



Office of the City Clerk

Mario Bataille, CMC
City Clerk

September 5, 2022

Dear Lobbyist:

In order to facilitate your annual lobbyist registration renewal with the City of Miami Gardens, I have enclosed the following forms:

- Annual Lobbyist Registration Form/Oath
- Authorization of Lobbyist Registration
- Lobbyist Fee Disclosure Statement

To ensure you are properly registered, please complete and submit the attached documentation, along with the annual registration fee in the amount of \$250.00, made payable to the City of Miami Gardens, mail to: Office of the City Clerk, C/O Mario Bataille, City Clerk, City of Miami Gardens, 18605 NW 27 Avenue, Miami Gardens, FL 33056. Your annual lobbyist registration renewal fee is due on or before October 1, 2022.

If you are lobbying on specific and/or multiple issues, please complete the attached Lobbyist Registration Form and document each issue. Additionally, please complete and submit the Lobbyist Authorization form for each principal.

If I may be of further assistance, please do not hesitate to contact me at 305-622-8000 extension 2830.

Sincerely,

Mario Bataille, CMC
City Clerk



CITY OF MIAMI GARDENS LOBBYIST REGISTRATION FORM/OATH

On or before October 1 of each year all persons, firms, entities, or corporations required to register as a lobbyist shall register on this form and state under oath the lobbyist's name, business address, the name and business address of each party, person, principal, and/or client represented on city matters who has, at the time of registration, any pending matters involving the City, and the general and specific areas of lobbyist interest in any City matter and all lobbying expenditures within the City of Miami Gardens for the preceding calendar year. Registration is required annually, along with a payment of an annual registration fee of Two Hundred and Fifty (\$250.00) Dollars. Each person who withdraws as a lobbyist must file a "Certificate of Withdrawal" with the Office of the City Clerk.

Article VII, Section 2-554 defines the following terms as such – *Lobbyist* all persons, firms, entities, or corporations that are employed, designated, or retained by a principal, with or without compensation, or that contract with a third-party for economic consideration to perform lobbying activities on behalf of a principal. It includes the principal that lobbies, as well as any employee that has been designated by the principal to perform lobbying activities on behalf of the principal.

Principal: the person, firm, corporation, or other entity that performs lobbying activity on behalf of itself or that has designated, employed, or retained a lobbyist to lobby on its behalf. The term "principal" also includes the person, firm, corporation, or other entity receiving the benefit of the lobbying effort and on whose behalf the lobbyist is lobbying, even if the lobbyist is retained, engaged, or employed by a third-party for such purposes.

I. Lobbyist Name (please print): _____

Business Name: _____

Business Address: _____

Business Phone: _____

Email Address: _____

II. Name and business address of principal(s) and client(s):

Principal/Client: _____

Principal/Client Business Address: _____

Subject Matter (Please describe in detail): _____

Principal/Client: _____

Principal/Client Business Address: _____

Subject Matter (Please describe in detail): _____

***** If additional space is needed to complete this section, please attach a separate sheet.***



CITY OF MIAMI GARDENS LOBBYIST REGISTRATION FORM/OATH

The subject matter(s) listed above is, are to be considered at the following meeting(s):

***Please identify any and all applicable meeting(s).**

<input type="checkbox"/> City Council Meeting	Date(s): _____
<input type="checkbox"/> City Staff Meeting:	Date(s): _____
<input type="checkbox"/> Advisory Board/Committee Meeting:	Date(s): _____

III. Identify each individual (Mayor, Councilmember, Board, Committee, or City staff) to be lobbied:

IV. a. Identify the general area(s) of lobbyist interest as it relates to matters of the City of Miami Gardens:

b. Identify the specific area(s) of lobbyist interest as it relates to matters of the City of Miami Gardens:

V. State the extent of any business, financial, familial, professional or other relationship which may exists with any individual listed above.

