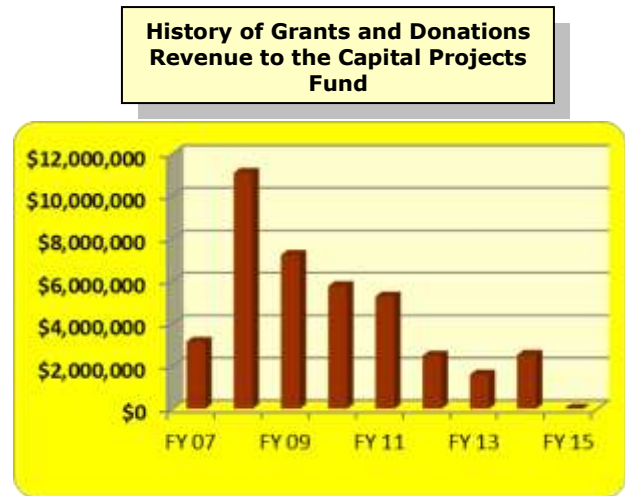
* Estimated

** Budgeted

Discussion

Grants have comprised a major portion of the construction capital that the City has had available since its inception. Local, state and Federal grants has been received for a variety of activities including parks, roads, stormwater and beautification.

Until FY-06, such grants were accounted for in the appropriate operating fund; however, this tended to distort the finances of the fund, thus in FY-06 the Capital Project Fund was created and all grants except those in enterprise funds are accounted for here.



Proceeds of Long Term Debt (Bonds)

Revenue Description

Periodically, the City issue debt in order to finance its major capital projects. These projects range from street improvements, parks acquisition and improvements, the purchase of property and the design/construction of new building and facilities, and the purchase/renovation of older buildings.

Bonds are the municipal way of borrowing. The City issues bonds or notes upon which the City indicates the interest rate it will pay to the lender and the timeframe for repayment. There are several varieties of bonds, but the most common is the revenue bond. Revenue bonds are loans backed the City's pledge of certain, specified revenue for repayment. These pledged revenues can be almost any revenues the City receives except property taxes. Revenue bonds are usually sold on a negotiated basis with potential lenders. Smaller revenue issues, like ours, are solicited on a competitive basis with area lending institutions through sealed bids.

If property taxes are pledged, Florida requires that such bond be approved by a referendum of the voters. This pledge states that the City will guarantee the repayment of these bonds even it takes a tax increase to do so. These tax-backed bonds are called General Obligation Bonds (GO Bonds). These are usually sold on the open market in New York City through a major underwriting agency.

Legal Basis for Revenue

Florida Statutes §166.231
City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4
City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

Capital Improvement Fund
30-00-00-384-100-01

Use of Revenue

Various Operating Funds. Restricted to Capital facilities purchase, design, and construction.

Method/Frequency of Payment

Funds are received upon issuance of the bonds.

Basis for Budget Estimate

Estimate is the amount of the planned bond issue.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$14,400,000	0%
FY 08	\$0	0%
FY 09	\$12,800,000	0%
FY 10	\$0	-100%
FY 11	\$55,000,000	100%
FY 12	\$0	-100%
FY 13	\$0	0%
FY 14*	\$60,000,000	100%
FY 15**	\$0	-100%

* Estimated
** Budgeted

Discussion

The City has issued two facility improvement revenue bonds since its inception in 2003. The first was a \$7.5 million issued backed by the Communications Services Tax, State Revenue Sharing and the County 3-cent Gas Tax. These funds were used for the purchase of a parks addition to Rolling Oaks Park, the purchase of a pocket park off NW 37th Avenue, purchase of right-of-way for a road project at NW 27th Ct. and NW27th Avenue, NW27th Avenue beautification, and the police and public works complex.

