



City of Miami Gardens Swimming Pool & Spa Permit Checklist

Required Permitting Documents and Information:

- Notice of Commencement (NOC) must be recorded, submitted, and displayed prior to scheduling the first inspection for any non-mechanical project with a job value over \$5,000. It is preferred, but not required, to submit the NOC in advance to not hold up the first inspection request.
- Swimming Pool and Spa Package to include:
 - Building Application
 - Mechanical Application - if applicable
 - Electrical Application
 - Plumbing Application
 - Homeowners Association Affidavit of Awareness
 - Residential Swimming Pool, Spa or Hot Tub Safety Act
 - Property Survey showing setbacks and location
 - Signed and sealed drawings