VI. State the terms and amount of compensation to be paid by each principal to the lobbyist with regard to the specific issue on which the lobbyist has been engaged to lobby.



CITY OF MIAMI GARDENS LOBBYIST REGISTRATION FORM/OATH

OATH: I do solemnly swear that I have read and am familiar with the provisions of City of Miami Gardens Code of Ordinance, Article VII entitled Lobbyist, including the LOBBYIST REGISTRATION, REPORTING, ANNUAL REGISTRATION, AND WITHDRAWAL requirements contained therein, and that all facts contained in this Lobbyist Registration report are true and correct.

Signature of Lobbyist

STATE OF FLORIDA
COUNTY OF MIAMI DADE

The foregoing instrument was sworn to and subscribed before me by means of physical presence or online notarization, this _____ day of _____, 20_____, by _____ whose name(s) is/are subscribed to the _____
(Name of individual who appeared before notary) within instrument, he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal.

Notary Public, State of Florida

Commission expires: _____

Personally known to me, or
 Produced identification _____
(TYPE OF IDENTIFICATION PRODUCED)

DID take an oath, or DID not take an oath.

OFFICE OF THE CITY CLERK ONLY: Accepted: Rejected Date: _____

(If rejected, please explain :) _____

\$250.00 Fee Paid: Yes No

Check Cash Money Order (Check/ Money Order # _____)

Not For Profit Organization (attach supporting documents)

Date Received: _____

Received By: _____



CITY OF MIAMI GARDENS LOBBYIST AUTHORIZATION FORM

PRINCIPAL'S NAME: _____

PRINCIPAL'S CONTACT PERSON: _____

PRINCIPAL'S TRADE NAME: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

NAME OF LOBBYIST(S): _____

LOBBYIST'S ADDRESS: _____

TELEPHONE NUMBER: _____

DATE(S) EMPLOYED: _____

Is lobbyist employed for a specific issue: Yes: No:

SPECIFIC ISSUE: _____

I swear under penalty of perjury that the information on this form is true and accurate.

PRINCIPAL'S SIGNATURE: _____ **DATE:** _____

Pursuant to Chapter 2 Article VII of the Miami Gardens Code of Ordinances relating to Violations - In the event that a violation is found to have been committed, the person shall be prohibited from lobbying before the city council or any committee, board or personnel of the city as provided herein.



CITY OF MIAMI GARDENS FEE DISCLOSURE STATEMENT

Pursuant to Chapter 2 Article VII of the City of Miami Gardens Code of Ordinances relating to lobbying; each lobbyist and principal, before engaging in any lobbying activities, shall submit to the City Clerk a joint signed statement under oath disclosing the terms and amount of compensation to be paid by each principal to the lobbyist with regard to the specific issue on which the lobbyist has been engaged to lobby. If no compensation will be paid concerning the subject lobby services, a statement shall nonetheless be filed reflecting as such.

Attorneys licensed by the Florida Bar shall not be required to divulge client confidences relating to their compensation.

LOBBYIST NAME (Print): _____

SUBJECT MATTER (Must be specific and describe in detail): _____

STATEMENT

Disclosure of terms and amount of compensation (to be) paid by each principal to the lobbyist with regard to the specific issue on which the lobbyist has been engaged to lobby:

OATH: I the undersigned registrant, do hereby depose under oath and say that the information disclosed herein and on any attachment hereto is true and correct.

Signature of Lobbyist

**STATE OF FLORIDA
COUNTY OF MIAMI DADE**

The foregoing instrument was sworn to and subscribed before me by means of physical presence or online notarization, this _____ day of _____, 20_____, by _____ whose name(s) is/are subscribed to the (name of individual who appeared before notary) within instrument, he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal.

Notary Public, State of Florida

Commission expires:

Personally known to me, or

Produced identification _____
(TYPE OF IDENTIFICATION PRODUCED)

DID take an oath, or DID not take an oath.