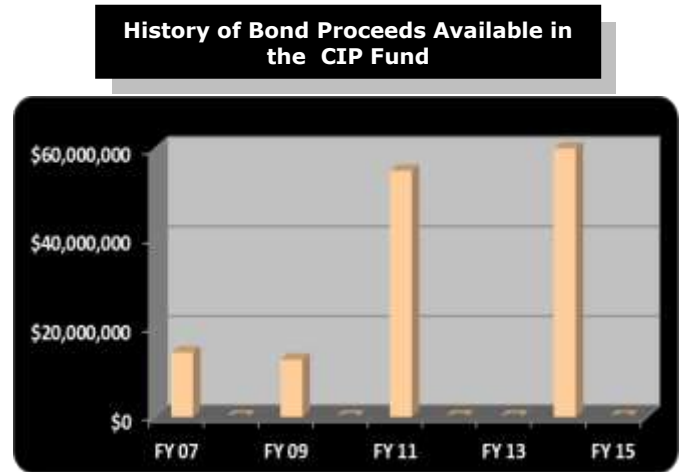
The \$14.4 million revenue bond issue was also backed by the Communications Services Tax and State Revenue Sharing revenues. These funds were designated for renovation of the police and public works facilities, the construction of a fuel station for City vehicles, the purchase of additional parks property, and other miscellaneous capital needs.

In FY-09, the City issued a taxable revenue bond (\$8.8 million) secured by the electric utility tax.

These bonds were for the purchase of two parcels of developer-owned property for possible resale under the City's economic development program. The City also issued \$4 million in revenues bonds to purchase a 14 acre parcel with 5 existing building for a senior center and botanical garden.

FY-11 the City issued \$55,000,000 in Certificates of Participation (COPS) to finance the City's new City Hall complex.

FY-14 the City issued \$60,000,000 General Obligation Bond for the Parks and Recreation improvement projects and purchase of crime prevention equipment. This bond issuance was approved by voters on April 21, 2014.



Transfers In

Revenue Description

Transfers-in represent two types of transfers from other operating Funds. The first are capital transfers. These are programmed transfers of funds for specific capital projects. With the addition of the Capital Improvement Projects Fund, most capital projects are now funded in, and managed out of, this Fund. These transfers represent either the full or partial cost of a proposed project. Often, these funds are the City's match for a grant that was received.

The second type of transfer-in is for debt service on the City's capital-related bond issues. The projects undertaken with bond funds thus far have been for the benefit of both the General Fund and the Transportation Fund. Both Funds transfer their proportionate share of the annual debt service to the CIP Fund from where the bond payment is actual made.

Legal Basis for Revenue

Florida Statutes §166.231
City of Miami Gardens Charter - Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4.
City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

Capital Improvement Project Fund: 30-00-00-381-015-10 to 30-00-00-381-030-01

Use of Revenue

Capital Improvement Projects Fund. Restricted.

Method or Frequency of Payment

Transferred with the approval of the annual budget.

Basis for Budget Estimate

Estimate for the budget is based on a formula which varies for each covered service. These are as follows:

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$8,752,020	
FY 08	\$4,884,197	-44.19%
FY 09	\$1,700,000	-65.19%
FY 10	\$2,235,869	31.52%
FY 11	\$960,661	-57.03%
FY 12	\$895,817	-6.75%
FY 13	\$4,918,298	449.03%
FY 14*	\$5,204,701	5.82%
FY 15**	\$5,249,386	0.86%

* Estimated
** Budgeted

Discussion

Transfers-in to the Capital Projects Fund are largely as a result of capital construction programs being carried out by other Funds. Often they are needed to supplement a grant that was received. Also, the City Council periodically transfers monies into the Fund to use for future projects and for contingency on current projects.

History of Transfers-In in the Capital Projects Fund



Interest Income Revenue Description

This revenue results from the investment of idle City funds. After the City's incorporation, interest earned was retained by the General Fund; however, in FY

08, the City will begin allocating interest to the various operating funds in proportion to their participation in pooled cash.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account #: CIP 30-00-00-361-100-00

Use of Revenue: Capital Projects Fund, unrestricted.

Method/Frequency of Payment

Interest is credited to the City's account on a monthly basis by the respective depository.

Basis for Budget Estimate

Estimate for the budget is based on historical receipts and trend analysis and anticipated cash on hand.

Collection History

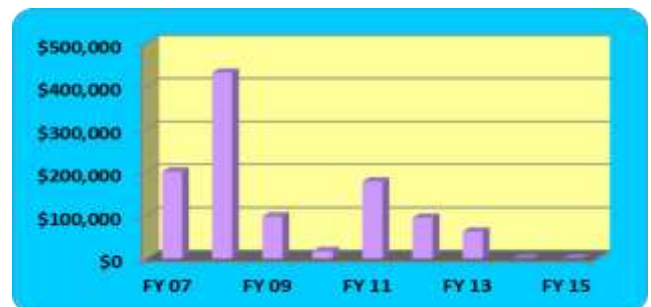
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 07	\$201,258	
FY 08	\$431,276	114.29%
FY 09	\$97,230	-77.46%
FY 10	\$16,518	-83.01%
FY 11	\$178,028	977.78%
FY 12	\$94,050	-47.17%
FY 13	\$61,846	-34.24%
FY 14*	\$0	0.00%
FY 15**	\$0	0.00%

* Estimated
** Budgeted

Discussion

In FY-07, the City began to allocate interest earnings to each Fund based on the Fund's proportionate share of the pooled cash. For FY-11, the CIP Fund received \$178,028 on its \$55,000,000 COP issue (These funds are held by the Trustee and paid to the City upon need).

