



City of Miami Gardens Screen Enclosure Permit Checklist

Required Permitting Documents and Information:

- [Notice of Commencement \(NOC\)](#) must be recorded, submitted, and displayed prior to scheduling the first inspection for any non-mechanical project with a job value over \$5,000. It is preferred, but not required, to submit the NOC in advance to not hold up the first inspection request.
- [Building Application](#)
- [Homeowners Association Affidavit of Awareness](#)
- Property Survey showing Setbacks and Location
- Signed and Sealed Construction Documents with site specific details for the construction of the screen enclosure. Provide details for all columns and beams along with connections.
- Product Approval for insulated metal roof panels if in the design.