



City of Miami Gardens Swimming Pool & Spa Permit Checklist

Required Permitting Documents and Information:

- [Notice of Commencement \(NOC\)](#) must be recorded, submitted, and displayed prior to scheduling the first inspection for any non-mechanical project with a job value over \$5,000. It is preferred, but not required, to submit the NOC in advance to not hold up the first inspection request.
- Swimming Pool and Spa Package to include:
 - [Building Application](#)
 - [Mechanical Application](#) - if applicable
 - [Electrical Application](#)
 - [Plumbing Application](#)
 - [Homeowners Association Affidavit of Awareness](#)
 - [Residential Swimming Pool, Spa or Hot Tub Safety Act](#)
 - Property Survey showing setbacks and location
 - Signed and sealed drawings