History of Earned Interest Income Revenue to the Capital Projects Fund





*City of Miami
Gardens*

REVENUE MANUAL

For FY 2014 - 2015

STORMWATER UTILITY FUND

Stormwater Utility Fee

Revenue Description

USEPA has required that local governments have a program to deal with stormwater runoff, improve water quality discharge, to maintain the existing stormwater discharge system, to implement and remain compliant with the Environmental Protection Agency's National Pollutant Discharge Elimination System (NPDES) Permit Program through efficient operations and the use of Best Management Practices (BMP).

In order to implement such a program, the State of Florida has authorized local governments to establish stormwater utilities and to charge a fee such as necessary to cover the costs of such a program. Miami-Dade County initially established a stormwater utility for the Miami-Gardens area. In April of 2006, the City assumed management of the utility through its own ordinance and interlocal agreement with the County.

Under the Miami Gardens Stormwater Utility, each property is charged a monthly fee of \$4.00 per Equivalent Residential Unit (ERU). An ERU is based on a typical residential unit having 1,800 square feet of impermeable surface area. Commercial properties are charged based on their total ERUs.

Legal Basis for Revenue

Florida Statutes §403.0893
 City of Miami Gardens Charter Article 4, Section 4.9
 City of Miami Gardens Ordinance 2006-25-106
 City of Miami Gardens Resolution 2006-143-489
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

Fee collected must be used for the purposes stated above.

Fund/Account Number

Stormwater Utility Fund
 41-00-00-329-600-00

Use of Revenue

Stormwater Utility. Unrestricted.

Method/Frequency of Payment

Prior to FY 2014 Stormwater Utility Fees are collected from each City of Miami Gardens property owner (or tenant) through either the City of North Miami Beach's Water and Sewer System or through the Miami-Dade County Water & Sewer Department as part of their monthly bill. For properties that are not currently on either of these systems, the City bills directly on a quarterly basis. For FY 2014 the City utilize the uniform method of billing allowed under Florida Statute for the fees to be collected under the tax bill as a special assessment.

Basis for Budget Estimate

Estimate for the budget is based the number of total ERUs calculated within the City (approximately 72,000) times \$4.00 per month.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 08	\$3,473,074	
FY 09	\$3,356,630	-3.35%
FY 10	\$3,407,248	1.51%
FY 11	\$3,380,061	-0.80%
FY 12	\$3,658,510	8.24%
FY 13	\$3,427,434	-6.32%
FY 14*	\$3,489,549	1.81%
FY 15**	\$3,578,616	2.55%

* Estimated
 ** Budgeted

History of Stormwater Utility Fees



Discussion

In FY-07, the City took over the Stormwater Utility from Miami-Dade County in April 2007. FY-08 is the first full year of the Stormwater Utility's operations. One major goal of the new department is to staff up and to secure equipment. Currently, the City contracts for such item as Street cleaning and basin cleaning; however, the goal is to perform such services in-house.

When the City assumed the program, the County turned over its drainage basins, culverts and drains located on City-owner streets. It also turned over approximately 10 miles of canal systems which we have to maintain. Currently the City is paying the County to continue to maintain these canals.

Permitting (Flood Plain Management) Fees

Revenue Description

As part of the requirements the City must comply with in order to participate in the National Flood Insurance Program is a plan review process for all new construction and substantial improvements. The floodplain fees are designed to cover the costs of administering this program to comply with the federal regulations. Fees are charged upon application for a qualifying process, either to the developer or to the resident.

Legal Basis for Revenue

National Flood Insurance Reform Act of 1994 (42 U.S.C. 4101)
 City of Miami Gardens Charter Article 4, Section 4.9
 Miami-Dade County Code Chapter 11-C
 City of Miami Gardens Ordinance 2004-07-23
 City of Miami Gardens Ordinance 2009-20-192

Special Requirements

Fee collected must be used for the purposes stated above.

Fund/Account Number: Stormwater Utility Fund
 41-00-00-329-500-00

Use of Revenue: Stormwater Utility. Unrestricted.

Method/Frequency of Payment

Occasional. Floodplain fees are charged upon application for a covered process.

Basis for Budget Estimate: Historical collection.

Collection History

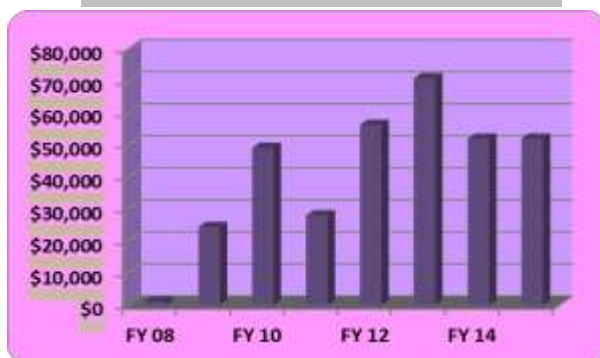
<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 08	\$1,205	
FY 09	\$24,394	1924.40%
FY 10	\$49,116	101.34%
FY 11	\$28,045	-42.90%
FY 12	\$56,325	100.84%
FY 13	\$70,776	25.66%
FY 14*	\$52,000	-26.53%
FY 15**	\$52,000	0.00%

* Estimated
 ** Budgeted

Discussion

The floodplain management program was established in FY-08. Prior to this, the building department handled elevation certifications. Currently the program is being administered by the Floodplain Administrator in the Public Works Department.

History of Floodplain Management Fees



Fee Schedule

1. Floodplain Fees:
 - Plan Review
 - Residential.....\$ 90
 - Commercial.....\$ 210
2. Certificate of Completion Review.....\$ 55
3. Review of structures in Flood Zone X.....\$ 275
4. Flood Proofing Review.....\$ 355
5. Letter of Map Revision (LOMR) Review..\$ 275
 - Single Structure +\$20 for each additional lot
6. Conditional LOMR review
 - a. Multiple lots – up to 5 lot.....\$ 275
 - b. Over 5 lots.....\$ 275
 - + \$20 for each additional lot
7. Plan review establishing substantial improvement
 - a. Residential.....\$ 95
 - b. Commercial.....\$ 200
8. Flood Zone inquiry (to include a Flood Zone Letter).....\$45
9. Processing of Elevation Certificate.....\$ 45
10. Processing of Tie beam Elevation Certificate.....\$ 30
11. Preparation of Materials for Variances and Appeals:
 - a. Flood criteria and other Finished Floor Elevation Requirements
 - Residential..... \$695 per unit
 - Commercial.....\$1,175 per unit
12. Floodplain Construction Inspection
 - a. Re-Inspection, after 1st Failed Inspection.....\$ 55
 - b. Substantial Damages/Improvement Inspection.....\$ 50
 - c. Inspection in lieu of elevation certificate (as allowed).....\$ 125
13. Processing of Public Notices and Advertisements.....\$ 130/ad
14. Plan Reviews for Revisions to Previously Approved Plans.....50% of original fee Unless Otherwise noted..... (min. of \$55)

15. Sediment and Erosion Control Inspection:
\$150.00

(This is performed to comply with federal and state NPDES permit requirements.) Includes review, inspection, reports, etc.

16. Re-Inspections: \$76.00 per inspection
(Work should be complete and ready for inspection at the time the inspection is scheduled. If the work is not ready or does not conform to Code or the approved drawings, a re-inspection will be necessary.)

17. Fee for Private Drainage Inspections for Compliance with the Property Maintenance Ordinance: \$50 per inspection
(The Floodplain Administrator conducts these inspections and coordinating with facility management.) The following are options for these facilities once a year:

- a. The City inspects for a charge of \$50.00 Any maintenance and associated cost required as a result of this inspection is the facility's responsibility, including requiring a reasonable time frame to fix the system or re-inspection fee if not ready for the inspection.
- b. The facility provides an inspection and report to the City, no charge by City, once a year.
- a. The facility provides maintenance on a yearly basis, and provides receipts to the city annually.

Interest Income

Revenue Description

This revenue results from the investment of idle City funds. Since the City's incorporation, interest earned was retained by the General Fund; however, in FY 08, the City began allocating earned interest to the various operating funds in proportion to their participation in pooled cash.

Legal Basis for Revenue

Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account Number: Stormwater Utility Fund
41-00-00-361-100-00

Use of Revenue: Stormwater Fund, unrestricted.

Method/Frequency of Payment

Interest is credited to the City's account on a monthly basis by the respective depository.

Basis for Budget Estimate

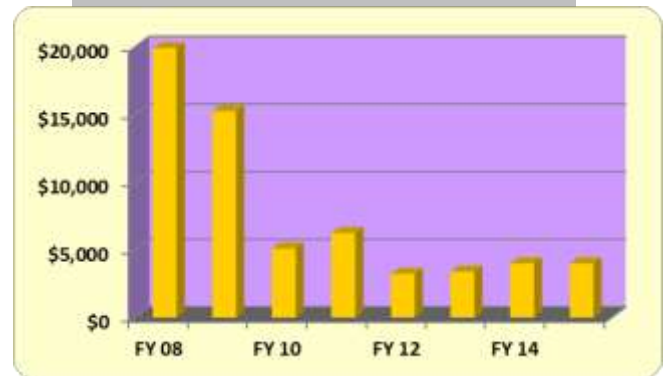
Estimate for the budget is based on historical receipts and trend analysis and anticipated cash available.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 08	\$19,902	
FY 09	\$15,254	-23.35%
FY 10	\$5,105	-66.53%
FY 11	\$6,261	22.64%
FY 12	\$3,226	-48.48%
FY 13	\$3,401	5.44%
FY 14*	\$4,000	17.61%
FY 15**	\$4,000	0.00%

* Estimated
**Budgeted

History of Earned Interest Income Revenue to the Stormwater Utility Fund



Grants and Donations

Revenue Description

Periodically, the City is awarded construction grants from other governmental agencies or private organizations. These grants are usually specific to a particular project. Revenue may be received in advance of the actual performance, but it is much more likely for the revenues to be received after completion of the activity for which the grant was awarded and paid on a reimbursement basis.

Often, partial draw downs on the grants can be effectuated upon completion of various milestones of progress toward the completion of the activity. With the creation of the Capital Improvement Fund, most grants for capital improvements that were previously received in the other operating Funds are now managed in the CIP Fund except for Stormwater grants as the Stormwater Fund is an enterprise fund and grants should be expensed within the fund.

Legal Basis for Revenue

Florida Statutes §166.231
City of Miami Gardens Charter Article 4, Section 4.9
City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account Number: Stormwater Fund
410-00-341-201-00 (State Grant)

Use of Revenue
Stormwater Fund. Restricted to the purpose for which it was received.

Method/Frequency of Payment: Occasional.

Basis for Budget Estimate
Estimate for the budget is based on approved or pending grant awards.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 08	\$479,360	
FY 09	\$1,159,901	141.97%
FY 10	\$88,275	-92.39%
FY 11	\$147,301	66.87%
FY 12	\$701,670	376.35%
FY 13	\$24,000	-96.58%
FY 14*	\$24,000	0.00%
FY 15**	\$360,000	1400.00%

* Estimate
** Budgeted

Discussion
Grants have comprised a major portion of the stormwater construction capital that the City has had available since its inception. Local, state and Federal grants are received for specific projects.

Funds not expended in any particular fiscal year are carried over to the new budget in the same line item for continuity.

History of Grants and Donations in the Stormwater Utility Fund



Other Non-Operating (Unreserved Fund Balance)

Revenue Description
It is the City's policy to budget the City's fund balance reserve each year. This provides additional flexibility should emergency funding be needed and provides the public with transparency with regards to our reserve.

Legal Basis for Revenue
Florida Statutes §166.231, 180.14, 80.20
City of Miami Gardens Charter Article 4, Section 4.9 & Article 8, Sections 8.3 & 8.4
City of Miami Gardens Ordinance 2007-16-122

Special Requirements: None.

Fund/Account Number: Stormwater Utility Fund
41-00-00-389-900-00

Use of Revenue: Restricted to stormwater uses.

Method/Frequency of Payment: N/a.

Basis for Budget Estimate
Budgeted amount is based on prior year's audit or estimate if audit is not complete.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 08	\$479,360	
FY 09	\$1,159,901	141.97%
FY 10	\$1,375,440	18.58%
FY 11	\$1,250,982	-9.05%
FY 12	\$1,225,840	-2.01%
FY 13	\$1,422,103	16.01%
FY 14*	\$1,159,720	-18.45%

* Estimated

Discussion
The City budgets its entire fund balance in all of its operating funds. Most of the funds appropriated in this manner are from previously, unspent Stormwater Fees.

It is anticipated that the reserve will serve primarily as the funding source for any required match on stormwater grants that the City receives.

History of Budgeted Fund Balance Reserve in the Stormwater Utility Fund





*City of Miami
Gardens*

**REVENUE
MANUAL**
For FY 2014 - 2015

**COMMUNITY
DEVELOPMENT
BLOCK GRANT FUND**

Revenue Description

Periodically, the City is awarded construction grants from other governmental agencies or private organizations. These grants are usually specific to a particular project. Revenue may be received in advance of the actual performance, but more usual is for the revenues to be received after completion of the activity for which the grant was awarded.

Often, partial draw downs on the grants can be effectuated upon completion of various milestones of progress toward the completion of the activity.

Legal Basis for Revenue

Florida Statutes §166.231
 City of Miami Gardens Charter Article 4, Section 4.9
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

14-00-00-331-000-00 (Community Development Block Grant)

Use of Revenue

CIP Fund. Restricted to the purpose for which it was received.

Method/Frequency of Payment

Basic grant is by entitlement on a yearly basis. Other donations and grants are received on an occasional basis. There is no set frequency.

Basis for Budget Estimate

Estimate for the budget is based on approved or pending grant awards.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 08	\$1,849,336	
FY 09	\$3,709,675	100.59%
FY 10	\$6,293,302	69.65%
FY 11	\$5,379,937	-14.51%
FY 12	\$5,883,794	9.37%
FY 13	\$2,069,751	-64.82%
FY 14*	\$3,639,422	75.84%
FY 15**	\$999,851	-72.53%

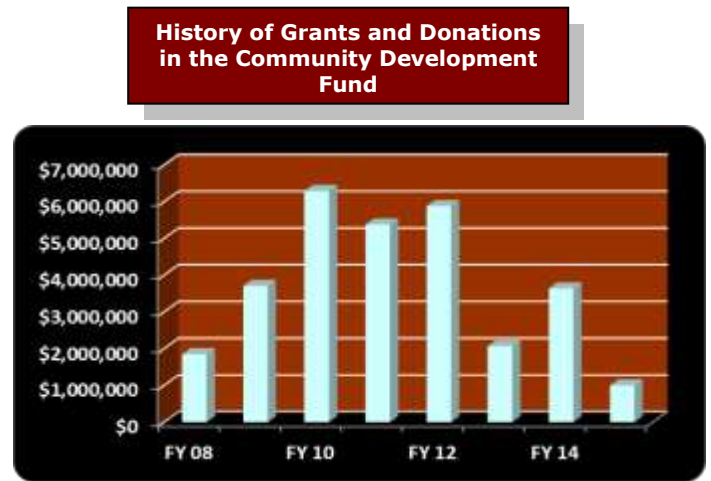
* Estimated
 ** Budgeted

Discussion

The City received its first CDBG Grant as an entitlement city in FY-07 after completing its Consolidated Plan. As a result of Hurricane Wilma, the City received grant assistance from the State of Florida for repair and hardening of residential structures throughout the City. The City also received a grant from HUD via Miami-Dade County for a façade renovation program.

In FY-09, the City received approximately \$6.7 million in Neighborhood Stabilization Funds (NSP) in addition to smaller awards from the federal government. In FY-10, the City has been awarded additional NSP funding as well as several ARRA (Stimulus) funding grants.

For the past two years, the City only received award for the CDBG Grant. This is a reimbursable grant, until expenses are incurred, the City cannot draw on the funding.



The background of the cover is a photograph of the Freedom Tower in Miami Gardens, Florida. The tower is a large, white, arch-shaped structure that curves over a road. In the foreground, there are several palm trees and other greenery. The sky is a clear, bright blue. The text is overlaid on the right side of the image.

*City of Miami
Gardens*

REVENUE MANUAL

For FY 2014 - 2015

STATE HOUSING INITIATIVE PARTNERSHIP GRANT FUND

Grants

Revenue Description

The State Housing Initiatives Partnership (SHIP) Program was created for the purpose of providing funds to counties and eligible municipalities as an incentive for the creation of local housing partnerships, to expand production and preservation of affordable housing, to further the housing element of local government comprehensive plans specific to affordable housing, and to increase housing-related employment. Portions of the documentary stamp tax are transferred into the Local Government Housing Trust Fund for distribution to eligible county and municipal governments to fund the implementation of local housing assistance plans.

Legal Basis for Revenue

Laws of Florida, Chapter 2007-198
 Florida Statutes §201.15 and §420.9071(9)
 City of Miami Gardens Charter Article 4, Sec. 4.9
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

A county or eligible municipality seeking approval to receive its share of the local housing distribution must adopt an ordinance containing several provisions. Additional procedures exist regarding the local government's submission of its local housing assistance plan.

Fund/Account Number: 13-00-00-331-000-00

Use of Revenue

The City must expend its portion of the distribution only to implement a local housing assistance plan. Proceeds may not be expended for the purpose of providing rent subsidies; Additionally, funds may not be pledged to pay the debt service on any bonds.

Method/Frequency of Payment

Basic grant is by entitlement on a yearly basis.

Basis for Budget Estimate

Estimate for the budget is based on approved or pending grant awards.

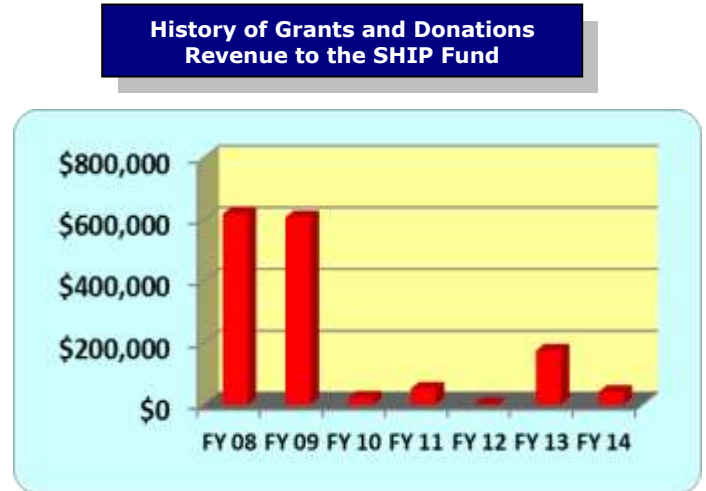
Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 08	\$617,872	
FY 09	\$606,696	-1.81%
FY 10	\$20,882	-96.56%
FY 11	\$50,914	143.82%
FY 12	\$0	-100.00%
FY 13	\$174,480	100.00%
FY 14*	\$40,767	-76.64%

** Budgeted

Discussion

The City received its first SHIP Grant in FY-07 after completing its Housing Assistance Plan. Funds have been used exclusively for single family housing rehab thus far. There will be no allocation of funds in Florida for FY-12.





*City of Miami
Gardens*

**REVENUE
MANUAL**
For FY 2014 - 2015

**LAW ENFORCEMENT
TRUST FUND**

Law Enforcement Trust Fund (L.E.T.F.) Revenue

Revenue Description

Section 932.701-707, Florida Statutes, establishes the procedure for local law enforcement departments to seize contraband and sell these assets. The law enables law enforcement agencies to seize anything that was used in, or acquired with proceeds of, felonious criminal actions. The seizure is accomplished through a civil process, as opposed to the underlying criminal law-based prosecution. It requires that contraband forfeiture trust funds be used only for the expressly specified purposes set forth in the statute or for other extraordinary programs and purposes, beyond what is usual, normal, regular, or established.

Legal Basis for Revenue

Florida Statutes §932.701-707
 City of Miami Gardens Charter Article 4, Section 4.9
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

Monies received from law enforcement seizures can only be used for specific purposes as outlined in Florida Statutes.

If the seizing agency is a county or municipal agency, the remaining proceeds shall be deposited in a special law enforcement trust fund established by the board of county commissioners or the governing body of the municipality. Such proceeds and interest earned there from shall be used for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators for use in law enforcement vehicles, and providing matching funds to obtain federal grants. The proceeds and interest may not be used to meet normal operating expenses of the law enforcement agency.

After July 1, 1992, and during every fiscal year thereafter, any local law enforcement agency that acquires at least \$15,000 pursuant to the Florida Contraband Forfeiture Act within a fiscal year must expend or donate no less than 15 percent of such proceeds for the support or operation of any drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood, or school resource officer program(s). The local law enforcement agency has the discretion to determine which program(s) will receive the designated proceeds.

Fund/Account Number: 17-00-00-359-007-00

Use of Revenue

Funds are restricted per the above.

Method/Frequency of Payment

Occasional. No set frequency.

Basis for Budget Estimate

Statutes prohibit the anticipatory budgeting of these funds. Only prior year fund balance can be planned for expenditure in the budget.

Discussion

Prior to FY-08, the City contracted with the Miami-Dade County Police Department for police services, The City did not receive L.E.T.F. funds. With the advent of our own department, we can expect to see an increase in the availability of these funds in future years.

Other Non-Operating (Unreserved Fund Balance)

Legal Basis for Revenue

Florida Statutes §932.701-707
 Laws of Florida, Chapter 2007-198
 Florida Statutes §201.15 and §420.9071(9)
 City of Miami Gardens Charter Article 4, Section 4.9
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements: Used per statutes.

Fund/Account Number:

LETF Fund: 1700-00-389-900-00

Use of Revenue

HIP Fund. Restricted to the uses for which it was originally received.

Method/Frequency of Payment

N/A. Money appropriated with budget approval.

Basis for Budget Estimate

Budgeted amount is based on prior year's audit or an estimate if audit is not available at of budget time.

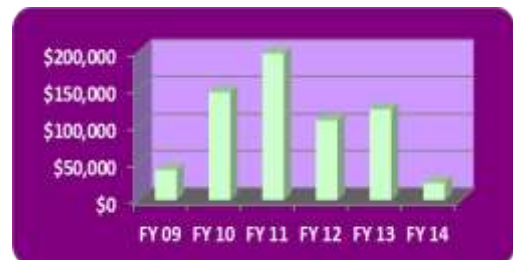
Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 10	\$144,959	
FY 11	\$196,999	35.9%
FY 12	\$106,670	(45.85%)
FY 13*	\$121,821	14.20%
FY 14**	\$22,830	(81.26%)

* Estimated

** City does not budgeted for FY 2015

History of Budgeted Fund Balance Reserve in the LETF Fund





*City of Miami
Gardens*

**REVENUE
MANUAL**
For FY 2014 – 2015

DEBT SERVICE FUND

Transfers-In

Revenue Description

As part of the City's internal charge system, the Debt Service Fund is generally responsible for the payment of bond and capital lease debt service for vehicle, equipment and real property purchases. Each year, the department for which the debt was issued must budget and transfer the appropriate debt service amount to the Debt Service Fund to make the bond payment.

This charge is based on the actual debt service for the various vehicles, equipment and real property purchased through bond and capital lease financing.

Legal Basis for Revenue

Florida Statutes §166.231
 City of Miami Gardens Charter Article 4, Section 4.9 and Article 8, Section 8.3 and Section 8.4
 City of Miami Gardens Ordinance 2007-16-122

Special Requirements

None.

Fund/Account Number

Debt Service Fund 21-00-00-381-000-00

Use of Revenue

Debt Service Fund. Restricted to Debt Service.

Method/Frequency of Payment

The City's Finance Department transfers total prior to the debt service payment date or on a monthly pro-rata basis.

Basis for Budget Estimate

Estimate for the budget is based on actual debt service schedule.

Collection History

<i>Fiscal Year</i>	<i>Amount</i>	<i>% increase/ (Decrease)</i>
FY 10	\$6,637,910	
FY 11	\$9,388,361	41.44%
FY 12	\$9,866,989	5.10%
FY 13	\$8,641,617	(12.42%)
FY 14*	\$8,745,307	1.20%
FY 15**	\$7,612,215	(12.96%)

* Estimated
 ** Budgeted

Discussion

This component of the internal cost allocation system was developed in order to ensure that each department paid its fair share of the debt service from the various city financings. FY-10 and FY-11 will see a jump in debt service due to the issuance of two bond issues in FY-10. FY 13 reflects a decrease as one bond issuance is paid off and also utilizing the proceeds of the sale of a

property to pay FY-13 debt service instead of transferring funding in from General Fund. FY-14 increases is attributed to the \$3.7 million master lease agreement issued in FY-13. FY-15 decrease is attributed to the assumption that the two economic properties will be sold prior to year-end and paid of the balance of the two loans.

History of Police Debt Transfer to the Debt Service Fund

